

*** REMINDER: You will have to pay full tuition or have Financial Aid before Fire School begins.**



CHARLOTTE TECHNICAL COLLEGE

FIREFIGHTER/EMERGENCY MEDICAL TECHNICIAN COMBINED PROGRAM

Please call CTC at 941-255-7500 if you have general questions about being an applicant at CTC.

Students must earn at least a 60% or better on the ATI Exam (STEP 1) in order to be considered for an interview and acceptance!

PROGRAM TIMELINE FOR START FF/EMT JANUARY 2026 SESSION	
When registering ALL DOCUMENTS in both the Charlotte Technical College Registration Packet must be complete and the Englewood Fire Training Center must be complete and properly filled out and notarized. No incomplete applications will be accepted at your enrollment appointment.	
Now - November 21, 2025	18 seats available. Please note: SEAT SECURED AT TIME OF PROGRAM ACCEPTANCE AND TUITION/FEE PAYMENT
Now - November 14, 2025 STEP 1	REGISTER, TAKE AND PASS ATI EXAM WITH A SCORE OF 60% OR ABOVE. ATI Allied Health Testing Dates (six seats per test date)- DIRECTIONS on how to register are in the REGISTERING FOR THE ATI TEST section of this sheet. This test can be taken at the CTC Testing Center, but you must register as explained at the bottom of the sheet. CTC Dates ATI Allied Health Testing Dates are 9/4, 9/11, 10/2, 10/23, 11/4 and 11/6. (must be in person, no online) *Official ATI Allied Health Test Transcript is required
November 21, 2025 STEP 2	COMPLETE BOTH THE CTC REGISTRATION PACKET (9 PAGES) AND THE EFTC APPLICATION (20 PAGES) TO COMPLETE THE CTC REGISTRATION PACKET Please go to website: • https://ctc.yourcharlotteschools.net • Pay \$25 non-refundable application fee • If you did not attend a Charlotte County Public School, you will need to submit registration demographics using the link below. https://ctc.yourcharlotteschools.net/stepstoenroll • Print and complete the 9 pages of the CTC registration packet found in the steps to enroll. THESE FORMS MUST BE PRINTED ON ONE SIDE ONLY **PLEASE SEE PROGRAM REGISTRATION CHECKLIST ON THIS FORM FOR MORE INFORMATION ABOUT REGISTRATION REQUIREMENTS** TO COMPLETE THE EFTC FIREFIGHTER APPLICATION CLICK HERE ALL documents must be completed in the EFTC's Firefighter I & II Application. Nothing can be incomplete or left out. All pages must be in the order of the CHECKLIST on page 2 of the EFTC for your enrollment appointment. Note that EFTC Application includes the following: • <i>Medical Examination to Determine Fitness (Completed & Signed by Physician)</i> • <i>4 Documents that need to be notarized (this service is available at CTC – call 941-255-7500 for availability)</i> • <i>Online course requirements which must be completed and certificates of completion printed and submitted with application</i> • <i>Copies of documentation as outlined on the EFTC application checklist</i> • <i>You do NOT need to pay the \$10 fee listed on the application since you are paying the CTC application fee of \$25</i> • <i>Fingerprints for EFTC will be conducted AFTER acceptance; you do not need to submit this with your EFTC Application</i>

STEP 3	Call 941-255-7500 ext. 1726 for an appointment to enroll in the program. **IMPORTANT** REMEMBER, <u>ALL</u> EFTC and CTC paperwork must be completed and turned in to CTC with application at enrollment appointment - incomplete applications will not be submitted to EFTC. Please do not arrive at your enrollment appointment with incomplete paperwork or your appointment will be rescheduled or cancelled.
Week of December 1, 2025 STEP 4	Wait to be contacted for an interview. (watch your email for your interview time)
December 5, 2025 <i>*Recommended</i>	Practice Ability Test \$25. EFTC has a link on their website for this. Pre-registration and payment for the Practice Ability Test needed.
December 15, 2025 STEP 5	Mandatory Ability Test at 9:00 a.m. at Englewood Fire Department at Englewood Fire Training Center, 13400 Haligan Way, Englewood 34223. Must pass to gain entrance into the FF/EMT Combined program.
After the Dec 2025 Mandatory Ability Test STEP 6	Wait for the decision email. Email notification sent to selected students (18 seats available) AFTER the Mandatory Ability Test has been completed successfully -check your email!

FIREFIGHTER I AND II STARTING JANUARY 2026 SESSION

Fingerprints at time of Program Acceptance	REMINDER: Fingerprints for Fire School should <u>NOT</u> be completed until you are accepted into the program and before the 1st day of class. ORI #FL920780Z
After acceptance	Purchase necessary supplies as indicated on cost sheet.
Apply Immediately (You may also apply any time before acceptance)	FAFSA: If you qualify for Financial Aid through the FAFSA, Career Source, or you have VA Benefits, you should meet with the Financial Aid Specialist at CTC after your registration appointment. Please remember that you will still owe an additional fee when paying for Fire School for the Capstone hours found here.
December 17, 2025	There is a FF MANDATORY meeting scheduled at 5:00 pm. Registration & Fitting Gear at EFTC.
PAYMENT December 18, 2025 at the CTC School Store by 2pm.	PAYMENT: Charlotte Technical College School Store will be open from 7:15am-2:45pm at the CTC school store You will have to pay tuition in full or have financial aid.
January 5, 2026	First day of Firefighter class 5:00 PM at EFTC
Schedule	Monday-Thursday 5:00 P.M. - 9:00 P.M. Saturdays 7:00 A.M. - 5:00 P.M. <i>*Some Fridays</i>

PROGRAM REGISTRATION CHECKLIST

The following documents must be submitted at the time of enrollment to be considered for the program:

1. Florida Residency Declaration with 2 approved forms of residency verification (*if under 24 yrs old, parent/guardian must complete*)
2. Family Rights and Privacy Act of 1974 (FERPA) Release
3. Student Internet Usage Agreement
4. Release of Records
5. Emergency Form
6. Send us your Official High School Transcripts or bring them in a sealed envelope (or GED)
 - If applicable, Official College Transcripts for any post-secondary institution you attended
 - If applicable, Official College Transcripts for an Associate's and/or Bachelor's Degree

*Required Basic Skills Test (CASAS) will be explained during your enrollment appointment.

Some Florida Public High School Graduates are exempt. Each student has to be evaluated independently.

Provide a valid Driver's License as a requirement for the program. This will need to be photocopied.

Upon acceptance, you may start preparing for the EMT portion of the program in August 2026 (See Below)	
Purchase Uniforms for EMT	
Purchase Books for EMT (these may take some time to arrive so order early) link to order will be provided after completion of fire school.	
School supplies (Binder with paper/pens & pencils/highlighter)	
Complete Drug Testing prior to the first day of school (must be completed in the two-week window, prior to the first night of class)	
Complete fingerprinting for EMT portion of the class with CTC ORI # V08010002 <i>(This is separate and additional from the fingerprinting done for EFTC),</i>	
Submit completed physical form and shots verification at Orientation. <i>(The physical exam submitted for EFTC may be used, however you must have the additional immunizations/vaccinations as outlined below):</i>	
Physical Exam	TB test or Chest X-ray
DT Booster	Tetanus Shot
HBV Vaccine (Hepatitis B) - recommended	MMR Vaccine (Mumps, Measles, Rubella)
MUST SUBMIT PROOF OF AMERICAN HEART ASSOCIATION'S BLS FOR HEALTHCARE PROVIDERS CERTIFICATION BY EMT ORIENTATION (PLEASE NOTE: BLS CERTIFICATION MUST BE ON FILE TO START EMT CLASS): https://cpr.heart.org/en/cpr-courses-and-kits/healthcare-professional/basic-life-support-bls-training	
Mandatory Orientation for EMT First Night of Class from 4:00 - 5:00 PM	
August 2026 TBD, 4-9 PM first day of school for Emergency Medical Technician – ATD program	

[How to Register for the ATI Allied Health Test](#)

Read everything very carefully on each screen as you register:

Test-takers ready to register for the ATI Allied Health Test can follow the directions below to ensure that they do not miss crucial steps:

- Go to the ATI website (atitesting.com) and IF a window pops up, choose **I AM PREPARING FOR TAKING THE TEAS** (yes, do this step even though you are taking the Allied Health Test)
- On the next screen, click on the light **BLUE** button that says **Exam Registration** (yes, do this step, too, even though you are taking the Allied Health Test).
- Choose testing method (**In-Person ONLY**)
- Choose PROGRAM TYPE (Pull down to the **TEAS for Allied Health**)
- The SCHOOL you will SELECT is: **Charlotte Technical College AH/EMT**
- Select the **Location** and/or the **Testing Date and Time**
- Review the Registration Details very carefully and add additional transcripts if necessary.
- **CONTINUE REGISTRATION**
- You can add TEAS prep to your order if you wish (completely your decision).
- Then you proceed to checkout and pay ATI directly for your TEAS Test.
- Review your order and **PROCEED TO CHECKOUT**
- Check your email for confirmation information - this will also include other information to help you be successful in taking the exam

It is also important to note that a testing transcript is included when test-takers register for Allied Health Test. This Official Transcript must be shared as part of your application. Please pay attention to ALL Deadlines.

*If candidates choose to have more than one transcript, they will need to pay a fee to purchase additional ones.