

To: The Traffic Police Officer,
Police Department,
Lahore,

Subject: **Cover Letter for Duplicate Driving License**

Respected Sir,

It is stated that I have lost my valid driving license during the travel from Lahore to Islamabad on 5 June 2022. I have already filed a complaint or FIR (First Investigation Report) with local police station at Islamabad (copy attached). My Identity Card No. is 123456789. You are requesting that a duplicate driving license may please be issued to me. I will be thankful to you for your kindness.

Yours Sincerely,
Mr Asad Khan

Signature

Date: 5 June 2022

Postal Address