

## A. Title Registration, Appointment of Supervisor and MoU

These forms are to be submitted for approval within the first year :

- Full-thesis Masters or PhD: first year of student registration
- Coursework Masters: the first year of conducting research – normally the year after the completion of coursework.

Before submitting forms please ensure that:

- All fields are completed and All signatures are obtained
- In the MoU, ensure that ALL questions are answered. If the response to a question is not relevant, indicate "N/A" as the response.
- Titles should be succinct. As a guideline titles should comprise a maximum of approximately **12 words**. There should not be more than 1 sub-title.

**Document checklist (Click on document name to download; Submit as SEPARATE documents):**

1. [Appointment of Supervisor & Prospective Supervisor Form](#) (Dept administrator to upload to SASI) {Re-Name document as StudentName\_Surname\_SupervisorAppointment.pdf}
2. [Appointment of Co-Supervisor](#) (if applicable) (Dept administrator to upload to SASI) {Re-Name document as StudentName\_Surname\_CoSupervisorAppointment.pdf}
3. [Memorandum of Understanding between Supervisor and Student](#) (Dept administrator to upload to SASI) {Re-Name document as StudentName\_Surname\_MoU.pdf}
4. [Title registration form](#) (Dept administrator to upload to SASI) {Re-Name document as StudentName\_Surname\_TitleRegistrationForm.pdf}