

Seminar Public Administration Learning Device Planning						
Module/Course Title		Student Workload	Credits	Semester	Frequency	Duration
4062112062		135.99 Workhours	3 CU 4.77 ECTS	7 TH SEMESTER	ONCE YEAR	1 SEMESTER
1	Types of courses Lectures Structured, Assignments, Independent Study		Contact hours 79.99	Independent Study 55.99	Structured Study -	Class size MAX 50 STUDENTS
2	Prerequisites for participation (if applicable) Administration Research Methodology					
3	Program Learning outcomes					
	PLO 3 <i>Able to master qualitative and quantitative analysis methods and techniques for administration</i>					
	PLO 5 <i>Able to make decisions in solving problems based on the results of information and data analysis</i>					
	PLO 8 <i>Able to organize activities in implementing public policies and and improving public service performance</i>					
	PLO 10 <i>Contribute to the improvement the quality of life in society and state</i>					
	CLO 3 Able to apply research methods that utilize data literacy skills and are used to analyze policy themes, public management and local government independently and responsibly					
	CLO 5 Able to document, store, secure, and retrieve data to ensure validity and prevent plagiarism in preparing research proposals to be presented in seminars					
	CLO 8 Able to compile scientific studies in the disciplines of public administration, public policy, education management and local government in analyzing social phenomena in society					
	CLO 10 Able to choose research themes that are relevant to the state of society, and compile articles according to scientific and objective research principles and present them in seminars					
4	Subject aims/Content (learning objectives of the course/subject material) 1. Annual Program					

	2. Semester Program 3. Syllabus 4. Lesson plan 5. Teaching materials 6. Process Assessment Instruments and Learning Outcomes
5	Teaching methods <i>Problem Base Learning, Discovery Learning, Group Discussion</i>
6	Assessment methods <i>Portfolio, paper test</i>
7	This module/course is used in the following study program/s as well -
8	Responsibility for module/course COMPULSORY
9	Other information (References) 1. Ahmadin. 2013. Metode Penelitian Sosial. Rayhan Intermedia 2. Anselm Strauss. 2013. Dasar-dasar Penelitian Kualitatif. Pustaka Belajar 3. Prasetya, Bambang. 2012. Metode Penelitian Kuantitatif . Raja Grafindo Persada 4. Arikunto, Suharsimi. 2014. Prosedur Penelitian. Rineka Cipta 5. Sugiyono. 2015. Metode Penelitian Kuantitatif Kualitatif dan R&D 6. Suryabrata, Sumadi. 2013. Metodologi Penelitian. Raja Grafindo Persada 7. Nugroho, Riant. 2013. Metode Penelitian Kebijakan. Pustaka Belajar