



# DIVISION OF STUDENT AFFAIRS

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## FRATERNITY & SORORITY LIFE

### Chapter Expectations Resource Guide

The following guide contains a list of potential partners for Chapter Expectations Programming. Most of the specific contacts listed have partnered with fraternities and sororities in the past, however you are encouraged to create new programming opportunities outside of what you may find in this guide.

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## Chapter Expectations Tracking Documents

A member of the DFSL team updates the following spreadsheets with information about completion of Administrative and Wellness Education programming. These spreadsheets can be accessed at the links below:

Interfraternity Council: [go.umd.edu/chexifc](https://go.umd.edu/chexifc)

Multicultural Greek Council: [go.umd.edu/chexmgc](https://go.umd.edu/chexmgc)

National Pan-Hellenic Council: [go.umd.edu/chexnphc](https://go.umd.edu/chexnphc)

Panhellenic Association: [go.umd.edu/chexpha](https://go.umd.edu/chexpha)

## Administrative Requirement

### Student Organization Resource Center (SORC) Registration

Fraternities and sororities must be recognized by the Student Organization Resource Center at the University of Maryland to qualify for recognition by the Department of Fraternity and Sorority Life. Information about SORC registration and requirements can be found [here](#). Student organization registration is completed via the TerpLink platform. Visit [terplink.umd.edu](https://terplink.umd.edu) to register your organization.

### Department of Fraternity and Sorority Life (DFSL) Information Update

Each fraternity and sorority chapter must complete the DFSL Information Update form each semester to continue their recognition at the university. The form can be accessed on TerpLink [here](#). You will be asked to provide contact information for chapter officers and advisors, your insurance policy, and information about your chapter facility (if applicable).

### Semesterly Membership Rosters

At the beginning and end of each semester, your council advisor will indicate how you should submit your membership rosters. These rosters are used for identification purposes and to provide chapters with grade reports for their membership.

### Annual Report

At the end of each academic year, each organization will submit an Annual Report which summarizes the programming, education, and change efforts of the organization for the year. The annual report is submitted via TerpLink [here](#).

## Chapter Wellness Requirements

### Monthly Meeting with Chapter Coach

Chapter Presidents must meet monthly with their Chapter Coach. These meetings will provide the President with personal support as well as support planning programs, addressing member concerns and risk management issues, and communicating with other stakeholders.

### **Annual Meeting with Chapter Coach and Alumni Advisor**

Each chapter must complete an Annual Meeting with their Chapter Coach during the semester that their chapter transitions leadership positions. This meeting should include the alumni advisor, and at least 75% of the chapter executive board.

### **Fraternity and Sorority Leadership Summit Attendance**

Each year in the fall and spring, DFSL hosts the Fraternity and Sorority Leadership Summit (FSLs). At this day-long conference, students will build community, strengthen their leadership skills, and work on community-wide issues.

### **Fall & Spring New Member 101 Sessions (when applicable)**

Each semester, DFSL hosts a number of New Member 101 sessions for chapters educating and initiating new members. The entire new member class or intake class must attend the session as scheduled in collaboration with chapter leadership.

### **Council Officer Trainings**

#### **Intake Coordinator/ New Member Educator Workshop**

Fraternities and sororities often struggle to identify appropriate activities for new members and interests to participate in as part of the new member program. In order to be approved to conduct new member education, each chapter must send their Intake Coordinator/ New Member Educator to this workshop if the chapter plans to conduct new member education.

#### **Sexual Assault Prevention Chair Training**

Each chapter is required to send at least one person each semester to a chapter liaison training for sexual assault prevention. This training will teach participants about sexual assault prevention, as well as resources on campus.

#### **Diversity & Inclusion Chair Training**

Each chapter must send at least one person each semester to attend diversity and inclusion chair training. This training will provide ideas and resources for educating about diversity and inclusion in the chapter and beyond.

#### **Risk Management Chair Training**

Each chapter is required to send at least one person each semester to attend risk management chair training. This training will focus on risk management for the chair's respective organization and the DFSL community as a whole.

### **Community Wellness Education Programming Requirements**

Chapter must have 90% of the chapter membership (including new members) participate in wellness education programming for the evaluation to be approved. Each chapter must submit five (5) hours of community service per chapter member to receive approval for that program category. All six wellness education programs must be completed to receive recognition for the next academic year. Resources for programming are provided below, but chapters are encouraged to use additional community or campus resources to fulfill these programming requirements.

*Program Evaluation* forms should be completed and submitted via TerpLink for each program, and will be evaluated by staff members in the department. Chapters will be required to upload an agenda, the slides, a facilitator guide, or other evidence of the content that was delivered to the chapter. Additionally, chapters will be required to upload additional documentation and can choose between a roster of attendees or photo of the event.

Chapters are encouraged to host or attend programs that will simultaneously fulfill Chapter Expectations requirements and inter/national organization requirements. A program must meet at least 1 learning outcome per wellness education category. See below for the specific learning outcomes associated with each category.

Chapters with a membership total below 10 members are encouraged to collaborate with their chapter coach to develop an action plan for fulfilling the requirements in this document or request flexibility with the chapter expectations requirements.

We encourage programs that are led by (or done in collaboration with) knowledgeable facilitators and speakers, such as a national organization representative, national/regional speaker, staff/faculty at UMD.

## Alcohol & Other Drug Education Programming

Misuse and abuse of alcohol and other drugs (AOD) is a constant challenge for college students. This program should help educate members about the effects and negative consequences related to AOD. Alcohol and Other Drug Education Programming can be submitted for review on TerpLink [here](#).

### Learning Outcomes:

As a result of participating in alcohol and other drug education programming:

- Members will learn information about alcohol and other drugs in order to make responsible and educated decisions.
- Members will develop skills necessary to intervene when the health and safety of others is at risk (i.e. addiction, binge drinking, alcohol poisoning).
- Members will learn to recognize signs of unsafe and unhealthy behaviors.
- Members will understand their organization's policies regarding alcohol and drugs.

### Alcohol & Other Drug Education Programming Resources:

#### Person/Organization

UMD Health Center

#### Contact Information

Email Madeleine Moore (mmoore56@umd.edu) if you want to work with a professional health educator to create a custom live presentation addressing the specific substance use needs of your chapter.

**NOTE:** This option requires a separate meeting with Madeleine where the unique needs of your chapter are discussed, and all live presentations must be provided within Madeleine's working hours (9am-5pm, Monday-Friday).

UMD Health Center Peer Educators

Visit <https://health.umd.edu/peerpresentations> to request the pre-recorded Alcohol 101 presentation, which can be played at chapter meetings and will fulfill chapter requirements.

This presentation has 55 minutes of video with approximately 20 minutes of facilitated conversation.

Department of Fraternity & Sorority Life

Email your chapter coach to collaborate on a presentation for your organization. Staff members can personalize presentations for the needs of your organization and/or connect you with additional resources.

## Inter/national Organization

Your inter/national organization may have alcohol and other drugs programming available that can be facilitated by chapter members, inter/national staff, or alumni volunteers.

## Hazing Prevention Programming

The new member education or intake process sets the foundation for the fraternity or sorority experience. This program should help ensure a positive and safe new member process that excludes hazing practices. Hazing Prevention Programming can be submitted for review on TerpLink [here](#).

### Learning Outcomes:

As a result of participating in hazing prevention programming:

- Members will understand what hazing is and why it is important to prevent within their organization.
- Members will develop strategies for addressing hazing within their organization.
- Members will learn to identify positive and safe alternatives to hazing in order to enhance the new member education process.

### Hazing Prevention Programming Resources:

Person/Organization	Contact Information
Office of Student Conduct	You can request a Hazing Prevention Education program from the Office of Student Conduct by visiting this <a href="#">request form</a> .
Department of Fraternity & Sorority Life	Email your chapter coach to collaborate on a presentation for your organization. Staff members can personalize presentations for the needs of your organization and/or connect you with additional resources.
Inter/national Organization	Your inter/national organization may have hazing prevention programming available that can be facilitated by chapter members, inter/national staff, or alumni volunteers.



## Diversity and Inclusion Programming

This program should enhance the chapter's knowledge, awareness, or skills and encourage members to consider different perspectives and experiences regarding issues such as race, religion, ability, sexual orientation, etc. Diversity and Inclusion Programming can be submitted for review on TerpLink [here](#).

### Learning Outcomes:

As a result of participating in diversity and inclusion programming:

- Members will learn to appreciate different perspectives and challenge their own, as they relate to diversity and inclusion.
- Members will learn about life experiences and identities/communities that are different from their own.
- Members will discuss new or unfamiliar topics related to diversity and inclusion in an appropriate and respectful manner.
- Members will reflect on diversity and inclusion issues in their chapter.
- Members will learn new skills to promote inclusion within their chapter.

### Diversity and Inclusion Programming Resources:

#### Person/Organization

Shayla Herron, Diversity & Inclusion  
Graduate Coordinator

#### Contact Information

You can collaborate with Shayla Herron ([sherron@umd.edu](mailto:sherron@umd.edu)) to discuss potential chapter programs related to diversity, inclusion, equity, and social justice.

Department of Fraternity & Sorority  
Life

Email your chapter coach to collaborate on a presentation for your organization. Staff members can personalize presentations for the needs of your organization and/or connect you with additional resources.

Lesbian, Gay, Bisexual, & Transgender  
(LGBT) Equity Center

The LGBT Equity Center offers programming throughout the academic year that may meet the learning outcomes for this programming category. You can visit their website at [lgbt.umd.edu](http://lgbt.umd.edu). Additionally, they offer presentations to student organizations. The request form can be accessed [here](#).

Multicultural & Community Advocacy  
(MICA)

The MICA office offers programming and opportunities to collaborate on different identity-based programs. You can access the MICA website [here](#). Information on identity-based programming can be accessed at the following links: [Asian American & Pacific Islander](#), [Black](#), [Interfaith & Spiritual Diversity](#), [Latinx](#), [LGBTQ](#), [Multiracial & Multicultural](#), [Native American Indian](#)

Nyumburu Cultural Center

The Nyumburu Cultural Center offers lectures, seminars, art exhibits, workshops and more. Information about the Nyumburu Cultural Center can be accessed at [nyumburu.umd.edu](http://nyumburu.umd.edu).

Inter/national Organization

Your inter/national organization may have diversity and inclusion programming available that can be facilitated by chapter members, inter/national staff, or alumni volunteers.

## Sexual Assault/Violence Prevention Programming

Sexual assault and relationship violence are significant problems in the world, and specifically on college campuses. This program should help chapters demonstrate a commitment to eradicating these issues. Sexual Assault/Violence Prevention Programming can be submitted for review on TerpLink [here](#).

### Learning Outcomes:

As a result of participating in sexual assault/violence prevention programming:

- Members will gain the skills necessary to intervene when encountering situations involving sexual assault/power-based personal violence.
- Members will learn how to promote a culture of awareness about the myths and realities of sexual assault/violence on college campuses and within fraternity/sorority life.
- Members will enhance awareness of resources on campus and/or in the local community related to sexual assault prevention.

### Sexual Assault/Violence Prevention Programming Resources:

#### Person/Organization

Swati Sah, DFSL Sexual Assault  
Prevention Graduate Coordinator

#### Contact Information

You can reach out to Swati ([dfsldap@umd.edu](mailto:dfsldap@umd.edu)) to discuss potential opportunities for sexual assault prevention programming.

CARE to Stop Violence

CARE to Stop Violence offers free, unbiased, interactive workshops delivered by peer educators or CARE staff. More information and the request form can be accessed [here](#).

Department of Fraternity &  
Sorority Life

Email your chapter coach to collaborate on a presentation for your organization. Staff members can personalize presentations for the needs of your organization or connect you with resources.

Inter/national Organization

Your inter/national organization may have sexual assault/violence prevention programming available that can be facilitated by chapter members, inter/national staff, or alumni volunteers.

## Mental Health and Wellness Programming

Mental health is crucial to student success and overall well-being. Through this program, students will be able to highlight key focuses for their chapter around mental health and learn how to respond to chapter members in need while reducing social stigma of mental illness. Mental Health and Wellness Programming can be submitted for review on TerpLink [here](#).

### Learning Outcomes:

As a result of participating in mental health and wellness programming:

- Members will learn information about mental health and wellness and identify stigmas associated with mental health.
- Members will develop skills necessary to understand their own mental health and the mental health of others.
- Members will learn to recognize signs of unsafe and unhealthy behaviors that may be indicators of a mental health concern.
- Members will understand techniques for identifying and intervening when there is a mental health crisis.

### Mental Health & Wellness Programming Resources:

#### Person/Organization

UMD Counseling Center

#### Contact Information

The UMD Counseling Center provides campus outreach and workshops or training for student organizations. You can request an outreach program [here](#).

UMD Health Center

The UMD Health Center offers asynchronous and synchronous programming opportunities. Live sessions are only available during regular business hours (M-F, 9-5). Chapters can request the wellness toolkit [here](#).

UMD Health Center Peer Educators

Visit <https://health.umd.edu/peerpresentations> to request pre-recorded presentations.

Department of Fraternity & Sorority Life

Email your chapter coach to collaborate on a presentation for your organization. Staff members can personalize presentations for the needs of your organization and/or connect you with additional resources.

Inter/national Organization

Your inter/national organization may have mental health and wellness programming available that can be facilitated by chapter members, inter/national staff, or alumni volunteers.

## Community Service Programming

Chapters are expected to create opportunities for each of their members to engage in at least five (5) hours of service each year. Community service is defined here as direct, hands-on service as opposed to philanthropy/fundraising, which is not considered a fulfillment of this expectation. Community Service programming hours can be submitted for review on TerpLink [here](#).

### Learning Outcomes:

As a result of participating in direct, hands-on service for a community organization:

- Members will understand the importance of community service.
- Members will promote a culture of and appreciation for service to the wider community.
- Members will understand the difference between direct service and philanthropy.

### Community Service Programming Resources:

#### Person/Organization

Leadership and Community Service Learning (LCSL)

#### Contact Information

Visit the LCSL [website](#) to explore service opportunities offered at the University of Maryland or by campus partners in the local area. Additionally, you can join the LCSL Listserv to be sent opportunities for involvement [here](#).

Services 24/7

Services 24/7 is an online directory for residents of Prince George's County looking for organizations that provide human services from afterschool programs, to housing and foreclosure assistance, to veteran services. More information can be accessed [here](#).

Department of Fraternity & Sorority Life

Email your chapter coach to ask if they have any ideas for programming. Staff members may be able to connect you with additional resources.

Inter/national Organization

Your inter/national organization may have community service partners they can connect you with.