

MASCONOMET REGIONAL DISTRICT
Budget and Capital Improvement Subcommittee
Meeting Minutes **September 18, 2023**

MEMBERS PRESENT: J. McLean, Chair, Boxford W. Hodges, Topsfield
M. Alexander, Middleton C. Bolzan, Boxford

MEMBERS ABSENT: None

OTHERS PRESENT: None

1. Call to Order

J. McLean, Chair, called the Budget and Capital Improvement Subcommittee to order on 9/18/23 at 6:04 PM in the central office

2. Review of team goals and status thereof

- **Improvements to Budget Process: Bill Hodges**
 - Presented examples of calendars and priorities from previous years
 - General consensus is that the process needs more interaction earlier on
 - Going to contact Glen Koocher of MASC or guidance on better ideas
- **Monitoring expenditures during the year: Chris Bolzan**
 - Sent message to Jeff to start discussion
- **Creating a Budget Calendar for future subcommittee's to use: Joe McLean**
 - No new developments
- **Driving Capital Plan 2.0: Matt Alexander and Chris Bolzan**
 - Agenda item #3

3. Discussion of capital plan

- Meeting on Thursday at 9 AM with Jeff to discuss how to drive the plan (called with Chair & Vice Chair)
 - Reviewed the previous plan summarized by area
 - Thoughts are how do we take into account strategic plan
 - Should we focus on the 6-8million in "have to have" items from the 1A plan.
 - We want a revision with priorities, categorized as
 - Will shut the school down imminently
 - Functional but at or nearing end of life, critical to ongoing operations
 - On-going sustainability
 - Need to keep Masco a top school
 - Nice to have

4. Update on Stantec

- 2nd meeting held on 9/11, reviewed three proposals with A&B Options
 - P1: Main building at North end of stadium field
 - P2: Main building at South End (more central)
 - P3: Extra larger stadium with incorporated team rooms
 - A & B options are with and without a team room
 - Chose option #2 without team rooms
- Need to move stadium end into present JV baseball field by about 30 feet in order to have 65 yard wide soccer field. (Soccer fields can be 55 to 80 yards in width, most high school varsity fields are in 65 range - football fields are 53 yards sideline to sideline) Field needs new backstop anyhow and there is room to do it.
- Facility is larger than expected due to code regulations for # of bathroom stalls required for a 1000 seat stadium.

- Next meeting October 7th where proposal will be updated
- Thoughts are to take turf completely out, also cost estimates of \$500/sqft seems way too high.

5. Approval of 08/7/2023 meeting minutes

- Correction meeting adjourned at 7:18

6. Considerations for next agenda and meeting time

- Can people do Oct 1st? (Sunday) 5 PM - Can we use the outlook.

7. Meeting adjourned at 7:31 PM