

STUDENT NAME		ID#		STUDENT PHONE #	
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Make Course Selections Carefully...

- All courses in the course selection guide are offered each year, but courses will run depending on enrollment requests. When a course is dropped because of a lack of student requests, the student will be placed in one of their selected alternative courses
- Students will not be allowed to select the periods or teachers in the courses they request.

COURSE INFORMATION: Circle your course requests		
Course	Semester 1 Course Name	Semester 2 Course Name
1 - SOCIAL STUDIES	Human Geography <u>or</u> AP Human Geography	
2 - ENGLISH	English 9 <u>or</u> Honors English 9	
3 - MATH	DL Integrated Math I <u>or</u> DL Integrated Math II	
4 - SCIENCE	DL Biology	
5 - SPANISH	AP Spanish Language <u>or</u> Spanish 4 (by recommendation)	
6 - PE/HEALTH	Personal Fitness <u>or</u> Field & Court	Health
TWO ELECTIVES in priority order below -If a course is an <i>ONLINE</i> course, please include that in the course name. If all classes are year-long options, then put the course name for Semester 1 and Semester 2.		
	Semester 1 Course Name	Semester 2 Course Name
7 - ELECTIVE		
8 - ELECTIVE		

THREE ALTERNATIVE ELECTIVES in priority order below - include both year-long and semester choices. If a course is an <i>ONLINE</i> course, please include that in your selection title.	
1 -	
2 -	
3 -	

SCHEDULING PROCESS and COURSE CONFLICTS

STUDENTS AND PARENTS / GUARDIANS, PLEASE READ AND SIGN PAGE 2!

All courses in the course guide are offered each year, but courses will run depending on enrollment requests. When a course is dropped because of the lack of student requests, the student will be placed in one of their selected alternative courses. If alternates are not available, then students will be given a chance to choose another option. The parent and the student must approve the courses being requested outside of the student's alternative courses. Students will not be given the opportunity to select the periods or teachers in the courses they request. The school's master schedule is generated through both a computer-aided and hand-scheduled process. Students and parents should take time to think about courses for the following year. We want students to take the most rigorous course of study they feel they can handle. If a student wants to make changes to their course requests before the end of the school year, they should contact their counselor right away. Course request changes during the spring are handled differently than those requested before June 31. **ONCE THE SCHOOL YEAR BEGINS, SCHEDULE CHANGES WILL ONLY BE MADE DURING THE FIRST TWO WEEKS AS OUTLINED BELOW.**

ADDING/DROPPING A COURSE

Students and their parents are asked to carefully and thoughtfully plan the student's schedule each year. Students who sign up for courses during the initial registration process are expected to participate in these courses come the start of the school year unless scheduling conflicts require changes in their schedule. If students consider their abilities, interests, and goals in choosing their courses, it should not be necessary to make schedule changes after June 31st. Careful planning and good decision-making will keep schedule changes to a minimum. The majority of scheduling conflicts will be resolved in spring and summer for the following year's course of study. The four reasons for a schedule change include:

1. Computer error
2. Balancing of classes
3. Failed course make-up
4. Ineligibility to take the course

The change request to add a course may be approved if there is existing space in the requested course. Students wanting to **add a course to their schedule may make a request up to the end of the second week of school.**

Students who are having problems in a course may request a **drop up to the end of the second week of school**, with no grade penalty, providing that they maintain their full-time student status. No refunds on course fees will be given for a dropped class after the semester starts. Other important scheduling notes:

1. Schedule changes will not be made because of a job or athletics during either the first or second semester.
2. All students will be scheduled for periods one through eight (the minimum number of required courses is determined by the school).
3. Students are required to keep all periods and teachers as assigned by the computer.
4. If a student withdraws from a course after the first two weeks, it will be recorded on the student's transcript as an F.

By signing this course selection form, you are acknowledging:

1. These courses will be given priority assuming enrollment numbers warrant running the course.
2. Staffing is allocated according to the course requests made in February. Add/Dropping a course once staffing and courses have been created may be limited.

Student Signature _____

Parent/Guardian Signature _____