

Lesson Plan: Show Appreciation with Google Slides

Overview

In *Show Appreciation with Google Slides* students will create a presentation to say “thank you” to a member of their school or community, such as a teacher, coach, relative, or friend.

Objectives

By the end of this lesson, students should be able to:

- Achieve the following objectives:
 - Create a clear, readable Google Slides presentation that communicates well to an audience.
 - Use a digital application to communicate.
- Answer the following essential questions:
 - How can I express gratitude and appreciation for people?
 - How do I communicate my appreciation using a digital application?
 - Who do I appreciate and why?
- Internalize the following enduring understandings:
 - Expressing appreciation and gratitude is an important “soft skill” and communications skill.
 - There are many ways to add personality and interest to a digital project to express a feeling or idea to an audience.

Digital Skills

As they complete this lesson, students will learn and practice the following digital skills:

- Add text to a Google Slides presentation
- Add slides
- Add images
- View the slideshow in presentation mode
- Share the presentation

Terms and Concepts

As they complete this lesson, students will learn and use the following terms and concepts:

- Digital presentation
- Theme

 Total Duration	 Materials
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|---|---|
| <ul style="list-style-type: none"> 45 minutes (can be extended to 60-75 minutes with extension videos) | <ul style="list-style-type: none"> Computer with internet access (per student) Headphones (per student) Applied Digital Skills website |
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Lesson Outline: Main Videos Plus Extensions

Video	Duration	Description
1 Introduction to Show Appreciation with Google Slides	5 min	Students are introduced to the lesson and create a new Google Slides presentation, and name it.
2 Choose a Subject and a Theme	5 min	Students choose someone or something to thank, choose a theme, and fill out a title slide.
3 Plan Your Message and Add Slides	10 min	Students plan their message and fill in their first slide.
4 Finish Your Message and Preview Your Slideshow	10 min	Students complete their message, preview the presentation and add a conclusion slide.
5 Publish Your Presentation to the Web	5 min	Students preview their appreciation presentation in present mode and publish it to the web.
6 Show Appreciation with Google Slides Wrap-Up	5 min	Students wrap up the lesson and discover how the skills they learned can apply to other tasks.
* Extension: Insert Images in Your Presentation	5 min	Students add images to their digital thank-you card in Google Slides.
* Extension: Add Animations and Transitions	5 min	Students will add animations and slide transitions to their digital thank-you card in Google Slides.
* Extension: Customize Your Text with Word Art	5 min	Students will update their digital thank-you card title slide with Word Art.

 Prep

- Before introducing this lesson to students:
- Create a teacher account at g.co/applieddigitalskills, and add a class.

- Distribute the class code to your students.

Procedure

1. Introduce the lesson: Prompt students to think about how they show others their appreciation. (see [Appendix](#) for suggested prompts).
2. Check in with students during class: Meet one-on-one or in small groups as students watch videos (see [Appendix](#) for suggested prompts).
3. Wrap up the lesson: Give a short closing and facilitate b
4. rief discussion about what students learned and experienced (see [Appendix](#) for suggested prompts).

Check Outcomes

Walk around class and monitor progress to ensure students:

- Create a new presentation in Google Slides and name it
- Add a title and subtitle to the title slide
- Choose a theme for the presentation
- Insert at least six new slides to the presentation
- Type one phrase or sentence on each slide
- Add a conclusion slide
- Preview the slideshow in presentation mode
- Make necessary edits
- Publish the presentation to the web or share the link

Assessments

Applied Digital Skills offers two tools to help measure student learning -- the end-of-lesson quiz and the student project rubric.

- **The end-of-lesson quiz** contains multiple-choice and open response questions. Use the quiz to help measure students' ability to recall what was covered in the lesson and demonstrate their understanding of how to use digital skills in different scenarios.
 - Note that the answer key is only available here in the teacher lesson plan
- **The student project rubric example** includes example criteria to score and provide comments on student projects created for this lesson. The rubric is designed to measure students' understanding and their ability to apply the digital skills covered in the lesson. Add additional rubric criteria to meet your needs.

Resources

- [Example project](#)

- [Student Project Rubric](#)
- [Appendix](#)

Tip: This lesson is designed to be completed in a single class period. It has multiple videos for students to watch, which vary in duration and guide students through building a main project around a central theme. Also included are three optional extension videos, which each take 5-10 minutes to complete. They can be added to the main lesson to extend instructional time and allow students to add on to their projects and reinforce skills.

Tip: Assign groups. Some videos require students to work in pairs or groups. Save time by assigning students before the lesson begins.

Tip: Reserve 5 minutes at the beginning and end of each lesson. Start each class with a 5-minute introduction and end each class with a 5-minute closing.

Tip: Use the rubric to evaluate student work. Rubrics are linked in each lesson plan to evaluate student work. Share a copy of the rubric with students before they turn in their projects.

Example Student Outcome (Theme and title slide included, additional slides added)

Digital TY Card - Main Example Project

File Edit View Insert Format Slide Arrange Tools Add-ons Help Last edit was yesterday at 3:46 PM

PRESENT SHARE

Background... Layout... Theme... Transition...

1 THANK YOU, NURSE RAFAEL
From Raj Gosh

2 FOR HEARING SMILING

3 FOR KNOWING ALL OUR NAMES

4 FOR HELPING WHEN I GET HURT

5 FOR BEING THERE WHEN I DON'T FEEL WELL

THANK YOU, NURSE RAFAEL

From Raj Gosh

Click to add speaker notes

Theme applied throughout

Additional slides added

Title included

Subtitle included

Example Student Outcome (Text included on each slide, conclusion slide added)

The screenshot displays a Google Slides presentation titled "Digital TY Card - Main Example Project". The interface includes a menu bar (File, Edit, View, Insert, Format, Slide, Arrange, Tools, Add-ons, Help) and a toolbar with various editing tools. The slide deck consists of seven slides:

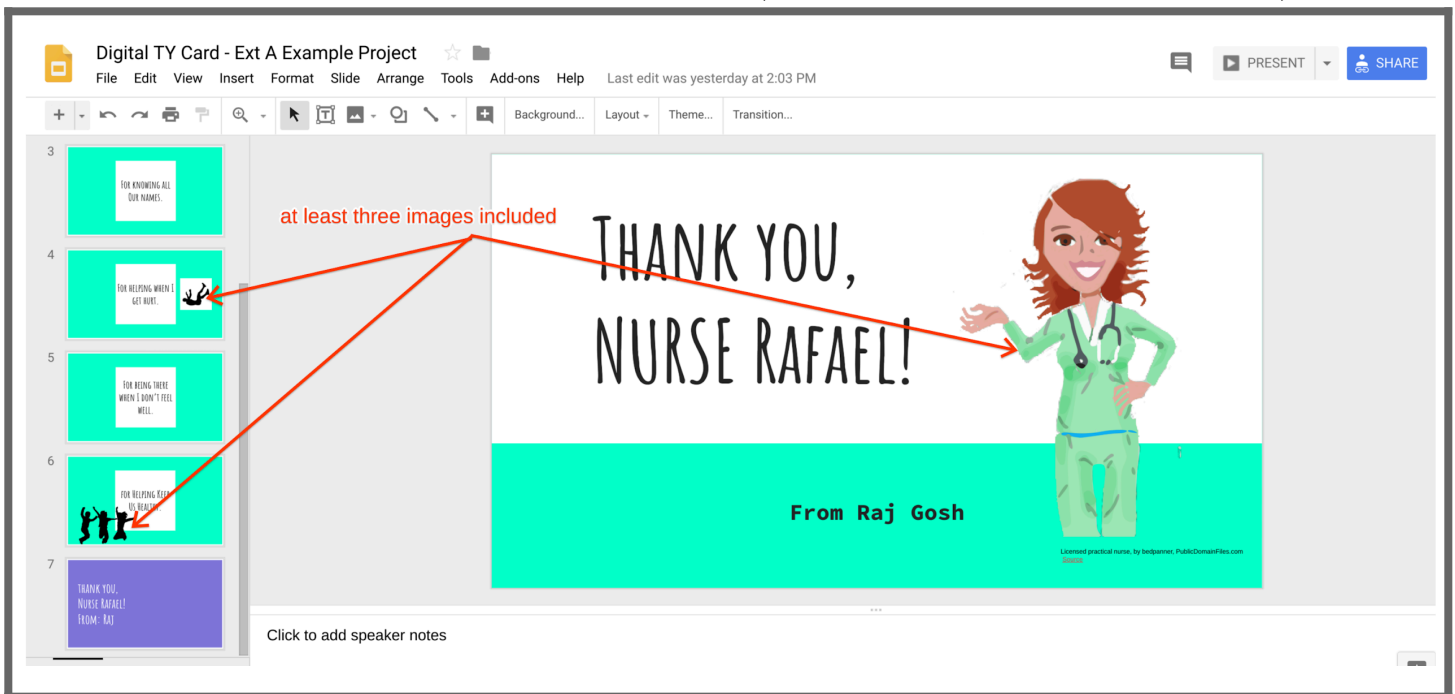
- Slide 3: "FOR KNOWING ALL OUR NAMES."
- Slide 4: "FOR HELPING WHEN I GET HURT."
- Slide 5: "FOR BEING THERE WHEN I DON'T FEEL WELL."
- Slide 6: "FOR HELPING KEEP US HEALTHY."
- Slide 7: "THANK YOU, NURSE RAFAEL! FROM: RAJ"

Annotations in red text and arrows highlight specific features:

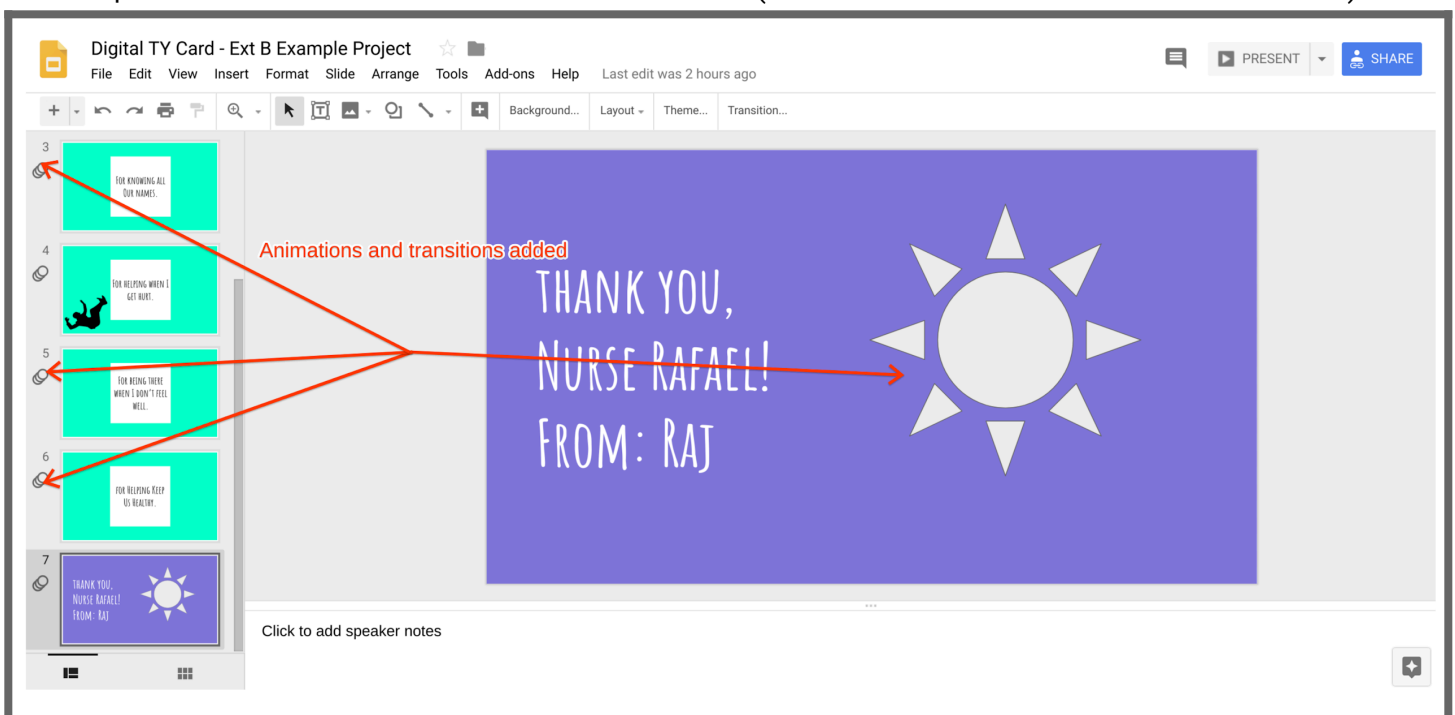
- "one sentence or phrase on each slide" with arrows pointing to slides 3, 4, and 5.
- "conclusion slide included" with an arrow pointing to slide 7.

The main slide area shows a large purple rectangle containing the text: "THANK YOU, NURSE RAFAEL! FROM: RAJ". Below the slide area, there is a text box that says "Click to add speaker notes".

Example Student Outcome: Extension 1 (Add images to presentation)



Example Student Outcome: Extension 2 (Add animations and transitions)



Example Student Outcome: Extension 3 (Add Word Art to the presentation)

Digital TY Card - Ext C Example Project

File Edit View Insert Format Slide Arrange Tools Add-ons Help Last edit was on December 13, 2018

PRESENT SHARE

Background... Layout... Theme... Transition...

1 THANK YOU, NURSE RAFAEL

2 Thank you, Nurse Rafael
From Raj Gosh

3 FOR ALWAYS SMILING.

4 FOR KNOWING ALL OUR NAMES.

5 FOR HELPING WHEN I GET HURT.

Click to add speaker notes

original title slide copied

Word Art added to new title slide

Appendix

Show Appreciation with Google Slides

Introduce the lesson and prompt students to think about why it's important to say thank you to others.

Say *To get started and join our class, go to g.co/applieddigitalskills and select "Sign In." Click on your Google account (or create one), choose "I am a student," and enter our class code. (Teacher note: Locate your class code on your dashboard.) After you join our class, proceed to Video 1 and begin watching.*

Ask

- *What are some ways you show others that you appreciate them?*
- *What tools do you currently use to help you say thank you?*

Describe the activities and outcomes for the lesson.

Say *In this lesson, you will create a presentation to say "thank you" to someone in your life, like a teacher, coach, relative, or friend.*

Say *Go to g.co/applieddigitalskills and select "Sign In" to log into your profile. If you see "Wait," click it and move onto the next unit. If you already see "Introduction to Show Appreciation with Google Slides" then you are ready to begin watching the first video. Watch the first video, and complete the steps described.*

Teacher Note	If students need help accessing the lesson, have them navigate the curriculum menu by clicking on "Curriculum" at the top of the page, then scrolling down and selecting the correct lesson.
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Intro/Closing Questions

- *Can you name some people in your life who you might want to thank?*
- *What are some creative ways to show others you appreciate them?*

Engage

- *Is it easier to say thank you in person or in a card? Why?*

Wrap up the lesson.

Wrap-Up Summarize the lesson and celebrate that, as a result of the skills learned, they created an exciting project.

Say *In this lesson, you created a slideshow to thank someone in your school and community.*

Ask

- *Tell us about something nice someone did for you that you found surprising.*
- *What else might you use a slideshow like this for?*

- *How will you apply the new skills you learned here to your life or work?*

Quiz Answer Key

1. A
2. A
3. D
4. D
5. C
6. D
7. C
8. A
9. C
10. B

Evaluating Open-ended Responses

11. Look for responses that mention inserting questions or comments, highlighting text, using the dictionary tool to look up unfamiliar words, adding an annotation key,
12. Look for responses that mention annotation as a way to help students understand and remember what they have read OR that mention preparing for a class discussion or assignment.
13. Look for responses that mention one of the two specific questions mentioned in the lesson 1) what is this paragraph about? 2) what point is the author trying to make? OR that mention asking who, what, where, when, and why.