

## Application Packet January 2025

CTE Academy Dual Enrollment Program  
A Partnership between Campbell County Schools and

Central Virginia Community College

### Important Information

#### For CTE Academy Applicants and Parents

1. To apply to the CTE Academy Dual Enrollment Program, the student must:

be a junior enrolled in a Campbell County high school  
submit a completed application by the designated due date.

2. The due date for returning the completed application to your school counselor is **February 14, 2025**.

3. See your counselor for other details about the application process.

4. All students accepted into the program must participate in an orientation that will be held shortly before the beginning of the school year. Students will be notified of the date as soon as it is set.

\*Informational meeting for CVCC/Dual Enrollment parents and students at CCTC on Tuesday, January 28th at 6:30 p.m.

**Click File and Make a Copy on the toolbar above to complete this application.**

**Campbell County Schools/Central Virginia Community College  
CTE Academy Dual Enrollment Program Application**

Name \_\_\_\_\_ High School -  
Last First

School Counselor \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Home Address \_\_\_\_\_  
Street City Zip

Parent/Guardian #1 Phone \_\_\_\_\_  
Work Cell

Parent/Guardian #2 Phone \_\_\_\_\_  
Work Cell

Parent/Guardian #1 Email \_\_\_\_\_

Parent/Guardian #2 Email \_\_\_\_\_

Student's Phone (\_\_\_\_) \_\_\_\_\_  
Home Cell

Please circle the program you are interested in:

Health Sciences EMT/EMS HVAC Welding Machine Tool Information Technology Criminal Justice  
Early Childhood Ed Mechatronics

I hereby apply for admission to the CTE Academy Dual Enrollment Program.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent's/Guardian's Signature

**The due date for returning the completed application to your counselor is February 14, 2025.**

Please type your responses to the items below using standard margins and double spacing. Submit the position statement and essay with the application. **(Please submit a hard copy and electronic copy)**

**PERSONAL STATEMENT:**

Write a brief statement telling why you wish to enroll in the CTE Academy Dual Enrollment Program and what you hope to achieve by completing the program.

**REQUIRED ESSAY** (250 words)

**Think carefully about the scenario below.**

As a college student, you will experience many new challenges and successes. Often, the first few weeks of classes will be a time of transition before workloads increase and expectations increase. Please consider the following scenario and write a brief response on how you would handle the situation.

After successfully completing the first month of classes, you begin to struggle with your responsibilities, including finishing assignments, and your grades start dropping. Please identify and list the steps you would need to manage your current responsibilities along with this new and challenging experience.

**CTE ACADEMY DUAL ENROLLMENT PROGRAM APPLICATION CHECKLIST  
FOR SCHOOL PERSONNEL**

**Student Name:** \_\_\_\_\_

\_\_\_\_\_ **Picked up Application on:** \_\_\_\_\_

\_\_\_\_\_ **Returned Application on:** \_\_\_\_\_

\_\_\_\_\_ **Student Application completed**

\_\_\_\_\_ **Student Essay submitted electronically to Counseling Dept.**

\_\_\_\_\_ **Student Record completed by school counselor**

**(\*Include current year attendance, current report card,**

**and student transcript)**

\_\_\_\_\_ **Application packet forwarded to Brooke Elliott on Feb. 25, 2025.**