Annual Calendar Template

School: Golden Ridge Elementary

Academic Year: 2026-2027

A minimum of 80% of time recommended for direct and indirect student services and 20% or less in program planning and school support

Month	Delivering		Program Planning and School Support *(Defining, Managing, Assessing, Fair-Share Responsibilities)*
	Direct Student Services Activities *(Include dates of school counseling initiatives or events, classroom and group activities, career or college nights, schoolwide academic support events, etc.)*	**Indirect Student Services Activities** *(Significant collaborations, leadership and advocacy activities)*	
Ongoing Services	• New student welcome/lunch bunch/groups • Individual weekly interventions • Group weekly interventions • Classroom lessons (2/classroom/month) • Door duty/student welcome • Suicide assessments • Threat assessments • Check-in, check-out • Student regulation breaks • Restorative circles (K-5) • Peer mediation (K-5) • Backpack society • Student observations/time-on-task data collection	• Parent communications via phone, email, newsletter, in-person • Mental health-related 504 reviews/meetings with parents/staff • iMTSS meetings once/month • Referrals to families for outside resources • Collaborating with outside providers • SPED meeting collaboration • Teacher/school staff collaboration for student intervention • Intensive referrals (WrapAround, JAC, etc.) • Private therapist/counselor collaboration • Student observations • Wednesdays: GOE Mental Health PLCs • SST/Grade-level PLC support • Safety/support plans	• Greeting students in the morning, when passing • Lunch/recess fill-in • Monthly staff meetings • PBIS • District required training (ie: yearly required training, mandatory training, CPR/First aid, etc.) • Classroom SEL lesson planning • Counseling corner in newsletter (monthly) • monthly elementary counseling PLC meetings, 3x/year feeder meetings • Delivering Backpack society food bags (Thursdays) • District-level counseling meetings • Monthly district lunch-and-learns • Monthly elementary school counseling support virtual meetings
August	• Back to school night - intro and counseling info available to parents and caregivers,	• Referral/individual student needs form sent to teachers • Mindfulness resources sent to teachers/staff	• **DCSD Meetings:** • 8/31: Counselor Kick-Off

Updated, June 2021

	● K-5th: Meet the Counselor classroom lesson ● Lunch Bunch (1st, 4th)	● Certified staff meeting - presentation for trauma-informed response to behavior, MH supports	● Supply drop-off, meet and greet families
September	● K: Personal Space/Emotions (9/4, 9/11); Pausing before reacting (9/25, 10/2) ● 1: Helpful vs. Distracting Actions (9/2, 9/9); Perspective (9/16, 9/23) ● 2: Impact of words (9/1, 9/2, 9/8, 9/11); Different Perspectives (9/14, 9/15, 9/16, 9/22) ● 3: Focus (9/2, 9/8, 9/10); Self-talk (9/16, 9/17, 9/23, 9/24) ● 4: Ownership/accountability (9/9, 9/10); choices and consequences (9/23, 9/24) ● 5: Wants vs. needs (9/8, 9/10, 9/14); tracking progress with tools (9/22, 9/24, 9/28) ; Safety Review (10	● Parent communications via phone, email, newsletter, in-person ● Mental health-related 504 reviews/meetings with parents/staff ● MTSS meetings once/month ● Referrals to families for outside resources ● Collaborating with outside providers ● SPED meeting collaboration ● Teacher/school staff collaboration for student intervention ● Intensive referrals (WrapAround, JAC, etc.) ● Private therapist/counselor collaboration ● Student observations ● Wednesdays: GOE Mental Health PLCs ● SST/Grade-level PLC support ● Safety/support plans ● Monthly PLCs	**DCSD Meetings:** ● 9/14/26: Lunch and learn ● 9/18/26: TRHS feeder meeting 1 ● 9/21/26: Lunch and learn ● 9/28/26: Lunch and learn ● 9/29/26: Elementary PLC 1 ● 9/21/26: PD Day ● 9/24/26 & 9/30/26: Parent/teacher conferences
October	● K: Recognizing emotions (10/9, 10/16); size of problem (10/23, 10/30) ● 1: Active listening (9/30, 10/7); categorizing and justifying behaviors (10/14, 10/21) ● 2: Inclusivity/differences (9/28-9/30, 10/6); impact of words (10/19-10/21, 10/27) ● 3: Problem solving (9/30, 10/1, 10/7, 10/8), ● 5:	● Parent communications via phone, email, newsletter, in-person ● Mental health-related 504 reviews/meetings with parents/staff ● iMTSS meetings once/month ● Referrals to families for outside resources ● Collaborating with outside providers ● SPED meeting collaboration ● Teacher/school staff collaboration for student intervention ● Intensive referrals (WrapAround, JAC, etc.)	**DCSD Meetings:** ● 10/5/26 Lunch and Learn ● 10/19/26: Lunch and learn ● 10/26/26: Lunch and learn ● 10/9/26: Golden Ridge Fun Run

		• Private therapist/counselor collaboration • Student observations • Wednesdays: GOE Mental Health PLCs • SST/Grade-level PLC support • Safety/support plans • Monthly PLCs	
November	• K: Coping skills/deep breaths (11/6, 11/13); problem solving (11/20, 12/4) • 1: Collaborating/teamwork (10/28, 11/4); conflict resolution (11/11, 11/18) • 2: Acts of kindness (11/2-11/4, 11/10); inclusivity/accepting differences (11/16-11/18, 12/1) •	•	**DCSD Meetings:** • 11/2/26: Lunch and learn • 11/9/26: Lunch and learn • 11/10/26: TRHS Feeder meeting 2 • 11/16/26: Lunch and learn • 11/30/26: Lunch and learn • 11/6/26: PD Day
December	• K: Semester review/practice (coping skills, size of problem sorting) (12/11) • 1: Semester review (helpful learning choices, perspective, active listening (12/2, 12/9) • 2: Semester review (perspective-taking) (12/7-12/9, 12/15)	•	**DCSD Meetings:** • 12/7/26: Lunch and learn • 12/8/26: Elementary PLC 2 • 12/14/26: Lunch and learn • 12/18/26: Work day
January	• K:	•	**DCSD Meetings:** • 1/4/27: Lunch and learn • 1/11/27: Lunch and learn • 1/25/27: Lunch and learn • 1/4/26: Work day
February	• K:	•	**DCSD Meetings:** • 2/1/27: Lunch and learn • 2/8/27: Lunch and learn • 2/10/27: Elementary PLC 3 • 2/22/27: Lunch and learn

March	● K: ●	●	**DCSD Meetings:** ● 3/1/27: Lunch and learn ● 3/8/27: Lunch and learn ● 3/10/27: TRHS Feeder meeting 3 ● 3/22/27: Lunch and learn ● 3/29/27: Lunch and learn ● Parent/teacher conferences
April	● K:	●	**DCSD Meetings:** ● 4/5/27: Lunch and learn ● 4/13/27: Elementary PLC 4 ● 4/19/27: Lunch and learn ● 4/26/27: Lunch and learn ● 4/23/27: PD Day
May	● K-5: Transitions (All month)	● School-wide SEL planning for '26-'27 w/ admin and school PLS	**DCSD Meetings:** ● 5/3/27: Lunch and learn ● 5/10/27: Lunch and learn ● 5/26/27: Counselor celebration/Feeder fun
June	N/A	● School-wide SEL planning for '26-'27 w/ admin and school PLS	N/A