

Tab 1

## **Visa Application Process – Embassy of the Republic of Korea in Ireland**

Now that your Visa Issuance Number has been issued, you will need to take the next step in getting your final visa granted at the Korean Embassy.

※ All visa services must be made in person.

You **must** make an **online** appointment prior to your visit. Appointments can be made up to 30 days in advance. (Also accept email or phone appointment requests.)

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### **Prepared Documents**

#### **1) Visa Application Form** (printed and completed)

※ Please do not forget to put your signature on the bottom part of the first page of the visa application form. Please type/write in CAPITAL letters.

※ You must fill it out without leaving any section blank.

- ▶ 1.1 Full name in English: Your name must be the same on your passport.
- ▶ 1.7 National Identity No. (please leave this blank)
- ▶ 2.5 Emergency Contact Information: a person in Ireland
- ▶ 3.1 Visa Issuance Number (Confirmation No.)
- ▶ 3.6 Status of Stay: Visa type (e.g., E-2-1)

**2) Original Passport** (more than 1 year as the date of expiry must cover the period you plan to stay in Korea.)

**3) 1 Passport-type Color Photo** (3.5cm X 4.5cm, taken within 6 months)

**4) Visa Fee: EUR 54** (Card accepted)

※ For those who would like the visa/passport posted back to them instead of collecting, please include a self-addressed envelope that includes a stamp. The registered post stamp must have a sufficient amount (minimum €9.50) to send a passport. It is the visa applicant's responsibility if you choose to use the postal service and the post is lost or delayed.

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### **How to Make an In-person Appointment**

1. Visit this website: <https://www.g4k.go.kr/en/main.do>
2. Click "Reservation to Diplomatic Mission"
3. Non-Member Log-in (SMS or Email Log-in)
4. Select a Diplomatic Mission (Choose Europe > Ireland, "Embassy of the Republic of Korea in Ireland")
5. Select "Purpose of Visit" and "Date and Time of Visit."
6. Once you complete your appointment, you will receive a confirmation email.

※ Please print it out, bring it with you, or show us the confirmation email when visiting our office.

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## **Korean Embassy Contact Information**

**Mailing Address:** Embassy of the Republic of Korea in Ireland

72 Merrion Square South, Dublin 2, D02 TW54 Ireland

**Phone Number:** +1-514-845-2555

**Email for Visa:** irekoremb@mofa.go.kr

**Working Hours:**

Consular/Visa Service: Monday – Friday, 9:30 A.M. – 12:00 P.M.; 2:00 P.M. – 4:30 P.M. (By appointment ONLY)

Visa Collection: 1:30 P.M. – 2:00 P.M.

**Website:** [https://overseas.mofa.go.kr/ie-en/wpge/m\\_8214/contents.do](https://overseas.mofa.go.kr/ie-en/wpge/m_8214/contents.do)

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## **Processing Time**

The visa processing time is 10-14 business/working days.

- All submitted documents with the visa application will not be returned to the applicant except the passport.
- Once the visa process is complete, the applicant will receive a text message from the Embassy. Please provide us with your mobile number.
- It is a single-entry visa and is valid for 90 days from the date of issue.
- After 10 business/working days, please check your application status online. If it has



been approved, please print your Visa Grant Notice by visiting [www.visa.go.kr](http://www.visa.go.kr)