

**STATEMENT OF WORK No.: \_\_\_\_\_**

This Statement of Work (“SOW”) dated as of \_\_\_\_\_, 20\_\_\_\_ is entered into pursuant to the Services Agreement dated as of \_\_\_\_\_, 20 (the “Agreement”) between New York University (“NYU”), and \_\_\_\_\_ (“Company”).

**1. Project General Description**

**2. Representatives for Each Party**

NYU		COMPANY	
Name:		Name:	
Title:		Title:	
Address:		Address:	
City/State/Zip:		City/State/Zip:	
Tel:		Tel:	
Email:		Email:	

**3. Project Details and Scope of Work**

**4. Term of Agreement; Timeline & Deliverables**

The term of this SOW begins on \_\_\_\_\_, 20\_\_\_\_ and ends on \_\_\_\_\_, 20\_\_\_\_.

Project Phase	Milestone or Deliverable	Estimated Completion Date

**5. Fee**

**FOR FIXED FEE PROJECTS:**

The fee for all Services provided under this SOW is \_\_\_\_\_ (\$\_\_\_\_\_) (the “**Total Cost**”). The fee is payable as follows: \_\_\_\_\_.

**FOR TIME AND MATERIALS/RESOURCE BASED FEES:**

	Resource 1	Resource 2
Resource Name:		
Email and Phone No.:		
Role:		
Hourly Rate:		
Number of Hours:		
<b>Sub-Total</b> ( <i>Rate X Hours</i> ):		
Travel/Other Expenses:		
<b>Total Cost *:</b> ( <i>Sub-Total + Expenses</i> )		

Company must receive written approval from NYU to exceed the Total Cost. Invoices submitted without this approval will not be paid.

**6. Invoicing and Payment**

**7. Additional Provisions**

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The parties are signing this Statement of Work as of the date stated in the introductory clause

NEW YORK UNIVERSITY			COMPANY NAME	
By:			By:	
Name:			Name:	
Title:			Title:	
Date:			Date:	