

Constitution of the University College Cork Music Society: 2024-2025

1.0 General

1.1 The title of this society shall be UCC Music Society, hereafter called the Society.

1.2 The aim of the Society is:

- To provide an outlet for students to express themselves creatively through the medium of music and to give them opportunities to experience music in multiple forms.

1.3 The objectives of the Society are:

- To give students the platform to perform music both on and off campus.
- To share in the enjoyment of all-genres of music.
- To connect UCC musicians across the various colleges through mutual music appreciation, performance, and enjoyment.
- To promote music on campus through various forms, not limited to but including live performance, film, dance, personal performance, education and workshops, concerts, jam sessions and competition (BOTB and Singer-Songwriter competition).

1.4 There shall be one class of membership: Ordinary membership of the Society shall be available to all University students.

2.0 The Committee

2.1 The committee shall be elected solely from the ordinary members. It shall be composed of the following officials:

- Chairperson
- Vice Chairperson
- Events Officer/Accessibility Officer
- Finance Officer
- Secretary
- Equipment Officer
- Vice-Equipment Officer
- Public Relations Officer (PRO)
- Vice-PRO
- Ex-Officio
- Media Officer
- 2x First Year Representative
- Second Year Rep
- 4x OCMS (Ordinary Committee Members)
- Postgraduate representative

The number of committee members elected shall be decided upon at the Annual General Meeting.

3.0 Election of Officials

3.1 The method of election shall be by simple majority vote.

3.2 Members of the committee may resign by giving one week's written notice to the Secretary, or in the case of the Secretary, to the Chairperson.

3.3 In the case of a vacancy on the Committee due to resignation, the Committee shall have the power to co-opt any member to the Committee until the next General Meeting.

3.4 The election of the First Year Representative shall be held in the October of each academic year.

3.5 To be elected Chairperson one must hold a position on the previous year's committee, however if no previous members run, then the position is available to anyone with any prior UCC committee experience.

3.6 OCM (Ordinary Committee Members) must be decided through an interview process if ten or more apply.

3.7 To be elected Ex-Officio one must hold a position on the previous year's committee.

3.8 Committee members may enter Music Society Competitions given the fact that they withdraw their inclusion from working on the event to prevent unfair advantages against competitors.

4.0 Duties of Officials

4.1 The Chairperson shall chair meetings of the Committee and any general meetings that may be held. The Chairperson has the right to co-opt any member of the Society as an assistant.

4.2 The Vice Chairperson shall aid the Chairperson where necessary and will step in when the Chairperson is absent.

4.3 The Secretary shall maintain a record of the meetings and deal with any correspondence and other administrative duties.

4.4 The Finance Officer shall control all finances of the Society.

4.5 The Events officer shall coordinate events with the help of the committee.

4.6 The Vice-Events officer shall aid Events officer where necessary.

4.7 The Public Relations Officer will be responsible for the maintenance of the profile of the society. They are also responsible for creating graphics for social media as well as creative content. It will be their responsibility to maintain contact with the press and the media as well as acting host to visiting officials and guests.

4.8 The Vice PRO Will be responsible for creating graphics for social media as well as creative content to aid the PRO in social media management. The Vice PRO is also equally responsible for everyday maintenance of social media platforms.

4.9 The Media Officer controls the online web profile of the society through email

4.10 Equipment Officer is in charge of the maintenance and safety of society equipment.

4.11 The Vice-Equipment Officer must aid the Equipment officer with transport and set up/tear down of equipment. The Vice-Equipment officer may also need to step in in absence of the Equipment Officer.

4.12 The Society members shall take an active part in the Society, shall represent the Society on any outing/activity and shall represent the Society when communicating with bodies outside the Society.

4.13 Committee members may only miss a maximum of three events per semester. Missing more than three events will result in a formal warning from the chairperson. Any additional missed events will result in a review of the member's position by the chairperson.

4.14 The Accessibility Officer shall ensure that all society events and promotional materials are accessible to all society members, and shall work with the PRO and Events Officer(s)

to ensure that the society is as accessible and inclusive as possible.

5.0 Meetings

5.1 Committee meetings shall be held when deemed necessary by the Committee. At least one meeting per month should be held. The Secretary shall give at **least two days** notice of any meeting.

5.2 Committee members may only miss a maximum of **three meetings per semester**. Missing more than three meetings will result in a formal warning from the chairperson. Any additional missed meetings will result in a review of the member's position by the chairperson.

6.0 Interpretation of the Constitution

6.1 The Chairperson shall rule on the meaning of the constitution whenever any dispute arises. This may be overruled by a simple majority vote at a general meeting.

7.0 The Societies Guild

7.1 The Societies' Guild is the organisation of all recognised UCC Societies and the UCC Society shall operate under the rules laid down by this organisation.

Amendments to the Constitution:

First Amendment (Article 3.5): To be elected Chairperson one must hold a position on the previous year's committee (amended *8th March 2016*).

Second Amendment (Article 3.6): OCM (Ordinary Committee Members) must be decided through interview process if ten or more apply (amended *8th March 2016*).

Third Amendment: Every appearance of the word 'auditor' in this constitution shall be replaced with the word 'chairperson' (amended *27th March 2017*).

Fourth Amendment (Article 5.2): Committee members may only miss a maximum of three meetings per semester. Missing more than three meetings will result in a formal warning from the chairperson. Any additional missed meetings will result in a review of the member's position by the chairperson (amended *27th March 2017*).

Fifth Amendment (Article 4.9): Committee members may only miss a maximum of three events per semester. Missing more than three events will result in a formal warning from the chairperson. Any additional missed events will result in a review of the member's position by the chairperson (amended *27th March 2017*).

Sixth Amendment (Article 2.1): Vice-Chairperson and Event Officer positions merged (amended *March 2020*)

Seventh Amendment (Article 2.1/3.7/4.10): Ex-Officio position added. To be elected Ex Officio one must hold a position on the previous year's committee. The Ex-Officio's role

is to advise the committee based on their previous experience on the committee
(*amended April 2021*)

Eighth Amendment (Article 2.1): Extra FirstYear Rep position added (x2 Total)
Number of first year reps changed to 2 and number of OCMs changed to 3 (*amended April 2021*).

Ninth Amendment (Article 3.5): To be elected Chairperson one must hold a position on the previous year's committee, however if no previous members run, then the position is available to anyone with any prior UCC committee experience (*amended April 2021*).

Tenth Amendment (Article 2.1): Vice-Chairperson and Events Officer positions separated
(*amended April 2022*).

Eleventh Amendment (Article 2.1): Vice-PRO, International Representative, and 4th OCM position added (*amended April 2022*).

Twelfth Amendment (Article 2.1): Vice-Equipment Officer position added (*amended August 2022*).

Thirteenth Amendment (Article 2.1): Accessibility Officer position added (*amended October 2023*)

Fourteenth Amendment (Article 2.1) Second first year representative position added

Fifteenth Amendment (Article 2.1): Post-graduate Representative added