



UNIVERSITY
of ALASKA

Many Traditions One Alaska

Position Job Duties

531000_Assistant Coach - Men's & Women's Nordic Ski

50% Recruiting, administration and coaching instruction for the intercollegiate men's and women's ski program:

Assist and/or take a lead role with all phases of scheduling, recruiting, and budget planning.

Comply with all rules and regulations of the National Collegiate Athletic Association (NCAA), Rocky Mountain Intercollegiate Ski Association (RMISA), and the University. Assist ski staff in ensuring compliance with NCAA and RMISA rules, and University processes.

Take a major role with fundraising, community outreach programs, and Seawolf Athletic Association activities to promote men's and women's ski as an integral part of the community and the University's goals.

Coach student-athletes in all aspects of NCAA skiing at training and at race events. Instruct and evaluate their performance based on the systems established by the coaching staff.

20% Academic Administration:

Guide and promote academic success of student-athletes, which includes their individual degree requirements, and help them determine a plan that balances the rigors of playing a competitive NCAA sport and being successful in the classroom.

Monitor academic character and work ethic of individual athletes, assessing their needs and communicate with the Senior Associate Director of Athletics-Student Services and Human Resources/SWA about those needs (e.g. tutors, study skills) to assist them in fulfilling UAA and NCAA educational requirements.



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Provide a positive atmosphere conducive to the moral, academic, and athletic growth of the student-athlete. Serve as mentor to the student-athlete to ensure graduation.

10% Athlete Oversight:

Drive student-athletes to practice and competition locations using University or rental vehicles.

Ensure student-athletes are monitored during travel including meeting curfew, following team rules, studying and staying on top of their schoolwork, and representing the University of Alaska Anchorage and the NCAA Division II program in a professional manner.

10% Strength and conditioning programs:

With the guidance of the Strength and Conditioning team, assist with the development and monitoring of the strength and conditioning program for individual athletes in the intercollegiate men's and women's ski program to develop individual and team potential and lessen occurrence of injuries.

10% Administrative Oversight:

Assist with oversight of any assistants, including graduate/student employees, team managers, and volunteers. Assigns duties and evaluates performance on the incumbent to ensure that the needs of the men's and women's ski teams are met.

Complete all assigned training to meet the requirements of the position in the specified period.

Additional support and participation in UAA Athletic and University events as periodically requested by the immediate supervisor, Director of Athletics and/or University Administration.

Perform other duties as assigned by immediate supervisor, Senior Associate/Associate Directors and/or the Director of Athletics.



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