

Cover Sheet

End-Of-Meeting (EOM) Debrief



Meeting Date: September 24 2026

Agenda Item: P.O

1. Purpose, Objective, and Process of this Agenda Item

Purpose:

- Conduct the EOM Debrief so it can be used as evidence for Board/Staff Monitoring Reports (MRs) and Board self evaluations.

Objective:

- Ensure a formal record is kept for accountability and transparency purposes of Board reflections of Board performance, and Board action item(s) resulting from each Board meeting.

Process:

At the end of each meeting and per [GP-7](#):

- Conduct a debriefing process subject to Monitoring Board-Superintendent Relationship and Governance Process Policies, Board Assessment Processes, and Policy Adoption/Revision/Rescission Processes (GP-12);
- Provide direction for a District communication plan related to meeting discussion and actions, as necessary; and
- Clearly delegate necessary follow-up meeting actions.

At subsequent meeting:

- Seek EOM Debrief approval on consent agenda
- Use as evidence for MRs and evaluations
- Use to delegate Board action items

2. Agenda Item Details

Submitted By: Gayle Jones-Westerberg, SSD Board Secretary	Date Submitted: September 24 2026
Recommended Action: ☒ Information ☒ Discussion ☐ Preparing for Board Action	Revised Agenda Item? ☐ Yes ☒ No Previous Agenda Dates/Item#: N/A
Pertaining to Governance Policy: • GP-1 – Purpose of the Board • GP-2 – Board Job Description • GP-3 – Governing Style • GP-4 – Board Officer Roles, Transitions, and Framework • GP-6 – Agenda Planning Calendar • GP-7 – Board Business Guiding Principles, Norms, and Operations • GP-12 – Monitoring Board-Superintendent Relationship and Governance Process Policies, Board Assessment Processes, and Policy Adoption/Revision/Rescission Processes	Alternatives: ☐ Approve this agenda item, as written ☐ Incorporate changes from recorded agenda item discussion and documented in the End-of-Meeting debrief ☐ Update all agenda item materials for a near-future Board meeting ☒ Not Applicable (N/A)

3. Executive Summary

This agenda item approves the captured themes of reflection and action item(s) via the EOM Debrief from each Board meeting.

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4. Background

As a result of transitioning the Board governance style from governing by policy to Policy Governance® (PG) on July 1 2023, EOM Debriefs have become an embedded process to support Board continuous improvement.

5. Cost Benefit/Analysis

NA

6. Advantages (+) / Disadvantages (-)

Advantages (+)	Disadvantages (-)
+ Formal Documentation of Board reflections and action item(s) + Continuous improvement tool	- Time requirement added to each agenda

7. List of Attachments (If applicable):

Primary Attachment(s):

[End of Meeting \(EOM\) Debrief](#) - September 24 2026

Supporting Material(s):

N/A

☐ N/A - No Attachments