

- Click Post in your Gradebook

Term: Q1 (08/08/17 - 10/13/17) Section: 1) HLAELD2150-281 English 10 Task: 1st Quarter

+ Add Sort Filter

Settings	Save	Grade Totals	In Progress			Post Grade	Categories			
			Crd Comments	Points	Possible		Percent	Language 1 Standard ...	Reading 3 Analyze co...	Reading 5 Analyze th...
10	Bustillo, Cesar E			11	21	52.38 %	C	57.14 %		
10	Campos, Gabriela									

- Choose 1st Progress (or whichever quarter you are in)

### Post Grades

Post In Progress Grade(s)

In Progress/Proficiency Estimate from:  
 Term: Q1  
 Task: 1st Quarter

Post to:  
 Term:

Task:

**Grading Tasks**

1st Progress

OK Cancel

- This will take you to your progress screen where all student grades will have a dropdown available - only change a student's grade if you have compelling evidence to do so. In a standards based gradebook the grade should already represent their understanding.

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+ Add Sort Filter

Settings	Save	Grade Totals	Posted			Points
			Percent	Grade	Rpt Crd Comments	
10	[Redacted]		52.38 %	C		CC
10	[Redacted]					CC
10	[Redacted]					CC
10	[Redacted]		52.38 %			CC

- Click Save!