Deerfield Valley Communications Union District

Finance and Audit Committee Meeting Minutes

Unapproved Draft

Meeting Date: July 30, 2026
Meeting Place: 1 School Street, Suite 2-5, Wilmington, VT and Audio/Video Conference

(V = present and voting; A = absent; P = present, non-voting)

Voting Members	**Role**	**V/P**
Jean Boardman	Member	A
Paul Butler	Committee Vice Chair	V
Gretchen Havreluk	Member	V
Mike Jones	Member	V
Scott Lewis	Committee Chair	V
Lynn Pancake	Member	V
Andy Snelling	Member	V
Marie Tattersall	Member	A
Others Present		
Steven John	Board Chair	P
Ann Krafcik	Clerk	P
Patrick Moreland	Executive Director	P
Denise Sullivan	Treasurer	P
Keith Thompson	Operations Committee Chair	P

1. **Call to Order**
   Scott Lewis called the meeting to order at 5:04 PM.

2. **Changes to Agenda**
   None

3. **Hearing of Visitors & Members of the Public**
   None

4. **Approval of Minutes – June 25, 2026**
   Lynn Pancake moved to approve the minutes; Paul Butler seconded. *Motion passed.*
   1 abstained: Mike Jones

5. **New Business – Treasurer's Report**
   Treasurer Denise Sullivan reported that DVFiber continues to make progress with the construction plan and is able to meet obligations as they come due. Additional details were shared in the executive session.

6. **Old Business**
   None

7. **Executive Session**
   Paul Butler moved the Finance and Audit Committee enter executive session at 2:07 PM under the provisions of Title 1, Section 313a, Subsection 6 to consider documents, trade secrets, or confidential business information that is exempt from public inspection and copying; and under provisions of Title 1, Section 313a, Subsection 1A for the purpose of discussing contracts because premature general public knowledge would place the public body at a substantial disadvantage with respect to upcoming contracts; Andy Snelling seconded. *Motion passed, unanimously.*

   The Committee returned to regular session at 2:44 PM. No action was taken and no decisions were made.

   a. **Monthly update**
      No public updates reported.

   b. **Monthly financial reports**
      No public updates reported.

   c. **Treasurer position**
      No public updates reported.

8. **Action Items**
   Steven John reminded the Board and Committee members to check their email. He requested that everyone submit their feedback for the annual evaluation of the Executive Director's performance as soon as possible. The deadline has been extended until tomorrow. He thanked everyone for contributing to this important annual Board oversight process, which takes place before the budget review and staff contract renewals.

9. **Adjourn**
   Gretchen Havreluk moved to adjourn at 2:46 PM; seconded by Paul Butler. *The meeting was adjourned without objection.*