In general, if you have interest in learning more about or joining any specific committee, **please email the VP of Campus Affairs (gsa-vpca@andrew.cmu.edu).** Last updated: 11/17/2024

Committee List

The following is a list and description of the positions or committees on campus that include graduate student representation. GSA Reps are highly encouraged to join at least one of these committees. Contact the relevant VP (for GSA Committees) or VP of Campus Affairs (all other committees) to join a committee, or fill out this form.

i. GSA Committees

Committee Name	Committee Chair	Email
Academic Affairs Committee	VP Academic Affairs	gsa-vpaa@andrew.cmu.edu
Communicates with the Office of the Vice Provost for Education regarding topics such as graduate student funding, advisor relationships, graduate curriculum and instruction, and course evaluations. This committee also seeks to expand the resources available for academic professional development through initiatives such as dissertation writing groups and organizing seminar series.		
Campus Affairs Committee	VP Campus Affairs	gsa-vpca@andrew.cmu.edu
Works to improve the quality of life for the members of the graduate student body through various on-campus advocacy and event based initiatives in conjunction with the VP Campus Affairs.		
External Affairs Committee	VP External Affairs	gsa-vpea@andrew.cmu.edu
Advocates for graduate student issues (e.g., student loan debt, federal research funding, immigration reform, etc.) at the local, state, and national level. Members travel on lobbying trips to Harrisburg and to Washington, DC. Members also travel to the NAGPS national, regional, and leadership conferences. All travel is reimbursed by GSA.		
Equity Diversity and Inclusion	VP of Equity Diversity and Inclusion	gsa-vpedi@andrew.cmu.edu
The GSA EDI Committee focuses on three main prongs of EDI work on campus: ethical curriculum development (ie, working with faculty to create more diverse and inclusive curriculum for their classrooms), reporting structures and accountability (ie, expanding the “gradvocate” program to the university), and creating pathways for ethical community engagement (ie, community review		

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board and audit). We also aim to consolidate the work being done on campus across departments and colleges, and are open to any and all ideas anyone else might have/want to bring forth!

Internal Affairs Committee	VP of Internal Affairs	gsa-vpia@andrew.cmu.edu
Assists the Vice President for Internal Affairs in updating and improving the Graduate Student Lounge, organizing rep-centered events, such as retreats and socials, and aiding reps to fulfill their duties, and most importantly helps with content for the GSA strategic plan.		

Finance Committee	VP of Finance	gsa-vpfinance@andrew.cmu.edu
Reviews applications for funding from student groups and organizations whose events and initiatives are targeted at graduate students. Funding can be obtained via Special Allocations, for new organizations or for new initiatives by established organizations and via the Graduate Student Organization Support Fund for recurring but chronically underfunded operational costs of established organizations.		

Graduate Student Life Committee	VP of Graduate Student Life	gsa-vpsocial@andrew.cmu.edu
Assists the Vice President for Graduate Student Life in planning the GSA social events throughout the year. Events include the Fall Formal, the Spring Formal, and smaller informal events to promote casual socialization between graduate students throughout the year.		

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ii. Student Government Committees and Advocacy/Assistant Positions (Requires Application)

Committee Name	Committee Chair	Email
Committee on Student Organizations (CoSO)	Director of Organizations	sgdoo@andrew.cmu.edu
CoSO was established by Student Senate and the Graduate Student Assembly to oversee the recognition of student groups on the Pittsburgh campus. The committee is chaired by the Director of Organizations, and is made up of graduate and undergraduate students. CoSO members will receive a small honorarium for each semester they serve, with the honorarium increasing for returning members. The amount varies depending on the number of members serving.		
University Center Allocations Board (UCAB)	Director of Organizations	sgdoo@andrew.cmu.edu
The University Center Allocation Board (UCAB) is charged by Student Government to develop a formal selection process, review applications for recognized student organization space in the Jared L. Cohon University Center and East Campus Garage, and make recommendations to the Jared L. Cohon University Center and Student Affairs staff regarding the assignment of student organization offices/spaces. It is convened on a biennial basis.		
Joint Funding Committee (JFC)	Director of Finance	sgdof@andrew.cmu.edu
The Joint Funding Committee is a committee of undergraduate and graduate students that are responsible for allocating funding to student organizations. The JFC is funded by the Student Activities Fee. Each Carnegie Mellon student pays the student activities fee (undergraduate students pay $144/semester and graduate students pay $119/semester). Most of the revenue generated by the fee for undergraduates, and about 30% for graduates, approximately $3 million in total, is given to the JFC, which then allocates the funds to the 400+ organizations on campus. Each member of the JFC receives an honorarium of $114 per semester.		
The Elections Board	President	gsa-president@andrew.cmu.edu
Elections Board members are appointed positions by the Student Government Executive Committee (GSA President and Student Senate), responsible for running elections for two Student Government Executive Committee roles, Director of Finance & Director of Organizations.		

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Applications generally open in the late fall while most of the work is in the spring. Students receive a small honorarium for serving.

Master's Student Advocates	VP Academic Affairs	gsa-vpaa@andrew.cmu.edu
The Master's Student advocate(s) will work with the graduate student assembly and CMU administration to advocate to improve conditions for master students at CMU. To this end, the advocate will take on 1-2 self-led projects or initiatives per semester. Additionally, the advocate will serve as the primary point of contact for master student-related issues as they arise and will serve as an ex officio officer of the Academic Affairs Committee. This position, appointed yearly, will report to the Vice President of Academic Affairs and will require a minimum 5 hours per week of work. Each advocate will receive an honorarium of $1000 per year served.		

Partner & Family Advocates	VP Campus Affairs	gsa-vpca@andrew.cmu.edu
The Partner & Family Advocate(s) shall create a welcoming campus culture that supports graduate students with partners and families as students, researchers, teachers, and members of the campus community. Their list of duties includes but is not limited to: Acting as the primary point of contact for family-related issues as they arise; building a self-sustaining partner and family communities such as on social media; planning family-friendly social events to build community; advertising the GSA childcare grant and reviewing applications; advising key members of University administration and committees on the interests of graduate student families, e.g. paid family leave for graduate students, accessibility of on campus childcare, and lowering barriers to domestic partnership status; and others. This position, appointed yearly, will report to the Vice President for Campus Affairs, serves as an ex officio officer of the Campus Affairs Committee, and will require a minimum 5 hours per week of work. Each advocate will receive an honorarium of $1000 per year served.		

International Student Advocates	VP of Equity Diversity and Inclusion	gsa-vpedi@andrew.cmu.edu
The International Student Advocate(s) shall create a welcoming campus culture that supports international graduate students as students, researchers, teachers, and members of the campus community. The list of duties for this advocate includes, but is not limited to: advising members of University administration and committees (e.g. those that advise the Career and Professional Development Center, University Health Services, and Counseling and Psychological Services) on		

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the interests of international students; providing advice and feedback to the Office of International Education (OIE) on an as-needed basis; acting as the primary point of contact for international student issues as they arise; liaising with VPEDI and OIE to create a resource guide for international students addressing visa and immigration issues; and others. This position, appointed yearly, reports to the Vice President for Equity, Diversity and Inclusion (VPEDI), serves as an ex officio officer of *both* the External Affairs and Equity, Diversity and Inclusion Committees, and will require a minimum 5 hours per week of work. Each advocate will receive an honorarium of $1000 per year served.

Finance Committee Auditing Members	VP of Finance	gsa-vpfinance@andrew.cmu.edu
Vision: Ensure fiscal responsibility in the use of graduate student activities fees. These seven members would be given an annual honorarium of $500 for service of ~3 hours/week. The duties for the Finance Committee Auditing Member are: • To conduct weekly financial audits of GSA spending which accounts for 46% of graduate student's activities fee; • To conduct weekly financial audits of Rep spending for all 50 constituencies which accounts for 24% of graduate student's activities fee; and • To report to the Vice President of Finance (VPF), serve as an ex officio officer of the Finance Committee, and provide monthly updates to the Executive Committee on the state of fiscal responsibility of the GSA and Rep Constituency groups. We anticipate up to seven individuals appointed to the position; duties will be subdivided between the co-advocates.		

Graduate Student Life Assistants	VP of Graduate Student Life	gsa-vpsocial@andrew.cmu.edu
The Graduate Student Life Assistant(s) are charged with ensuring the success of the large social events targeted at the entire graduate student body. The list of duties for this advocate includes, but is not limited to: • Acting as a volunteer leader at GSA hosted events • Performing tasks associated with event planning as needed • Regularly updating social media accounts • Assisting the VP GSL in making decisions for event plans • Assisting GSA reps with event planning needs		

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This position, appointed yearly, reports to the Vice President for Graduate Student Life (VPGSL), serves as an ex officio officer of the Graduate Student Life Committee, and will require a minimum 5 hours per week of work. Each advocate will receive an honorarium of $1000 per year served.

iii. University Committees

Below are different university committees at CMU, which GSA has the ability to nominate or appoint members to. **If you want to be included in any of the following committees please email the VP of Campus Affairs (gsa-vpca@andrew.cmu.edu).** If there is a need for additional representation, they will introduce you and recommend your name to the respective committee chair. Several of these committees were established or changed due to COVID, so please bear with us as we update descriptions and information.

iii.i Committees requiring a nomination from GSA Executive Committee

Committee Name	Committee Chair	Point of Contact Andrew ID	Committee Status
University Leadership Student Advisory Council	Jim Garrett	GSA President	Fully Staffed
This committee brings together senior leadership of the university and a diverse group of student leaders (graduate and undergraduate) who can be mutually informed by one another about the CMU experience. ULSAC is convened by Provost Garrett and Dean Casalegno and will include President Jahanian as his calendar allows.			
University Student Affairs Council	Gina Casalegno	GSA President	Fully Staffed
This council, comprised of alumni, faculty, staff and students (graduate and undergraduate), to advise Gina Casalegno, Vice President for Student Affairs and Dean of Students, on matters related to the mission of Student Affairs.			
DEI Roundtable	Wanda Heading-Grant and M. Shernell Smith	GSA President	Fully Staffed

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This committee advises the university on matters related to specific initiatives that will advance our commitment to diversity, equity and inclusion. President Jahanian also joins this group annually for a meeting.

PhD Holistic Support Committee	Amy Burkert	GSA President and GSA VP of Academic Affairs	Fully staffed
This committee will work each year to assess the landscape of holistic support ensured by the university and will identify a value for the minimum stipend for PhD students across all departments with representation from deans, faculty, graduate Students, and relevant staff members. The committee is co-chaired by the Senior Vice Provost for Academic Initiatives and GSA President.			

Academic Disciplinary Committee & Academic Review Board	Lucas Christain	lucasc	Fully staffed
Review of CMU academic integrity policies and documentation.			

iii.ii Committees requiring an application, reviewed by the managing body

The VP of Campus Affairs will nominate interested people to serve on these committees as well, but they have their own selection processes.

Library Student Advisory Council	Keith Webster	ethanp	Staffed
This committee provides feedback on collections, services, resources, events, programming, spaces, and policies - with a focus on student needs, concerns, and priorities. Participation will assist the Libraries in identifying and interfacing with other student advisory groups on campus as appropriate to enhance feedback and raise awareness of library services and initiatives. Anticipated time investment is 4-6 hours (including council meeting attendance) each semester, for a preferred one-year commitment. LSAC members will meet in-person with a Zoom option for those who are unable to meet in person. Meetings are held one Thursday a month each term to discuss services on various themes. Meetings will be from 5-6 pm.			

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Counseling and Psychological Services Advisory Committee	Viviana Ferrer-Medina	vferrerm	Staffed but looking for more representation
The CaPS Student Advisory Board (SAB) is a group of undergraduate and graduate students who are invested in collaborating and advising CaPS on different matters pertaining to student's mental health while at CMU. Food is provided at these CaPS SAB meetings. The SAB will meet twice a month for one hour with the Outreach Coordinator with the purpose of collaborating on different projects and providing feedback, support, and/or guidance on matters related to student mental health and CaPS services. Application is required.			

Student Health Advising Council	Gonzalo Bird-Munoz	gbirdmun	Staffed but looking for representation

iii.iii Committees staffed at the discretion of the VP of Campus Affairs

Design Review Committee (DRC)	Ralph Horgan	kspells	Fully staffed
Discusses the future of the CMU campus layout, campus master plan, and building maintenance, upkeep, and alterations.			

Parking and Transportation Committee (PTAC)	Michelle Porter	mporter	Fully staffed
The committee was established to provide reports, presentations and recommendations to the Associate Vice President for Facilities Management & Campus Services, reporting to the Vice President of Operations. The goal of the committee is to assist with developing and establishing parking & transportation strategies and policies.			

PTAC Biking Subcommittee	Karen Brooks	kbr00ks	Staffed but looking for more representation

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The Bicycle Advisory Committee strives to encourage cycling at CMU as a healthy and sustainable transportation choice through education, outreach, and advocacy.

Universal Access Committee	Jack Kennedy	jdkenned	Fully Staffed
The University leadership has re-aligned several campus committees into the new Capital Projects and Development Committee, to which now the UAC will report. This important shift will provide the UAC with oversight and leadership as well as the opportunity to refocus the group's functions and clarify its membership.The work of the UAC will oversee all digital, physical and programmatic accessibility improvements to campus life as required by the ADA, ACA and other applicable federal and local codes. The new structure also sets out which campus groups will have representation on the UAC – Human Resources (Chair), CDFD, Computing Services, Disability Services, ERM, FMCS, Faculty Senate, Health Services, Housing/DOSA, OGC, Staff Council, the GSA and Student Senate as well as representatives of the impacted community.			

Risk Management Working Group	Francisco Molina	jmolinag	Fully staffed
The scope of the Risk Management Working group encompasses any potential risk (both positive and negative) that could have an impact on the university. Additionally, emerging risks within higher education as well as risks that would indirectly impact higher education given the community environment in which a university resides would also apply (i.e., political environment, natural disasters, etc.). Lessons learned from past events as well as current issues that are being addressed within the university are also included.			

Chief Information Officer Advising Committee	Stan Waddell	bfodrey	Fully Staffed
This committee advises CMU's Chief Information Officer, providing feedback, guidance, and recommendations related to on-going and future technical initiatives and opportunities impacting the CMU community; current trends within higher education, industry, and CMU campus regions; and strategic direction and prioritization of policies and technical solutions.			

All Gender Bathroom Access Committee	Holly Hippensteel, Daryl Weinert	jhovis	Fully Staffed
This committee is a campus-wide effort with representatives from many departments, as well as faculty, staff and students who identify as members of the trans, intersex, non-binary community.Since its inception, the committee has focused on advocacy and ensuring that new			

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and existing campus restrooms are updated with gender-inclusion in mind. This includes coordinating with local officials, higher education organizations and companies in support of plumbing code changes, installing gender-inclusive restroom signage, consulting on new building designs and helping develop new construction project guidelines.

University Lecture Series Committee	Korryn Mozisek	kmozisek	Fully Staffed
Organize and help coordinate the University Lecture Series on campus and during important events. ULS also partners with research centers and academic units across campus to present a variety of talk throughout the year, including: Dickson Prize Lecture, MLK Keynote Lecture, and the Simon Initiative Distinguished Lecture Series.			

iii.iv Committees open to all student participation

Dining Services Advisory Committee	Joe Beaman	sarahem	Staffed but looking for more representation
Oversees the food options available around campus, both in dorms and other spaces. Test and propose new dining initiatives with the primary dining vendor and local partners.			

Green Practices Committee	Debbie Steinberg	dsteinbe	Staffed but looking for more representation
In 1998, the Green Practices Committee was established to develop a more comprehensive waste reduction and energy conservation program. The committee, composed of staff, faculty and students, focuses on making the campus more sustainable and environmentally friendly, and comes up with ideas for new practices while tracking the progress of those already implemented.			

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iv. Previous University Committees

Below is a list of university committees at CMU that previously existed or that which GSA no longer has direct involvement with. If you are interested in any of these topics, please contact the VP of Campus Affairs (gsa-vpca@andrew.cmu.edu), who can provide information about the current interactions of GSA with these stakeholders and potentially help revive GSA involvement on these topics.

Committee Name	Committee Chair	Point of Contact	Date Ended
Safer Scotties Working Group	Noah Riley	nriley	Spring 2024 working group
This working group helped implement a new substances and healthy living training module, targeted primarily at undergraduates.			
Calendar Innovation Committee	Prof. Rebecca Nugent		Fall 2023
This committee was created in response to CMU's potential move to a 14 week semester and a creation of a fall break. The suggestions were implemented and are now in place, starting Spring 2024.			
Climate Action Working Group	?	?	~Fall 2022
? **Outcome: CMU committed in September 2023 to work to Net Zero**			
Sustainability Committee	Alexandra Hiniker	ahiniker	~Fall 2022
Collaborative Funding Committee (CFC)	Student Body Vice President for Student Organizations	sbvpo@andrew	?

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CFC is a committee established to read through applications that are submitted through the Common Funding Application that have checked off the 'Collaborative Fund' as a funding option. The application should demonstrate that there is a significant collaboration between two or more groups that are working together to make the event and/or initiative take place. **This committee likely ended approximately around the time the SBVPSO position was transformed to 'Director of Organizations' student government role. (~Spring 2022)**

GuSH Award Committee	?	?	~Spring 2022
GuSH Research grants provide small grants of $750 to graduate students for forwarding their research at Carnegie Mellon University. Grants are provided by the Graduate Student Assembly and the Provost's Office, and are managed by the Office of the Assistant Vice Provost for Graduate Education. The Award Committee reviews the applications and decides who will receive the awards. **This committee was retired with the (re-)creation of the Office of Graduate and Postdoctoral Affairs, which now administers this award with assistance from the GSA Executive Committee.**			

Information & Data Literacy Core Competency committee	Joanna Dickert	joannad@andrew	Jan 2022
A subgroup of the Provost's Core Competency committee, this committee will run ~Feb 2021–Jan 2022 and covers student skill set development relating to collecting, evaluating, and using data inside and outside the classroom for all levels of CMU students.			

Graduate Student Concerns Committee	Suzanne Laurich-McIntyre	slaurichmcintyre@cmu.edu	?
The GSCC committee pulls together various central resource offices (CaPS, Health Services, Enrollment Services, The HUB, Dining, OIE, Student Activities, Housing, Eberly, Campus Operations, Wellness Initiatives, GCC, ICC, Alumni Relations, CPDC) to take a look at resources, programs and services provided to students through a grad lens for development or fine tuning.			

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This committee likely ended with the retirement of Suzanne in June 2020.

Healthy Campus	Kelley Shell	kshell@andrew	
This committee works to improve UHS services and to help promote health wellness. Graduate students pay for healthcare, but we might have different needs than undergraduate students. **This committee likely was superseded by the creation of the Student Health Advisory Council (SHAC).**			

LGBTQ+ Caucus	Aaron George	atgeorge@andrew	?
The LGBTQ+ Caucus is looking to hear from the voice of the LGBTQ+ community to identify priorities for the upcoming year, then provide opportunities to get involved, to achieve the common goal of improving the LGBTQ+ student experience.			

Student Giving Committee	Christa Papcunik	cpapcunik@cmu	?
The Student Giving Committee involves students who represent a broad range of the Carnegie Mellon campus including the colleges, Greeks, athletics, student organizations, and more. The purpose of the committee is to build a culture of philanthropy and engagement with Carnegie Mellon University. Committee members are managed by the Office of Annual Giving and participate in fundraising, event planning, philanthropic education, and marketing efforts.			

Student Affairs Wellness Initiatives Committee	Angie Lusk	alusk	?

CMU Working Group for Discriminatory Conduct Policies			?
? **Outcome: Campus Climate and Bias Reporting Protocol tool**			

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Consensual Relationships Implementation Committee	?	?	?
?			

Task Force on Campus Climate	?	?	?
?			

Basic Needs Working Group	?	?	?
?			

HR Committee on Student Employment	?	?	?
?			

Athletics Advising Committee	?	?	?
?			

Mentoring Advisory Board	?	?	Fully Staffed
?			