

Brimfield Elementary School Committee Meeting  
Meeting Minutes of Tuesday, March 26, 2024  
Brimfield Elementary School  
6:00 p.m.

**Present:** Jennifer Custance, Eric Jaeger, Joe Venezia, Lore Knouse, Brian McNally  
**Also Present:** Deborah Boyd, Superintendent; Kristen Leo, Business and Finance Director;  
Brian Ledbetter, Principal; and Members of the Community  
**Absent:** None

**At 6:00 p.m., Jennifer Custance Opened up the Regular Session Meeting.**

**Minutes:**

**Motion 24-31** made by Eric Jaeger and seconded by Lore Knouse to Approve February 27, 2024, Regular Session Brimfield Committee Minutes.

Discussion: Change Motion 24-29 to “Lore Knouse” instead of “Lore McNally”

VOTE: Unanimous as Amended

**Financial Report:** *Kristen Leo reviewed the Financial Report*

- No significant variances

**Communications:** None

**Public Access:** None

**Principal's Report:** *Principal Report provided within the packet; highlighting the following topics:*

- Parent Conferences
- Positive Assemblies
- Report Cards
- March Half Day
- Field Trip
- MCAS Parent Letter

**Tantasqua Representative:** *Highlights below:*

- Bingo Night – Sold out!
- Junior High School Choice Applicant Slots
- Clothing Drive at the School
- Policy Reviews

**PTO Report:** *Highlights Upcoming Information and Fundraisers:*

- Jogathon – PTO is seeking ideas on how money is spent.

**Report of Committees:**

- Curriculum (TBD)
- Building and Physical Plant (Eric Jaeger)
- Issue/Study Subcommittee (TBD)
- By-Law and Policy Subcommittee (Jennifer Custance)
- Negotiations (Jennifer Custance)
- Rec Committee

***Negotiations met***

**Superintendent's Report:** *Deborah Boyd reviewed the Superintendent's Report:*

- SOA 3-Year Plan
- Math Curriculum – Moving forward with the Bridges Program

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**Motion 24-32** was made by Brian McNally and seconded by Eric Jaeger to approve the Student Opportunity Act as Presented.

Discussion:

VOTE: Unanimous

**Unfinished Business:** None

**New Business:** None

**Public Access II:** None

**AT 6:24 P.M. RECESSED**

**AT 6:30 P.M., OPENED PUBLIC HEARING ON FY25 BUDGET**

Mrs. Boyd, Mr. Ledbetter, and Mrs. Leo reviewed the FY25 Budget, reviewing each line-item; page by page and entertaining any questions or comments that arose after each page.

**AT 6:55 P.M., CLOSED PUBLIC HEARING ON FY25 BUDGET**

**AT 6:55 P.M., THE COMMITTEE RECONVENED IN REGULAR SESSION**

**Motion 24-33**, made by Joe Venezia and seconded by Brian McNally, to bring forward the amount of \$4,663,346.00 to the FY25 Town Meeting.

Discussion:

VOTE: Unanimous

At 7:00 p.m., **Motion 24-34**, was made by Brian McNally and seconded by Eric Jaeger to adjourn the meeting.

VOTE: Unanimous

Respectfully submitted,  
Karen Miarecki  
Recording Secretary