Digital Integration Checklist: Lesson Planning for 1:1 Classrooms

Based on the successful Year 3 live lesson, this checklist is designed to help you plan technology-enhanced sessions that prioritize learning outcomes over the "wow factor."

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1. Pedagogical Foundation

- Learning First: Have I identified the specific learning objective that technology is helping to achieve (e.g., spatial awareness through VR, oracy through talk-partners)?

- The "Analog" Balance: Are physical exercise books integrated for handwriting or deep reflection to prevent screen fatigue?

- Oracy Opportunities: Does the lesson plan include deliberate "talk-partner" moments where pupils must share one screen or discuss digital findings?

2. Tool Selection & Accessibility

- Platform Familiarity: Are the chosen tools (e.g., Nearpod, Mentimeter) introduced gradually to avoid cognitive overload?

- Inclusion Features: Have I enabled accessibility settings, such as:
    - Voice-to-Text for pupils with writing barriers.

    - Audio Instructions for pupils with lower reading ages.
    - Touchscreen/Stylus options for fine motor skill development.

- Low-Risk Participation: Am I using tools that allow for anonymous contributions (like Mentimeter) to encourage quieter pupils?

3. Live Assessment & Feedback

- Teacher "Dashboard" View: Am I prepared to use the teacher view to monitor live answers and "swoop in" to address misconceptions immediately?

- Data Capture: Will the tool save pupil work (e.g., a Nearpod Collaborate Board) for me to review and use for future planning?

- Dynamic Resources: Am I using live data sources (like MapMaker) that offer more depth and interactivity than a static paper resource?

4. Logistics & Environment

- Infrastructure Check: Is the Wi-Fi stable enough for the specific number of devices being used simultaneously?

- Hardware Management: Are styluses and headphones accessible and ready for use?

- Mistake Management: Have I set the expectation that "live mistakes" are part of the learning process for both teacher and pupil?