



## **Executive Director- Operations & Finance Governance Board of Directors Report**

**Date:** October 25, 2023

**Prepared by:** Wayne Granger, Executive Director- Operations & Finance

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### **Facilities:**

- Outdoor Field Scoreboards- Installed and operational.
- Gym Sound System- Still struggling to get bids. We have one bid so far and continue to reach out to vendors for bids.

### **Safety:**

- Traffic and parking plan working well. Updated striping plan and crosswalk painting completed 10/21/23.
- School Radios- Purchased six new FCC Licenses. Radios reprogrammed 10/19/23. This improves school from two digital channels to ten. Digital provides better range and coverage than analog. Installation of two repeaters likely over Winter Break. Repeaters improves coverage and range, reduces busy signals, and strengthens our radio system for emergencies.
- Revising the school Emergency Response Team structure to streamline communications and improve effectiveness in an emergency.

### **Operations:**

- Lunch Program
  - One of two elementary lunch positions hired and in position.
  - Moving to keypad entry for older elementary grades with barcodes as backup.
  - Continuing to dial in accurate lunch counts. Lack of accurate pre-orders complicates what MKL sends. As we rotate through the USDA menu cycle multiple times we will see trends that will help.
  - Exploring vegetarian options and cost impacts.

### **Human Resources:**

- Continuing to hire for Eagle's Landing and elementary lunch.
- Title IX training in December as part of transition plan.
- Month of Thanks coming for November staff appreciation.

### **Finance:**

- Audit complete. No major issues.

- Financials- See attached documents
- Financial Policies and Procedures not yet reviewed.

#### Enrollment:

| Grade        | Capacity    | Adjusted Capacity | Number of students enrolled | Delta from Capacity | Number of available spots | Number of students on waitlist | Number of students offered a spot but not yet enrolled |
|--------------|-------------|-------------------|-----------------------------|---------------------|---------------------------|--------------------------------|--------------------------------------------------------|
| <b>K</b>     | 92          | 92                | 85                          | -7                  | 7                         | 0                              | 0                                                      |
| <b>1</b>     | 100         | 103               | 102                         | 2                   | 0                         | 4                              | 0                                                      |
| <b>2</b>     | 100         | 102               | 102                         | 2                   | 0                         | 21                             | 0                                                      |
| <b>3</b>     | 100         | 102               | 102                         | 2                   | 0                         | 27                             | 0                                                      |
| <b>4</b>     | 100         | 102               | 102                         | 2                   | 0                         | 28                             | 0                                                      |
| <b>5</b>     | 130         | 130               | 129                         | -1                  | 1                         | 0                              | 0                                                      |
| <b>6</b>     | 138         | 139               | 139                         | 0                   | 0                         | 10                             | 0                                                      |
| <b>7</b>     | 138         | 138               | 138                         | 0                   | 0                         | 19                             | 0                                                      |
| <b>8</b>     | 138         | 138               | 138                         | 0                   | 0                         | 25                             | 0                                                      |
| <b>9</b>     | 140         | 143               | 143                         | 3                   | 0                         | 49                             | 0                                                      |
| <b>10</b>    | 140         | 142               | 142                         | 2                   | 0                         | 0                              | 0                                                      |
| <b>11</b>    | 140         | 140               | 113                         | -27                 | 27                        | 0                              | 0                                                      |
| <b>12</b>    | 140         | 140               | 137                         | -3                  | 3                         | 0                              | 0                                                      |
| <b>TOTAL</b> | <b>1596</b> |                   | <b>1572</b>                 | <b>-24</b>          | <b>38</b>                 | <b>183</b>                     | <b>0</b>                                               |
|              |             |                   | Budgeted FTE                | 1594                |                           |                                |                                                        |
|              |             |                   | Delta from Budget           | -22                 |                           |                                |                                                        |

#### Communications:

- Adams County Video Project
  - Aerial drone video shot 10/2/23. Working on shot list and story for main video
- Website
  - Edlio website and Branded App
    - Initial questionnaire and setup in progress
    - Timeline will be more clear as design progresses

#### Strategic Work:

- Charter Renewal
  - Site Visit- November 7, 2023
  - Stargate Renewal due to Adams 12 by December 1, 2023
- Reimagine Report
  - Mission/Vision work in progress with Board.
  - Continuing with staff appreciation efforts as well as communications improvements.

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**BOD Requested Action Items:**

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