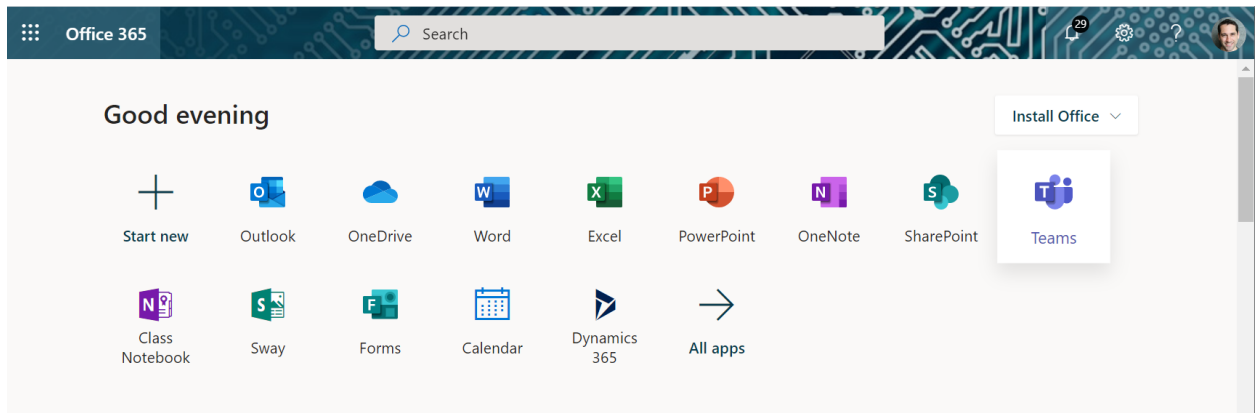


Microsoft Teams 101

Getting Started

- [Sign in to O365](#) and select “Teams” icon from the O365 Hub. **Use your DOE email.**



- Share files, chat, hold meetings (video/audio conference), and share your screen with others--all in your browser!

Video Resources:

- [General Introduction to Teams](#)
- [How to Join a Meeting Using Teams](#)
- [How to Create a Meeting Using Teams](#)
- [How to Manage Meetings Using Teams](#)
- [How to Show Your Screen Using Teams](#)
- [How to Show a PowerPoint Using Teams](#)
- [How to Create Breakout Rooms \(MT-Style\)](#)
- [How to Join Meetings Using the App](#)

Apps:

You can download the mobile apps onto any five devices: tablets or phones!

- [Download Teams for iOS](#)
- [Download Teams for Android](#)

Online Resources for Teams

- [Learn more about Teams](#) from Microsoft
- Review the [DOE-specific guidance](#)
- [Take an online course on Teams](#)