

P&Z Info Packet



Date: Friday May 30, 2025 11AM - 4PM

Location: Portland Community College Rock Creek Campus, Building 3 1st Floor
(Arts and Music Building) (17705 NW Springville Rd, Building 3)

Main Contact Person

Julia Kim (PCC Rock Creek Library Technician)

- Email: julia.kim@pcc.edu
- Text: (503) 841-3033
- Phone Calls (day-of emergencies only): (503) 841-3033
- Instagram DM: [@pockyandzines](#) or [@jk.pencil](#) or [@julia_haeuni](#)

Tabler/Volunteer Check-In

Please plan to arrive at PCC Rock Creek Campus Building 3 between **9:45-11AM**. If you arrive by car, the closest parking lot will be **Lot C**.

If you are a tabler/volunteer who has arranged a separate start time, plan to arrive between the hour before your start time (i.e. you plan to table from 1-4pm so you should arrive between 12-1pm)

For more information about different transportation options, [scroll down here](#)

Parking DOES cost money. There are two pay stations as you enter PCC campus and another pay station as you head to Lot C. If this is a concern, please contact Julia and we will come up with a plan. There is electric car charging available.

Parking Costs:

2 hours = \$2	3 hours = \$3	4 hours = \$4	5 hours and more = \$5
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(map image of where event venue, best parking, and bus stop is)

If you are a tabler and want a specific table location, please arrange this in advance with Julia. Otherwise, **tabling will be first come, first serve**. We will do our best to place you next to your friends if you have indicated that in your tabler application!

Tablers: What to Bring

- ☐ Tablecloth
 - Daiso has some good affordable ones
 - You can also use a bedsheet or some thrifted fabric, etc.
- ☐ Tape
 - Painters tape is good, you can use it to secure your tablecloth on the table, or stick a banner on your table, or some last minute touches
- ☐ Pen + Scrap Paper
 - This is good to write out your prices for your items, or if you decide to change up your prices midway.
 - Also, good for doodling if you get bored or keeping track of what you sell
- ☐ Scissors
 - If you need to cut up a paper display or quickly make a new display, a pair of scissors would be helpful
- ☐ Payment Methods
 - Figure out your methods of payment, whether that be...

- Venmo, Cash, Square Reader (aka getting the little square reader thing is free I think), QR code for Venmo/Cashapp/Zelle, etc.
 - ☐ Cash Change
 - Bring a bunch of \$1s! Having some \$5s and \$10s could be helpful too.
 - A good amount to bring is about 40 \$1s.
 - Also, a little fanny pack or something to hold your cash would be extra helpful
 - ☐ Displays
 - You know those things that people use to hang or prop books/stickers? That would be extra cool, especially for people to be able to flip through your stuff
 - ☐ Business Cards or Display with Social Media Handles
 - Oftentimes, people come by and may not buy your stuff. You can give them a business card with your website or social media handles so they can follow you!
 - ☐ Reusable Water Bottle and Snacks
 - There are free water refill stations!
 - There will also be a bunch of snacks available too, but especially if you are sensitive to certain foods or have food allergies, I would bring a few of your favorite snacks so you don't get too hungry!
 - ☐ Masks
 - I'm working on getting some free masks! But in the chance I fail to snag some masks, I would recommend bringing a mask.
 - Masking is not required at this event, but recommended.
 - ☐ Phone Charger or Charging Bank
 - Self-explanatory! Good to have enough phone battery to last through the event
 - ☐ Activity to Do to Pass the Time
 - You're probably gonna be spending a lot of time sitting at your table staring into the void! I recommend bringing a sketchbook or something to read.
 - An activity that doesn't require too much attention is good
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Tablers: What we Provide

- ☒ Table
 - 2.5ft wide x 3ft long Half Table, OR
 - 2.5ft wide x 6ft long Full Table
- ☒ Chair(s)
 - Depending on the size of your table and how many buddies you bring, we will provide the chairs
- ☒ All-User Bathrooms
 - One located on first floor of event venue
 - Another one on the second floor if you want less traffic

☒ Water-Refill Stations

- One located in front of the bathrooms on first floor
- Another one on second floor near the bathrooms

☒ Snacks

- There will be free snacks provided by Uwajimaya!

☒ Wifi Access

- If you are affiliated with PCC, please log-in to the **PCCWIFI** with your PCC account credentials.
- If you aren't PCC-affiliated, please use **PCCGUEST**.
- If you are affiliated with a different university, like Reed or PSU, try using **eduroam**.

☒ Quiet Zones

- I plan to set up a few quiet zones inside and outside the event venue if anyone gets overwhelmed or needs some space.
- This will most likely be located on the second floor. There is an elevator in the building.

Tabler Guidelines

Since this event is open to the public and is open to all ages, we do ask that you exercise respect, inclusivity, and kindness to all event attendees, volunteers, and other tablers. If you have sensitive material that you believe is not appropriate for all audiences, it may be helpful to indicate that in your displays (i.e. PG-13 or content warnings)- if you have any questions about this, please contact Julia.

Simple Agreement

When you arrive at the event, as soon as you check in with the greeter table: **Please fill the simple agreement!**

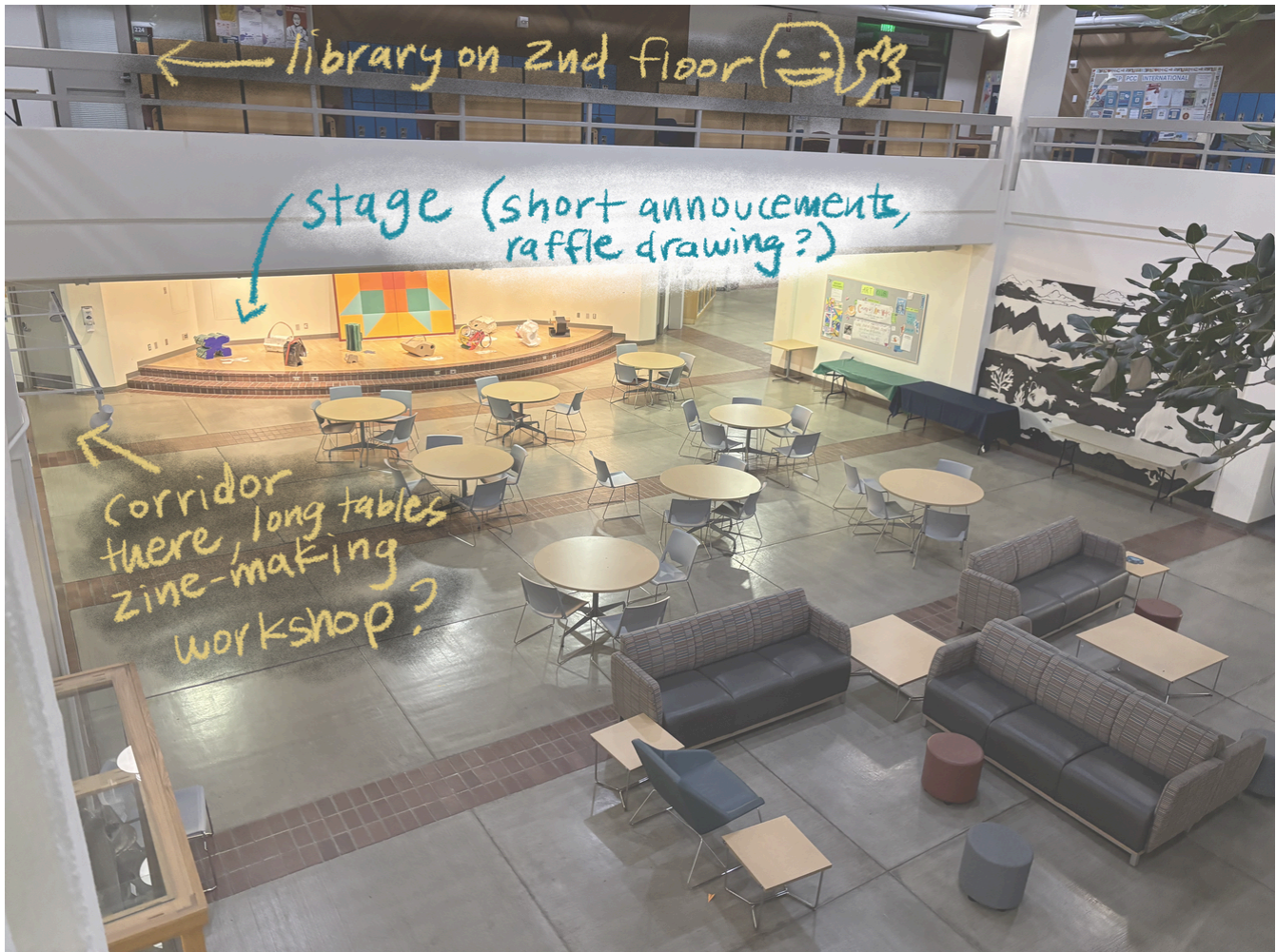
Otherwise, by signing up for tabling, you are agreeing to the following:

1. I understand that all sales and transactions are solely my responsibility and I will not hold PCC or Julia liable for any damages or losses to my property.
2. I understand that if I need to cancel, I will notify Julia immediately by email, preferably 2 weeks prior to the event date (by Friday, May 16, 2025)
3. I understand that I cannot sell or distribute the following:
 - a. Hazardous Foods (i.e. hot foods, food cooked in a home kitchen, food that needs to be temperature monitored, etc.)

- i. if you have questions about this, I can give you a full list of what is available and what is not available food-wise
- b. Dangerous Items (i.e. knives, guns, sharp objects, racist/homophobic/sexist/oppressive messages, etc.)

Event Venue





Communications

Our main mode of quick communication will be delivered through an Instagram group chat (hosted by [@pockyandzines](https://www.instagram.com/pockyandzines)). This will include:

- quick updates on the event
- reminders for volunteer and tabler meetups
- day-of communication and emergency broadcasts
- answers to any questions you may have

If you haven't been added yet, please follow and DM [@pockyandzines](https://www.instagram.com/pockyandzines)

If you do not use Instagram, please email julia.kim@pcc.edu and we will try to find another way for you to get time-sensitive updates.

Social Media Marketing and Promotions

pockyandzines.mmm.page



Official Website: pockyandzines.mmm.page

Please follow IG: [@pockyandzines](https://www.instagram.com/pockyandzines)

(if you have questions, a great place to start is
juliaHKim.com/aapizines)

We will be showcasing a number of our incredible tablers on Instagram and our beautiful website (created by [Sarah Joy Calpo](#)!!) If you want to be featured, please indicate on the tabler application that you want to be included in promotions. If you change your mind, contact Julia.

~~My (ambitious) plan is to post everyday on @pockyandzines with “we’re not really strangers” style questions drawing from AAPI stories and mental health. We’ll see if I actually commit to it. Please support this by sharing the @pockyandzines account with your friends and loved ones!~~

Please edit your promo post on Canva here:

https://www.canva.com/design/DAGmQN_5lh4/sIQZkPRsGJRXBDzaIE_dXw/edit?utm_content=DAGmQN_5lh4&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton

Once you are done with editing your promo post, please dm or email Julia at any of her IG accounts.

Quickly realized that posting everyday was actually way too ambitious. Here is the tentative Instagram posting schedule:

Tabler Spotlights:

mon 5/12: first wave of tabler spotlights (5 tablers)
thur 5/15: 2nd wave of tabler spotlights (5 tablers)
mon 5/19: 3rd wave of tabler spotlights (5-6 tablers)
thur 5/22: 4th wave of tabler spotlights (5-6 tablers)
tue 5/27: intro julia and why pocky and zines

Other Posts:

wed 5/7: thank you sponsors (RACC, uwajimaya, pcc lib)
fri 5/9: OUR little free diverse lib book swap

sun 5/11: luminous together letter writing activity

thu 5/15: sentient beings workshop

mon 5/19: ari poetry workshop

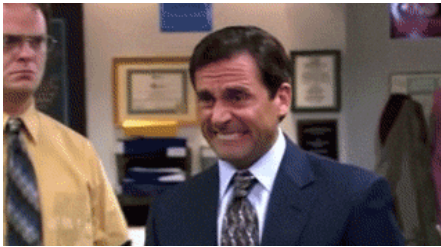
wed 5/21: soha block printing workshop

thu 5/29: final event reminder post

If you are interested in getting involved with social media marketing, I would be VERY HAPPY to hear from you!

Flyer Distribution

If you are interested in helping out in any way you can, we are always looking for more flyer distributors!



(-< julia when she realizes she needs to distribute flyers by herself)

We will print out a few color copies of the poster for you, if you would like to stop by the PCC Rock Creek Library. If you live far away from the westside of Portland, Julia can also plan to meet you near the PCC Cascade Campus.

This would be incredibly helpful!! Please contact Julia and we will hook you up with some posters to distribute. We keep track of where we distribute flyers in a volunteer shared google doc. We will share this document with you when you pick up the flyers!

Schedule of Activities

(still work-in-progress)



Time Slot	Workshop/Activity	Led by:	Supplies + Location
11:15-12:30	Dreaming in Black and White: The Power of Poetry and Illustrations We will take a look at two poets	Ari Aquilla-Saund (they/them)	in front of tree i think



	<p>who self-illustrated their own writing. Delving into the backstories of each artist, we will use their work as inspiration to create our own illustrated poems!</p>		
12:30-2pm	<p>Korean Block Printing</p>	<p>Soha +Koreans for Decolonization @ Reed</p>	<p>stage? maybe - might need to relocate to tables in front of vending machines area</p> <p>(julia buys) different sized cardstock paper, printer paper, tabloid size, smaller size? just diff size paper</p>
2-3:30pm	<p>Sentient Beings - creating characters using a whole body experience</p> <p>let's create by way of emergence! tap into your mind-body conduit and create a comic character by discovering aspects of your authentic self. the first part of the workshop will have you moving through qi gong exercises. then you'll form your comic character from observing your internal body feedback, there will be a chance to create environments and a comics narrative for your character too.</p>	<p>lark pien (she/her)</p> <p>lark pien is an artist, author, and indie cartoonist known for her graphic.novel coloring on American Born Chinese (Gene Luen Yang), the Sunny series (Jennifer Holm), and Invisible (Christina Diaz Gonzalez). her children's books include Long Tail Kitty and Mr. Elephanter. she will break for Beatpella House shorts. look for lark's Immortal Chicken comics and tai chi studies on Instagram and Patreon @larkpien.</p>	<p>space in front of big tree</p> <p>(julia will find) paper, pencils, pens, color pencils, color pens a large portable whiteboard with whiteboard markers and crayons</p>

11am-4pm	Book Swap	OUR Little Free Diverse Library (Wendy Shih 施文莉, she/her/她)	at Wendy's table!
11am-4pm	Love Letter to Future You (interactive letter writing practice to cultivate self-love, self-compassion, and to create an artifact of care that will be sent to the writer in the future)	Luminous Together (Bea Yeh, she/they)	at Bea's table!

Accessibility

Transportation Options

	<p><u>Max/Trimet Public Transportation</u> (for all):</p> <ol style="list-style-type: none"> 1. Hop on the MAX Blue/Red line to Willow Creek/SW 185th Ave Transit Center. 2. Take Bus 52 for 18 stops (~22 min) until the PCC Rock Creek Main Stop. 3. Walk about .3 mi (~5-7 min) to Building 3. <p>OR</p> <ol style="list-style-type: none"> 1. Hop on the MAX Blue/Red line to Sunset Transit Center. 2. Take the free RideConnection BethanyLink Shuttle for 4 stops (~31 min) to the PCC Rock Creek Main Stop. 3. Walk about .3 mi (~5-7 min) to Building 3.
	<p><u>RideConnection Door-to-Door Rides</u> (for older adults, people with disabilities, and those living in rural areas): This is a free service that can provide roundtrip pickup/dropoff to any destination.</p> <ul style="list-style-type: none"> - To schedule a trip, you must call them at 503-226-0700 anytime between Monday-Friday, 7:30AM-5:00PM. - Ride requests must be made at least 4 business days in advance (which means you should contact them at least by Monday, May 26!). Learn more here:

	https://rideconnection.org/services/door-to-door-rides/
 BethanyLink	<p><u>Rideshare and Carpooling</u> (for all):</p> <ul style="list-style-type: none"> - GetThere Connect: A website that matches you with other commuters! It's free to sign up. Depending on who you are assigned to carpool with, you will arrange pickup/dropoff times and locations and also negotiate how to share transportation costs (like gas). Learn more here: https://getthereoregon.org/ - RideConnection Community Connectors: A free community shuttle open to all that operates during the weekdays! If you need transportation from Sunset Transit Center, the BethanyLink shuttle will take you to the Rock Creek campus. Check out the shuttle route and time information here: https://rideconnection.org/services/community-connectors/
	<p><u>PCC Shuttles</u> (PCC-affiliated only): PCC Shuttles are free for PCC students and staff. You must present your PCC ID. The blue line shuttle is the only shuttle that will take you to Rock Creek campus and they depart from Sylvania campus. Please check the shuttle schedule here: www.pcc.edu/transportation/alternatives/shuttles</p>

Food Options

There is a [cafeteria](#) at PCC Rock Creek campus with limited hours, located in Building 5, which is right across from the Trimet Bus Stop. I actually do not know their hours and it seems like they change their hours without prior notice. I also cannot guarantee taste. But they do their best; please be respectful with the cafeteria staff! They are very nice :) There are a few vending machines with snack and drink options near one of the entrances of the event venue as well.

If you walk about 20 minutes south of campus (~3-5 min drive), there is a shopping area with a Safeway, T4, Subway, Siam Village Thai, Starbucks, Happy Bamboo Restaurant, and more.

Tabler Resources

If this is your first time tabling, here are some helpful tips and resources I used when I started tabling!

Local Free and Discounted Printing:

- [Multnomah County Library](#): Free black and white printing, up to 100 pages a day
- [Hillsboro Library \(Brookwood & Shute Park\)](#): First \$2.00 printing free (i think it was per day)
 - Black and white: \$0.10 per page
 - Color: \$0.50 per page
- [Beaverton City Library](#): First 5 pages of printing free, and then subsequent printing is donation-based
 - Suggested donation: \$0.10 for black and white page
 - Suggested donation: \$0.25 for color page (up to 50 pages)
- [IPRC](#): They have a membership, but the people at IPRC are really nice and so if non-membership pricing is difficult, you can try to talk with them to see if they will work with you on printing costs!

Online Printing Services

- [Mixam](#): I used this a few times, but it takes time! But it's nice to be able to see a custom quote automatically. Make sure if you are placing an order that you do this at least a few weeks before you need the zines/booklets/prints. There also might be a discount code somewhere.
- [Sticker Giant](#): If you're making stickers, I really liked this place. I also used stickerapp, which was fine too. But personally, I think sticker giant people were a lot nicer. And better quality.

If you know of any other resources/tips, please share! You can message us at IG: @pockyandzines and we'll share it here!

Volunteer Signups

Please sign up here to volunteer:

<https://docs.google.com/spreadsheets/d/19-kvH4m5EdMUC4DTSVk2Em3ZlpQBEO8xaTIRGpelpT0/edit?usp=sharing>

julia note:

If you scrolled all the way here, thank you for taking time to be a part of the first (maybe last) pocky&zines!! This started back in january 2025 when I felt really lonely and sad. I felt like a major loser haha. I wanted to make more friends and I also needed to throw a public event for my racc funding I applied for last year. So I created an interest flyer to see if anyone would be interested in aapi mental health zines. I was so surprised at how many people responded back. I got super pumped and decided to put my all into it.

I'm still in shock at how much bigger pocky&zines became! Originally, I was planning to do a little gathering at an outdoor park of about 4-5 people to share zines and eat some snacks together. It's truly such an honor to have such an abundance of incredible people volunteer their Friday to share art and make new friends.

I have never done anything like this before! It's my first time organizing a large-scale event. I'm not perfect and I know there will be some unexpected surprises that happen during the day of the event, but I sincerely hope that whether you are tabling or volunteering, this is a fun and valuable experience for you.

Thank you again for supporting me and pocky&zines <3

Sincerely,
julia kim (5/29/25)