

Installation of State/Provincial Officers

Opening

“It is an honor to be chosen to serve The Questers
in a capacity beyond that of general membership.

These particular members have been chosen to serve
because of their willingness and abilities.

As we install these new officers, let us all renew our pledge
of loyalty in order to promote the success of these Officers
as they assume the responsibilities that go with their new positions.

Will the Officers to be installed please come forward?

Retiring President

Will the retiring President please step forward?

“As the Retiring President of the _____

State/Province

State/Provincial Questers, we wish to commend you on your fine administration.

You have met the challenge of your office with distinctive leadership.

We have all been proud to have you as our Chief Executive Officer.

We, as members of this organization, salute you.”

(a standing ovation is suggested.)

(if a gift is to be presented, this the time for presentation and acceptance.)

PRESIDENT

The office of President is the highest honor this membership can bestow on one of its members. With that honor comes responsibilities to be accepted graciously and wholeheartedly.

Enjoy your presidency and the membership will enjoy it with you. A sense of humor is a great asset. Hold fast to our important traditions, but do not be afraid to try new things, if in your heart you feel that they will better serve for the good of the organization.

The pleasure of lasting friendships, and the satisfaction of a job well done will be your reward for giving your best efforts to this important role.

Do you accept the responsibilities of this important office and pledge your service and loyalty to The Questers, its Bylaws and Principles?

(incoming president answers, I will)

I install you _____ as

Name

_____ State/Provincial President of The Questers.

Congratulations !! I hand you the gavel, which is the symbol of your authority as President. Use it wisely and impartially.

(address the membership:)

Will the membership please rise to greet the new _____

State/Province

State/Provincial President of The Questers.

First Vice President

The First Vice President is the strong right arm of the President. Whatever duties are assigned to you by virtue of the Bylaws or by the President, you must accept cheerfully and perform well.

You will be prepared at all times to preside or perform other duties of the President in the event of that Officer's absence.

Being the First Vice President is a challenge and an education for future leadership.

Will you pledge your service and loyalty to the President, The Questers, its Bylaws and Principles?

(incoming first vice president answers, I will)

I install you _____ as the _____
Name

State/Provincial First Vice President of The Questers.

Congratulations on your office.

Second Vice President

The Second Vice President has A most important role.

As the State Program Organizer you will collect and provide ideas for stimulating and exciting programs.

Encourage the chapters to be creative and to try new ideas and your rewards will double. For as you help the chapters in their search, you, too, will be enlightened.

Will you pledge your service and loyalty to the President, The Questers, its Bylaws and Principles?

(incoming officer answers, I will)

I install you _____ as the _____
Name

State/Provincial Second Vice President of The Questers.
Congratulations on your office!

Third Vice President

The Third Vice President plays an important role in the ongoing success of the organization for you will maintain the credentials of those Questers capable and willing to assume the executive offices of the organization.

You will be responsible for _____

Will you pledge your service and loyalty to the President, The Questers, its Bylaws and Principles?

(incoming officer answers, I will)

I install you _____ as the
Name

Third Vice President of the _____ State/Provincial Questers.

Congratulations on your office.

Recording Secretary

The office of Recording Secretary carries with it a duty to attend all meetings, keep accurate minutes and to transcribe them into an official and permanent record.

Copies of the minutes will be made and given to all the Board members for their records. A good secretary is invaluable as your records are a story of the growth and history of our organization.

Will you pledge your service and loyalty to the President, The Questers, its Bylaws and principles?

(incoming officer answers, I will)

I install you _____ as the
Name

Recording Secretary of the _____ State/Provincial Questers.

Congratulations on your office.

Corresponding Secretary

The office of Corresponding Secretary carries with it a duty to attend all meetings and to carry out all correspondence in a prompt and efficient manner.

Your office is most important as you will be the one responsible for official communication within the organization.

Will you pledge your service and loyalty to the President, The Questers, its Bylaws and Principles?

(incoming officer answers, I will)

I install you _____ as the
Name

Corresponding Secretary of the _____ State/Provincial

Questers. Congratulations on your office.

Treasurer

I remind you that the office of Treasurer is most important and requires a special skill and knowledge of bookkeeping. The State/provincial bylaws specify the duties which include custody of the State/provincial funds for the term of office.

Accuracy in keeping accounts and reporting to the membership and President will insure stability and good records.

Will you pledge your service and loyalty to the President, The Questers, its Bylaws and Principles?

(incoming officer answers, I will)

I install you _____
_____ Name _____

as the Treasurer of the _____ State/Provincial
Questers.

Congratulations on your office!