

MINUTES, ARIVACA FIRE DISTRICT

February 17, 2011

The Arivaca Fire District governing Board met Thursday, February 17, 2011 at the Arivaca Fire Station, 16091 West Universal Ranch Road, Arivaca, Arizona.

1. CALL TO ORDER

Mark Dresang called the meeting to order at 7:10 PM

2. ROLL CALL OF BOARD MEMBERS

Present: Mark Dresang
Kathleen Wishnick
Terry Tompkins
Jim Meade
Omar Rood

3. PLEDGE OF ALLEGIANCE

All present joined in the Pledge of Allegiance.

4. APPROVAL OF MINUTES

A. Regular Session of January 20, 2011

A motion to approve the minutes was made by Terry Tompkins and seconded by Kathleen Wishnick. The motion was unanimously approved.

5. REPORTS AND CORRESPONDENCE

A. Fire Chief's Report by Fire Chief Kathy Brumagin for the month of January 2011

- Personnel Update

There are 30 responders currently active on the roster

- Administrative

We have added one more responder who lives in the valley; the responders that do not live in the valley are doing shifts at the station from 8 to 48 hours at one time.

- Red Shirt Program

Fire Chief Kathy Brumagin reported we have 3 personnel who will start this program after they attend the Structure Fire Academy in Tubac.

- Ordering of Supplies

A small amount of EMS supplies were ordered to keep things stocked.

- Fire Calls

The district responded to two fires for the month of January.

- Trucks/Equipment Status/Maintenance/Repairs

All vehicles were in quarters and in service for the month of January.

- EMS calls

There were 21 calls this month for 100% coverage. Responders of the month were Beth Lusby and Richard Goodsell.

- Training classes held

The Fire District had two live fire wild land trainings.

- Grant/Board Information

Fire Chief Kathy Brumagin reported some turnouts under the VFA grant would be ordered. She also received some information that we will be receiving a grant through Office of Emergency Management to purchase 6 sets of turnouts. Turnouts have a service life of 10

years and the ones the Fire District has were manufactured in 2002.

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Kathleen Wishnick stated each turnout was approximately \$2,300 and if a White Elephant Grant is applied for, we could ask for monies for turnouts.

Fire Chief Kathy Brumagin stated the Fund raising committee was having Bingo twice a month. The Fire District was a stop on the Artist's Tour however only about 5 people stopped and no one purchased anything. Other events planned include a luncheon for the Model T club (February 20) and on March 19 is the 5th Annual "Pot O Chili" Cook off.

Mark Dresang asked where the luncheon would be.

Fire Chief Kathy Brumagin responded at the Universal Ranch Café.

Kathleen Wishnick asked if any of the CASI cooks were coming to our "Pot O Chili" cook off.

Fire Chief Kathy Brumagin stated that some information was sent to them however, we were outside their window time limit. Next year we will notify them in advance.

Mark Dresang asked who was putting the monies up for the training classes.

Fire Chief Kathy Brumagin responded that it falls under a 50/50 grant. The Red Shirt responders repay our half once they are certified, by agreeing to work a minimum of 32 hours a month for 2 years or 720 hours.

Kathleen Wishnick asked about the CDB Grant.

Patti Jent responded that she had submitted a grant in the amount of \$25,000 for an emergency generator, transfer switch, and set up.

B. Fire Board Chairman's Report by Mark Dresang

- Fire on Moyza Ranch Road

Mark Dresang asked Fire Chief Kathy Brumagin about the Moyza Ranch Road fire.

Fire Chief Kathy Brumagin stated it was a structure fire. The home included two buildings with a breezeway. The Fire District responded and the laundry room and den burned. The main part of the dwelling was saved. Elephant Head also responded. There were 4 vehicles that responded from our department.

- The Training Exercise with live fire

Mark Dresang asked Fire Chief Kathy Brumagin to comment on the training exercise.

Fire Chief Kathy Brumagin stated that it was for Wild land purposes. A local resident wanted some grass burned on her property.

- Lack of interest in finding people to be on the committee to look at the budget

Mark's written report indicated that he was disappointed in lack of people to be on the committee.

- Jorge Santiago graduated from Paramedic school.

Mark's written report stated he enjoyed seeing Jorge Santiago graduate from Paramedic school.

C. Treasurer's report from Kathleen Wishnick

Kathleen Wishnick handed out a profit/loss statement, list of warrants issued, and payroll expense sheet. She also passed out the monthly activity for the general fund. The beginning balance was \$52,807.62 and the ending balance was \$48,883.10.

Mark Dresang asked how much monies had come in since we started receiving the tax funds. Beth Lusby stated she would print that out for the next meeting. She also stated that next month she would have a report showing the percentage of monies spent for each budgeted item.

Omar Rood asked what our budgeted year is.

Mark Dresang responded from July 1 to June 30.

Omar Rood asked why then was our budget adopted July 21, that was after the beginning of the fiscal year.

Terry Tompkins stated he thought that the budget was adopted earlier last year.

Omar Rood asked why the budget could not be adopted after it was published.
Terry Tompkins stated because the public may have some input into the budget, which could cause changes to the budget, and then it would have to be re-written.
Omar Rood stated that he had a problem of operating 21 days without a budget.
Mark Dresang suggested talking to Robin Brigode about the budget dates.

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BUSINESS

- A. Discussion and update from operations on formation of emergency disaster plan committee
Fire Chief Kathy Brumagin stated she was still waiting to hear back from Qwest.
Kathleen Wishnick stated she thought someone was going to come down to talk to us.
Fire Chief Kathy Brumagin stated that on the conference call she was told that someone would be in touch with us after he got back from vacation however, she has not heard from anyone.
Mark Dresang asked if he could get the phone numbers and he would start calling.
- B. Report from 9/11 Memorial Committee
Fire Chief Kathy Brumagin stated the committee had contacted her and they have identified a piece for us. They sent us a contract that we will print on our letterhead.
Kathleen Wishnick asked about costs to get it here.
Fire Chief Kathy Brumagin stated she was working on UPS and trucking companies to get it here.
Terry Tompkins made a motion to accept the contract and give Fire Chief Kathy Brumagin authority to sign it and Kathleen Wishnick seconded it.
Kathleen Wishnick suggested maybe having a big dedication.
Fire Chief Kathy Brumagin stated she wanted the local artists to build the memorial with a lighted flagpole. This piece will be the focal point of the memorial.
Mark Dresang asked for a vote on the motion and all unanimously approved it.
- C. Update on Grant to purchase truck from Richard Goodsell
Beth Lusby stated that the person had been on vacation and was due back today; the check has been approved and it should be here within the next two weeks but we will not know until it gets here.
- D. Report from Web Committee.
 - A member of the Web Committee will update the Board on changes/additions/deletions to the web site
Mark Dresang stated the Web Committee had not met and hence there was no report.
- E. Discussion/motion on Mutual Aid Agreement with Three Points
 - This is a continuation of previous discussion on the Arivaca Fire District entering into a Mutual Aid Agreement with Three Points
Fire Chief Kathy Brumagin stated she had sent a contract to their Chief and the attorneys were reviewing it and it is the same agreement we have with Green Valley. She does not anticipate any problems.
- F. Legislature Update
 - Beth Lusby will do a presentation on the new Legislative policies/rules and what is being considered
Beth Lusby spoke on the hand out from last month's meeting. The Finance Omnibus still has priority however has not yet been approved. The rest of the items on the handout are moving in and out of committees.
 - Question and discussion on presentation
Mark Dresang thought the Issue "Fire Apparatus TPT Exemption" was interesting. He thinks this would be a good idea and this would be good for the district.
Mark Dresang commented on the FDA reduction. Beth Lusby stated that was the one

relating to the fire district tax. Mark commented that the cities wanted to get some of the tax monies.

Mark Dresang also commented on the AHCCCS Ambulance Rates. Mark asked if that meant that the legislative was going to reduce the rates for CON however he wondered if that just pertained to AHCCCS .

Beth Lusby commented that just pertained to AHCCCS.

Mark Dresang asked Fire Chief Kathy Brumagin what she thought of the EMS Certification/Recertification issue. The background is to change from the national registry

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model to in state testing and certification. Fire Chief Kathy Brumagin commented that she thinks it is a bad idea. The national registry allows people to go from state to state and is more uniform.

The next issue was the PSPRS Pension Reform. Mark Dresang asked if we were suppose to be contributing to this and wondered how critical it was.

G. Fees outside the district area

- This is a continuation of previous discussion relating to the District notifying people outside the area of the Annual Membership Fee

Mark Dresang asked Terry Tompkins if he had done research as to how many properties were outside the district area however inside the service area.

Terry Tompkins presented a lists of 78 properties in the service area and he is in the process of coming up with a list for the letter to be sent out. The letter would let the property owners know of the subscription. The subscription rate would be based upon the same figures used to determine the tax paid by the people in the district.

Omar Rood asked why the service area was not included in the District area.

Terry Tompkins commented that the district encompasses 15.8 square miles and includes about 90% of the properties in the service area. The service area includes many government entities and we cannot tax them. When the district boundaries were constructed, the properties had to be contiguous.

Patti Jent asked what happens when a ranch owns tax codes and being outside the district would they be able to just pay the fee on the parcel with the buildings or would they have to pay the subscription price on all the tax codes.

Mark Dresang commented that this would be something to look into.

Kathleen Wishnick commented that if not all the tax codes were included then if there was a fire on one of the vacant properties then they would be billed.

Beth Lusby commented that if it was contiguous land then they would have to pay on all the parcels because everyone in the district has to.

H. Tax Rate Committee

- This is a committee created to look into the concerns of Larry Beckelman on lowering the Tax rate

Mark Dresang stated the committee did not meet and maybe it should be dissolved.

Beth Lusby handed out a timeline for district budget and a Fire District Levy limit worksheet. She pointed out that our total net assessed values went up because utilities were not included last year. The tax rate went down because the tax base got bigger. Beth stated the tax rate last year was \$3.25 and this year it will be \$3.1609.

Fire Chief Kathy Brumagin stated that people will see a decrease in their fire district tax this year. The only people that will see an increase are the people that improved their properties.

Mark Dresang stated he would entertain a motion to dissolve the committee. Terry Tompkins made a motion to dissolve the committee and Kathleen Wishnick seconded it. It was unanimously approved by all

I. Billing

- At the last meeting during the call to the public a question was brought up pertaining to

the billing of the Federal government for responding to Undocumented aliens.

Beth Lusby stated that the Fire District does not bill for undocumented aliens. The Feds only pay transporting units and we do not have a CON.

Kathleen Wishnick commented that our cost for undocumented aliens has gone way down since the border patrol now has EMT'S.

J. Amending the budget

- Operations received a grant and therefore the budget for the current year needs to be amended.

Mark Dresang stated we had to amend this year's budget because of the grants we received. This amendment to the 2010-2011 budgets would include the White Elephant Grant and the \$36,000 received from the Governor's grant.

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Beth Lusby stated she would need a motion to amend the budget to include the grant. She would have to show the monies coming in and going back out. Beth stated only the Governor's grant would be included because the White Elephant Grant did not go to the district; that went to the Arivaca Volunteer Fire Department, which is now the Auxiliary.

Terry Tompkins made a motion to amend the budget and Kathleen Wishnick seconded the motion. It was unanimously approved by all.

K. Agreement with Arivaca Water

- There was a prior agreement with the Arivaca Water Company and the Arivaca Volunteer Fire Department to provide water for emergency services and it was agreed to provide the water company with the amounts of water taken. The Water Company would now like to have the same agreement with the Fire District. A letter /agreement will be presented to the board by Patti Jent, Treasurer of Arivaca Water.

Patti Jent presented an agreement between the Arivaca Fire District and the Arivaca Townsite Co-operative Water Company, Inc. The agreement states the Water Company will provide free water for emergencies and parts necessary for the maintenance of the fire hydrants and the Fire District will maintain and repair the fire hydrants.

Beth Lusby asked if the District would have to pay for water to fill the trucks for emergencies.

Patti Jent stated there would not be a charge if the water was for future emergencies.

Terry Tompkins made a motion to accept this agreement and Kathleen Wishnick seconded it. It was unanimously approved by all.

L. Signing of checks

- Beth Lusby will present checks to be signed by the treasurer and the clerk
Beth Lusby presented checks to be signed. All checks were signed.

6. CALL TO THE PUBLIC

Consideration and discussion of comments and complaints from the public. Those wishing to address the Arivaca Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

Patti Jent asked about enforcement because several people had commented to her about one location.

Mark Dresang asked for this item to be put on the next agenda.

Mark Dresang asked the board to direct a member of operations to look into this matter.

7. ADJOURNMENT

Terry Tompkins made a motion to adjourn and Kathleen Wishnick seconded it.
Mark Dresang adjourned the meeting at 9:00 PM

Approved March 17, 2011

Mark E. Dresang

Terry Tompkins