

Board Meeting Minutes
9 am October 10, 2019

VISION - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

MISSION - The mission of Westwind School Division is to foster engaging and student-centered learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

VALUES - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

1. Called to Order - The regular board meeting was called to order at 9:05 am by the Board Chair, Mr. Jim Ralph.

Members Present

Mr. Ross Blackmer
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Jim Ralph
Mr. Doug Smith
Ms. Peggy Blackmore
Ms. Jessica Payne

Others Present

Mr. Darren Mazutinec - Superintendent of Schools
Mr. Todd Heggie -, Assistant Superintendent
Mr. Peter Wright - Secretary-Treasurer
Ms. Pam Boyson - Executive Assistant
Ms. Rebecca Bultsma - Communication Officer

2. Additions to and Approval of Agenda

Motion 2019-85 Moved by Ms. Peggy Blackmore to approve the agenda as presented.

Those who voted in favor:

Mr. Ross Blackmer
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Jim Ralph
Mr. Doug Smith
Ms. Jessica Payne
Ms. Peggy Blackmore

There were no votes against this motion
Motion carried.

3. Prayer - The prayer was offered by Ms. Patricia Beazer

4. Regular Business

a. Approval of Minutes September 5, 2019, Organizational Meeting

Motion 2019-86 Moved by Mr. Ross Blackmer to approve the September 5, 2019, Board Organizational Meeting Minutes as presented

Those who voted in favor:

Mr. Ross Blackmer
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Jim Ralph
Mr. Doug Smith
Ms. Jessica Payne
Ms. Peggy Blackmore

There were no votes against this motion
Motion carried.

b. Approval of minutes September 5, 2019, Board Meeting

Motion 2019-87 Moved by Mr. Doug Smith to approve the September 5 Board Meeting Minutes as presented.

Those who voted in favor:

Mr. Ross Blackmer

Ms. Patricia Beazer
Mr. Josh Smith
Mr. Jim Ralph
Mr. Doug Smith
Ms. Jessica Payne
Ms. Peggy Blackmore

There were no votes against this motion
Motion carried.

5. Public input, 3 minutes per person to a max of 15 minutes
6. Action List - The Action List was reviewed

Oct 14 - Thanksgiving Oct 16 - ASBA General Mtg & Exec Mtg, Palliser Bd Offices Oct 18-19 - Hutterite Minister Oct 23 - Div School Council Mtg Oct 29 - Student Engagement Mtg Nov 5 - COW Mtg, 1 pm Nov 11 - Remembrance Day Nov 13-14 - Cell phone and social media pd	Nov 17-19 - ASBA FGM, Edmonton Nov 20 - ASBA General Mtg, Holy Spirit Board Offices Nov 21 - Hutterite Minister's Mtg 10 am Nov 21 - Board Mtg, 1 pm Dec 4 - Board Mtg Dec 18 - ASBA Exec Mtg
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1. Reports

- a. Superintendent Report
 - i. Month in Review
- b. Secretary-Treasurer Report
 - i. Month in Review
- c. Assistant Superintendent - Mr. Todd Heggie
 - i. Month in Review
- d. Communications Report
 - i. Report

7. Committees

- a. Management Committee
 - i.
- b. Student Advisory Committee

- i.
- c. Board ATA Liaison Committee
- d. ASBA Zone 6
- e. Policies & Procedures
 - i. Policy Review
 - 1. Policy 4 - Trustee Code of Conduct
 - a. Suggested edits to Board Policy 4: Trustee Code of Conduct (to be in line with new Education Act)
 - b. Suggested edits to Board Policy 4 Appendix B: Trustee Code of Conduct
 - 2. Policy 5 - Role of the Board Chair
 - 3. Policy 6 - Role of the Vice-Chair

Motion 2019-88 Moved by Ms. Jessica Payne to accept the suggested edits to Policy 4: Trustee Code of Conduct and Board Policy 4 Appendix B: Trustee Code of Conduct.

Those who voted in favor:

Mr. Ross Blackmer
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Jim Ralph
Mr. Doug Smith
Ms. Jessica Payne
Ms. Peggy Blackmore

There were no votes against this motion
Motion carried.

- f. Trustee report on school visits
 - i. Mr. Blackmer reported his attendance at the MES School Council meeting. They expressed appreciation for the November 8, 2019 Wellness Day. MES will be receiving additional Administrative Assistant hours, a job posting has gone out.
 - ii. Ms. Blackmore reported that the new School Council Chair for CJHS is Ms. Stacey Atwood. The CES School Council has started fundraising for new playground equipment. Ms. Blackmore spent October 9, 2019 visiting colony schools with Mr. Todd Heggie and Mr. Karl Peterson. She

was able to handout the gift cards purchased for colony school staff members as part of World Teacher Day.

- iii. Ms. Payne loved the opportunity to participate in celebrating World Teacher Day/Staff appreciation at both Magrath schools. MHS Principal, Mr. Brad Sabey has organized committees that all teachers are a part of. They are recognizing staff and students who “Rise Above” with a wristband. Both Magrath schools are at 100% utilization.
- iv. Mr. Ralph attended the Stirling School Grand Opening and commented on how well done it was. He also expressed appreciation for having the Education Minister Adriana LaGrange spend a morning in Westwind School Division visiting schools and listening to concerns. Mr. Ralph has also received several remarks about how appreciative staff was for World Teacher Day and the visits from Central Office Administration and Trustees.
- v. Mr. Doug Smith attended the Terry Fox Run, which was a collaboration of Mt. View School, Spring Glen Jr High School, and Spring Glen Elementary School. Mr. Doug Smith and Ms. Blackmore, along with Central Office Administration visited all three schools for World Teacher Day/Staff appreciation. Mt. View had a great “Back to School” night. Mr. Smith reported that the school councils in these schools are really an integral part of each school, working with staff and students for the betterment of the students.
- vi. Mr. Josh Smith attended the Stirling Grand Opening and complemented Principal Ms. Inge Pot on the outstanding job she is doing. He also participated in and loved the opportunity to celebrate World Teacher Day/Staff appreciation by visiting Stirling School with Central Office Administration.
- vii. Ms. Patricia Beazer reported that the Back to School night at CES was very successful.

8. Discussion & Information Items

- a. Donation to CJHS - Children’s Charity
- b. Donation - Surex Four Star Memorial Award
- c. Donation to MES - Magrath Elem School Council Society
- d. Donation to MHS Athletics - T Sabey

Motion 2019-89 Moved by Ms. Peggy Blackmore to approve the following donations: Children's Charity for \$2,000, Surex Four Star Memorial Award for \$500, Magrath Elementary School Council Society for \$3,000 and T Sabey for \$200 as presented.

Those who voted in favor:

Mr. Ross Blackmer
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Jim Ralph
Mr. Doug Smith
Ms. Jessica Payne
Ms. Peggy Blackmore

There were no votes against this motion

Motion carried.

- e. Finalize attendance for ASBA FGM, Nov 17-19, 2019
 - i. A registration email will be sent to each Trustee
- a. Rodeo Request

Motion 2019-90 Moved by Ms. Patricia Beazer to approve a \$200 donation in support of J. Day Chief attending the 2019 Indian National Rodeo Finals.

Those who voted in favor:

Mr. Ross Blackmer
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Jim Ralph
Mr. Doug Smith
Ms. Jessica Payne
Ms. Peggy Blackmore

There were no votes against this motion

Motion carried.

- b. RHS Feb Kelowna Request
- c. RHS Feb Luther Trip
- d. RHS Jan Saskatoon Trip
- e. RHS Show Choir to Kelowna
- f. RHS Band Cruise Trip

Motion 2019-91 Moved by Ms. Jessica Payne to approve the Raymond High School trip requests as presented.

Those who voted in favor:

Mr. Ross Blackmer
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Jim Ralph
Mr. Doug Smith
Ms. Jessica Payne
Ms. Peggy Blackmore

There were no votes against this motion

Motion carried.

- f. Finalize date for BPAN meetings with principals
 - i. Superintendent Mazutinec will share the BPAN criteria with all principals on what to plan for regarding the BPAN meeting with the Board..
 - 1. December 4th Board meeting 9:00 - Noon. Senior high principals from 12:45 - 2:45 pm.
 - 2. January 9th - 9:00 - 11:00 am meeting with the junior high principals. Committee of the Whole Meeting from 1:00 - 4:00
 - 3. January 16th Board meeting 9:00 - Noon. Elementary principals from 12:45 - 2:45 pm
- g. Cell phones and Social Media presentation - Collin Kartchner
 - i. Youtube link - https://www.youtube.com/watch?v=uMb0wqTqE_4&t=846s
 - ii. Parent Night for Westwind parents - Wednesday, November 13, at 7:00 pm in Magrath HS gym
 - iii. Assembly #1 - RHS gym from 9:00 - 10:00 am
 - iv. Assembly #2 - MHS gym from 10:45 - 11:45 am
 - v. Assembly #3 - CHS gym from 2:00 - 3:00 pm

Motion 2019-92 Moved by Ms. Jessica Payne to go in camera at 10:35 am.

Those who voted in favor:

Mr. Ross Blackmer
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Jim Ralph
Mr. Doug Smith
Ms. Jessica Payne
Ms. Peggy Blackmore

There were no votes against this motion

Motion carried.

9. In-Camera

Motion 2019-93 Moved by Ms. Peggy Blackmore to come out of in-camera at 12:14 pm.

Those who voted in favor:

Mr. Ross Blackmer
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Jim Ralph
Mr. Doug Smith
Ms. Jessica Payne
Ms. Peggy Blackmore

There were no votes against this motion
Motion carried.

10. Public input, 3 minutes per person to a max of 15 minutes

11. Adjourn

Motion 2019-94 Moved by Ms. Peggy Blackmore to adjourn the meeting at 12:45 pm.

Those who voted in favor:

Mr. Ross Blackmer
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Jim Ralph
Mr. Doug Smith
Ms. Jessica Payne
Ms. Peggy Blackmore

There were no votes against this motion
Motion carried.

12. Next Meeting - November 21, 2019, 1:00 pm