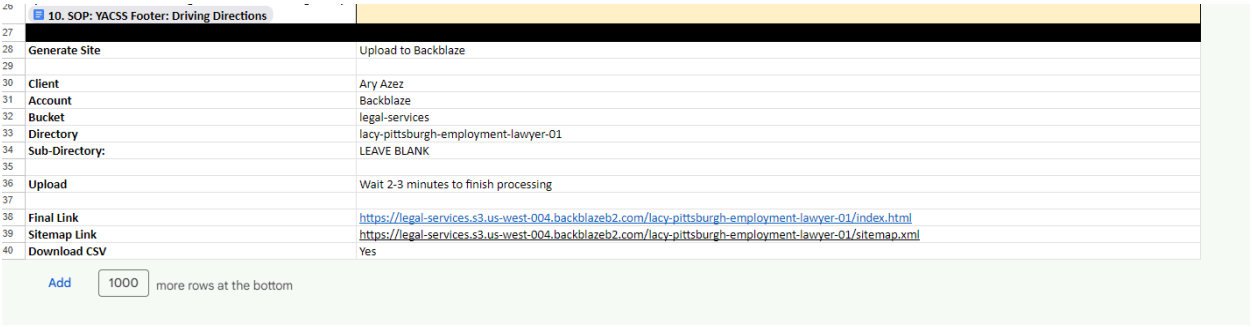
SOP: YACSS Cloud Upload

1. At the bottom of the Guide sheet you'll find the guide and the places you will record your upload info

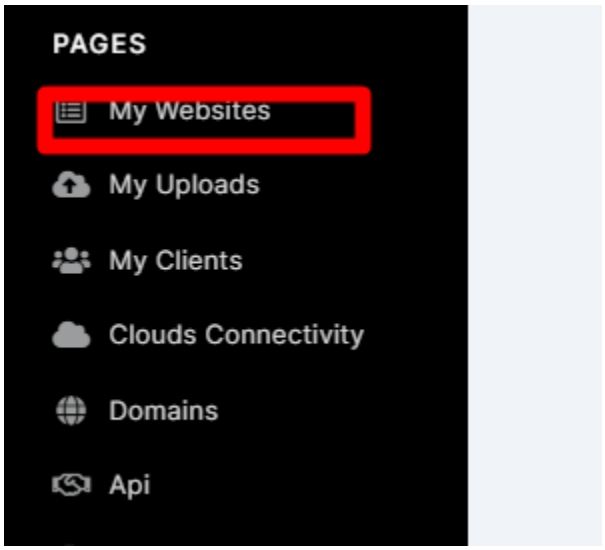


26	10. SOP: YACSS Footer: Driving Directions	
27		
28	Generate Site	Upload to Backblaze
29		
30	Client	Ary Azez
31	Account	Backblaze
32	Bucket	legal-services
33	Directory	lacy-pittsburgh-employment-lawyer-01
34	Sub-Directory:	LEAVE BLANK
35		
36	Upload	Wait 2-3 minutes to finish processing
37		
38	Final Link	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/index.html
39	Sitemap Link	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/sitemap.xml
40	Download CSV	Yes

Add 1000 more rows at the bottom

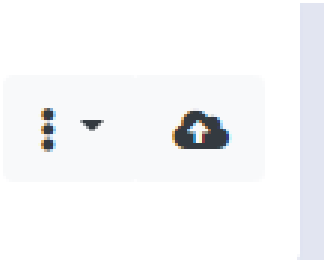
2. First cloud will most likely be Backblaze when starting with a new client. This will alternate later on for future months when you are building your next stack for the same client.

   After you have finished building your site and click generate, go to My Websites menu found on the left

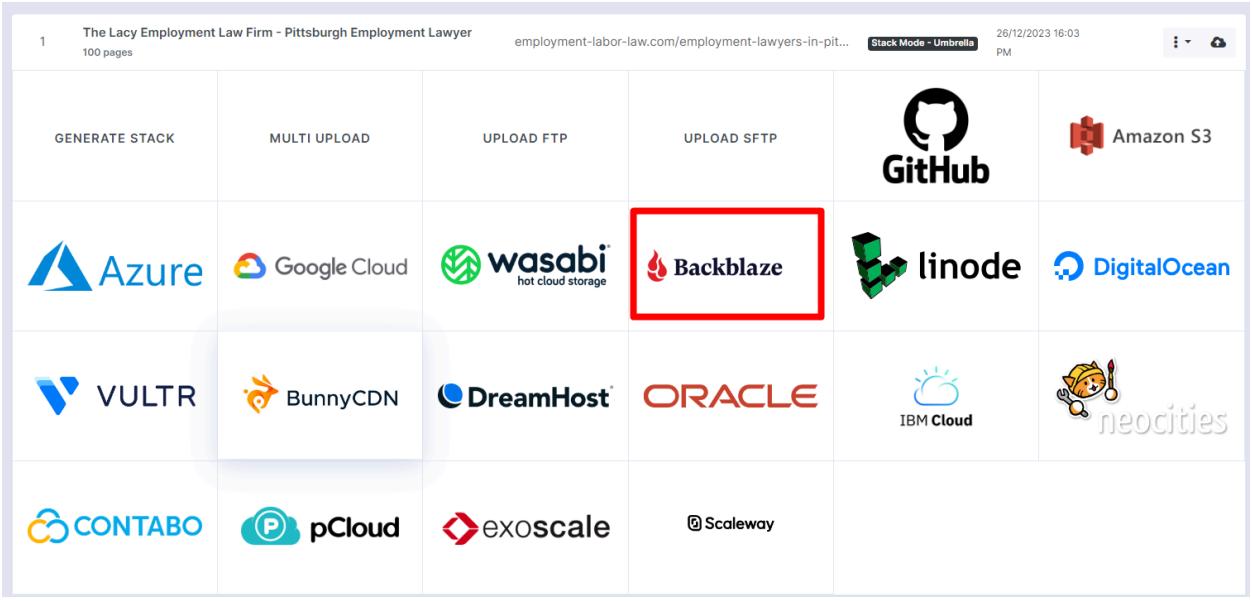


3. Select the cloud icon of the newly created website





4. Select Backblaze

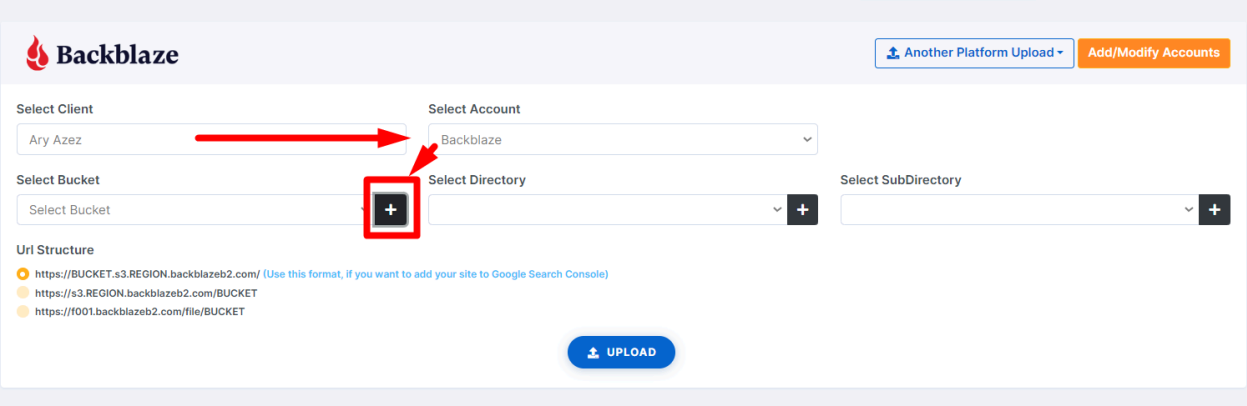


Note: There are currently 5 bucket types that we should use depending on what category our clients fall into:

- ***Construction***
- ***Health-and-wellness***
- ***Legal-Services (or lawyer services)***
- ***Food-Services***
- ***Cleaning-Services***
-

IF THE CLIENT DOES NOT FALL INTO THESE CATEGORIES, CONTACT YOUR MANAGER.

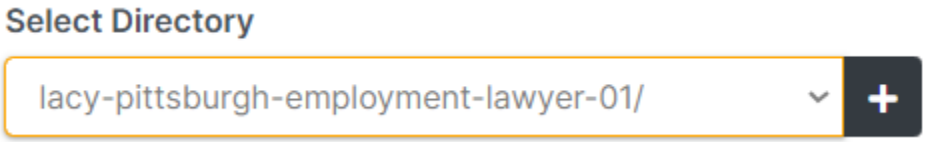
5. Select Client: Ary Azez
   Select Account: Backblaze
   Click on the add icon for the Bucket



6. If our client is a law firm, we should select “legal-services” as the bucket for this example.

7. Next will be the directory. In naming the directory, follow this format: brand-Keyword-number (I used 01 for this stack since it is the first stack we built for this keyword and client, so if you use the same keyword in the future, use 02)

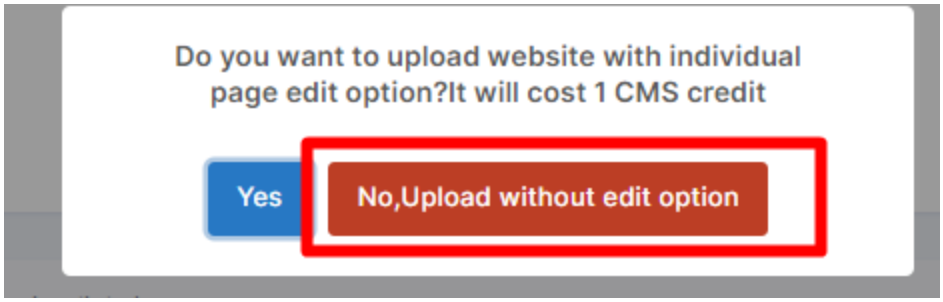




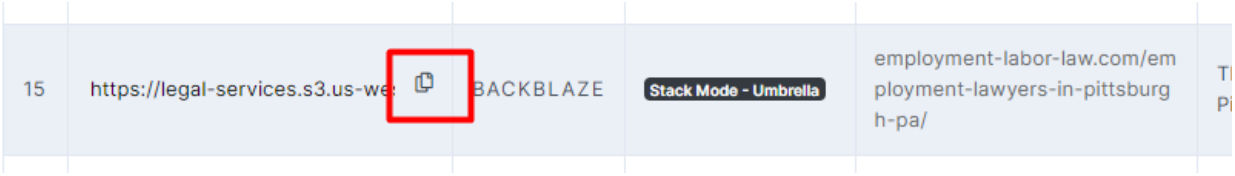
8. Click on upload



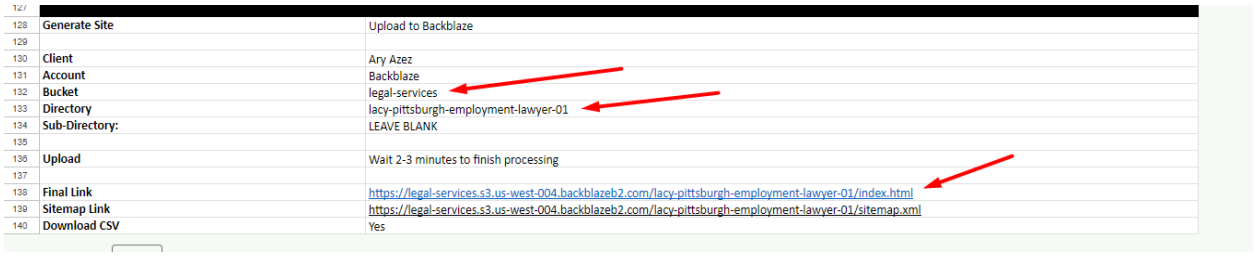
9. A popup will show, select ‘No,Upload without edit option’



10. It will redirect you the My Uploads page, once done uploading, copy the main URL

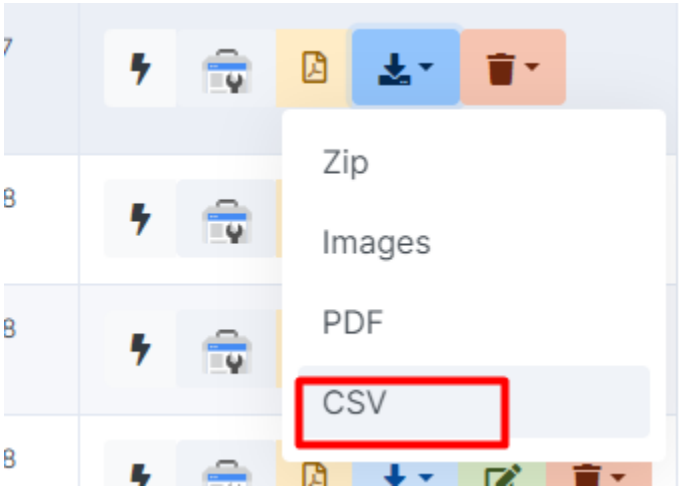


11. Go back to the Guide sheet and update the details



128	Generate Site	Upload to Backblaze
129		
130	Client	Ary Azez
131	Account	Backblaze
132	Bucket	legal-services
133	Directory	lacy-pittsburgh-employment-lawyer-01
134	Sub-Directory:	LEAVE BLANK
135		
136	Upload	Wait 2-3 minutes to finish processing
137		
138	Final Link	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/index.html
139	Sitemap Link	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/sitemap.xml
140	Download CSV	Yes

12. Go back to YACSS site and download the CSV. Click on the blue download icon and select CSV



13. Rename the downloaded CSV as “brandname_keyword_backblaze_monthyear” and place it on the same folder with other files. Open the CSV file and scroll down to copy the sitemap URL

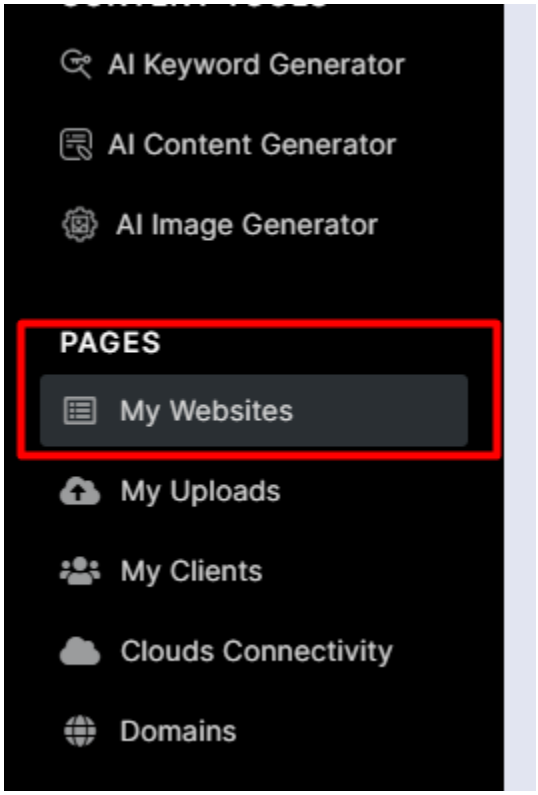
98	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/pittsburgh-workplace-rights-attorney.html
99	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/top-pittsburgh-employment-lawyers.html
100	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/expert-employment-attorneys-pittsburgh.html
101	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/employment-law-consultation-pittsburgh.html
102	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/sitemap.html
103	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/privacy-policy.html
104	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/sitemap.xml
105	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/about-us.html
106	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/feed.xml
107	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/page-urls.pdf
108	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/robots.txt
109	
110	
111	

14. Go back to the Google Sheet Guide and paste the URL there

127		
128	**Generate Site**	Upload to Backblaze
129		
130	**Client**	Ary Azez
131	**Account**	Backblaze
132	**Bucket**	legal-services
133	**Directory**	lacy-pittsburgh-employment-lawyer-01
134	**Sub-Directory:**	LEAVE BLANK
135		
136	**Upload**	Wait 2-3 minutes to finish processing
137		
138	**Final Link**	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/index.html
139	**Sitemap Link**	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/sitemap.xml
140	**Download CSV**	Yes

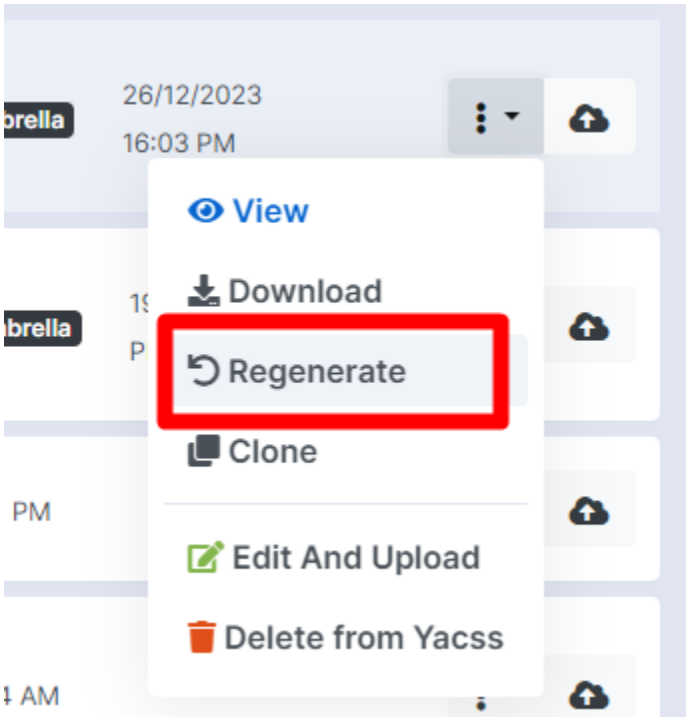
Add 1000 more rows at the bottom

15. Go back to the YACSS site and click on My Websites found on the left

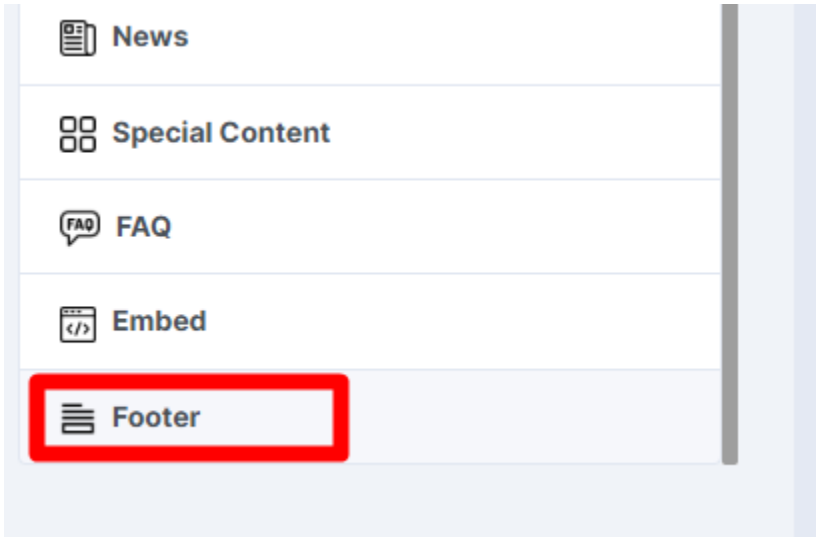


16. Click on the 3 dots icon on the newly built website and select regenerate

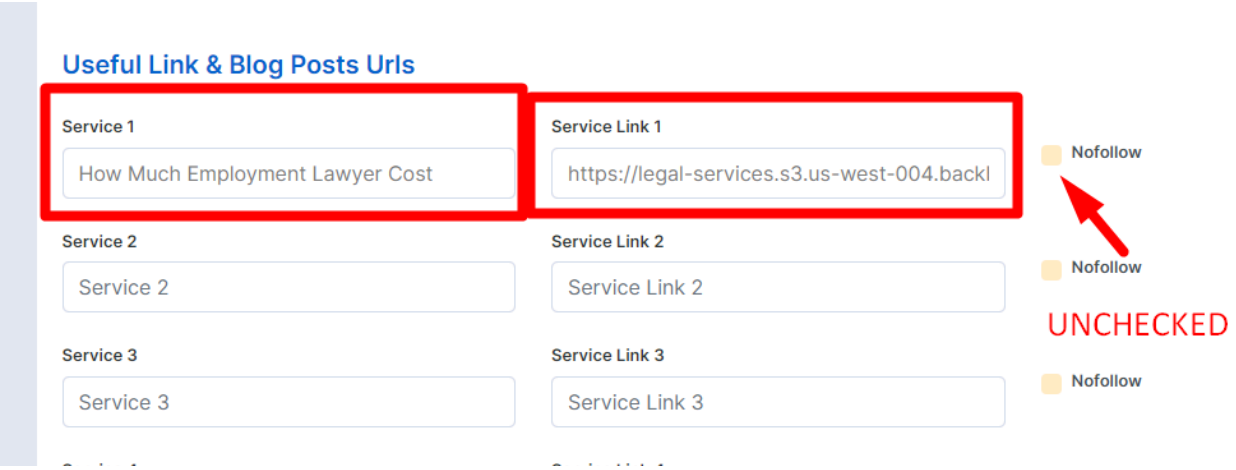




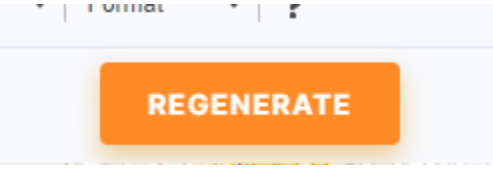
17. Click on the Footer tab



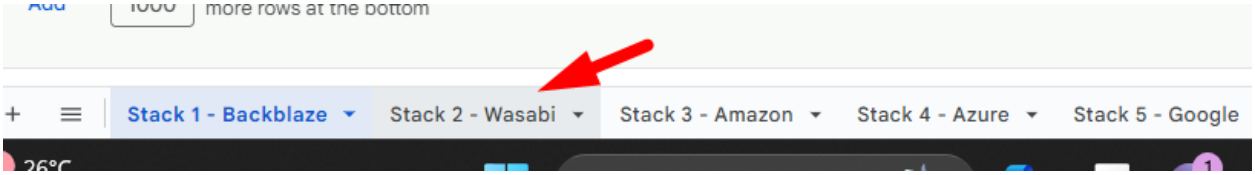
18. On the Useful Link section, paste the URL from the Backblaze cloud and choose a keyword from the keyword list as an Anchor text. No follow must be unchecked

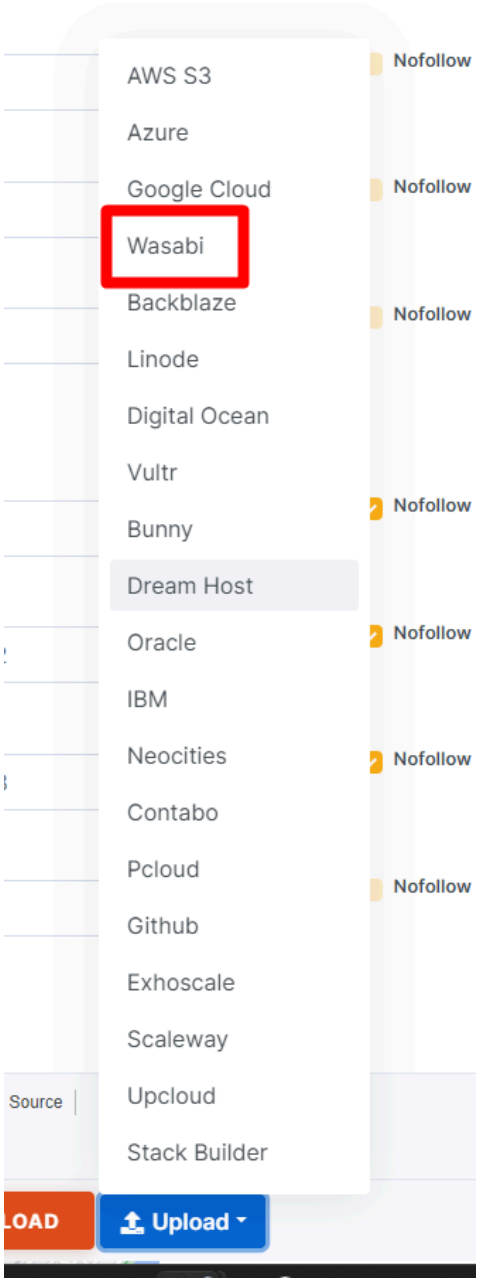


19. At the bottom click Regenerate, and then wait

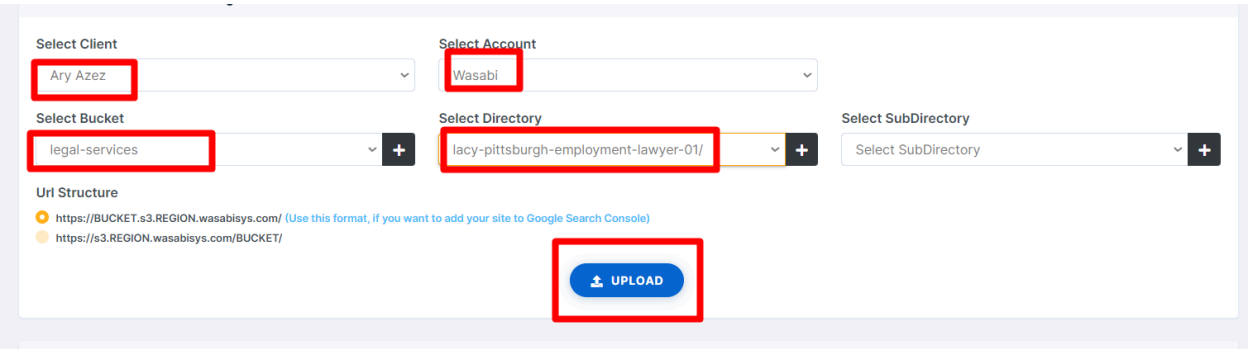


20. Click on Upload and select the next cloud on where we will upload which is Wasabi (refer to the Google Sheet for the sequence)



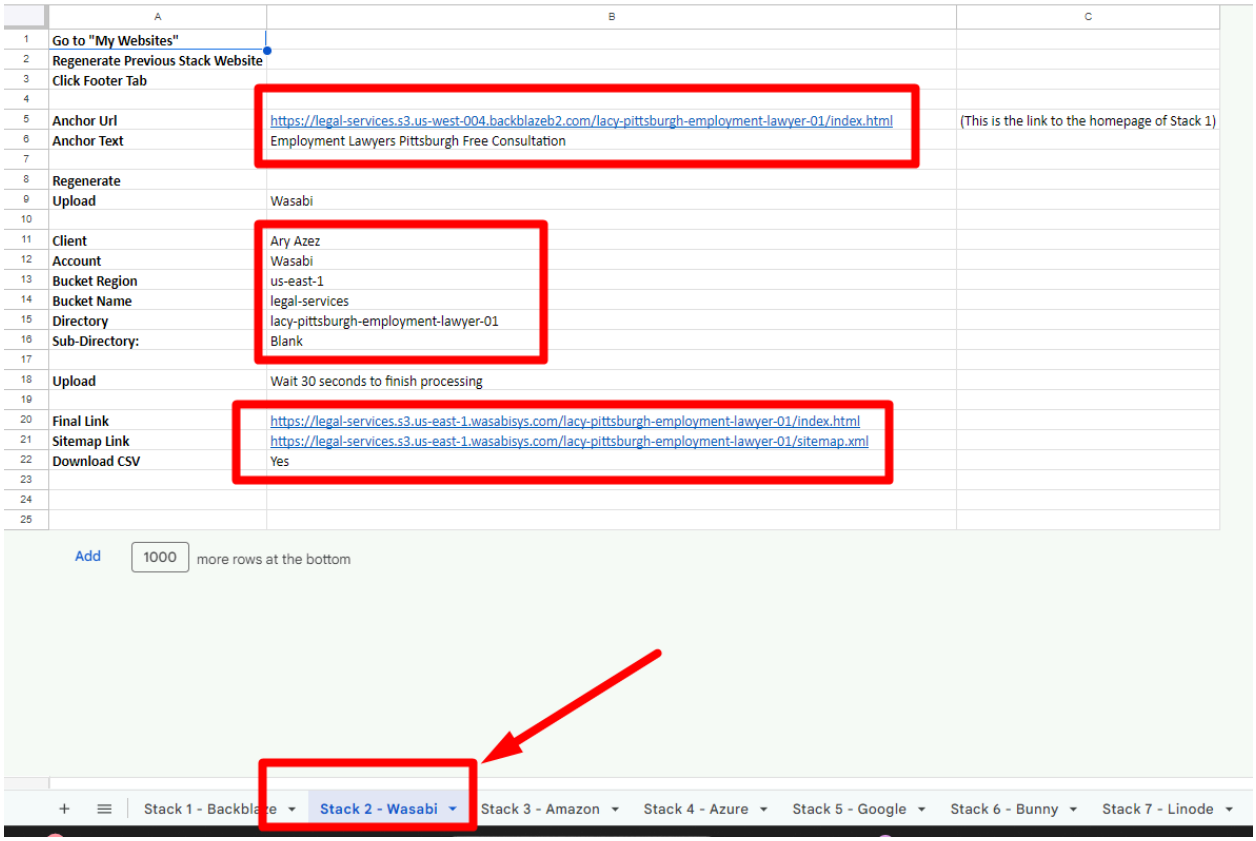


21. Select Ary Azez for Client and Wasabi for the Account. Same procedure with Backblaze, choosing the appropriate bucket (which is legal-services for this example) and type the given format in the directory. Click on Upload when finished.



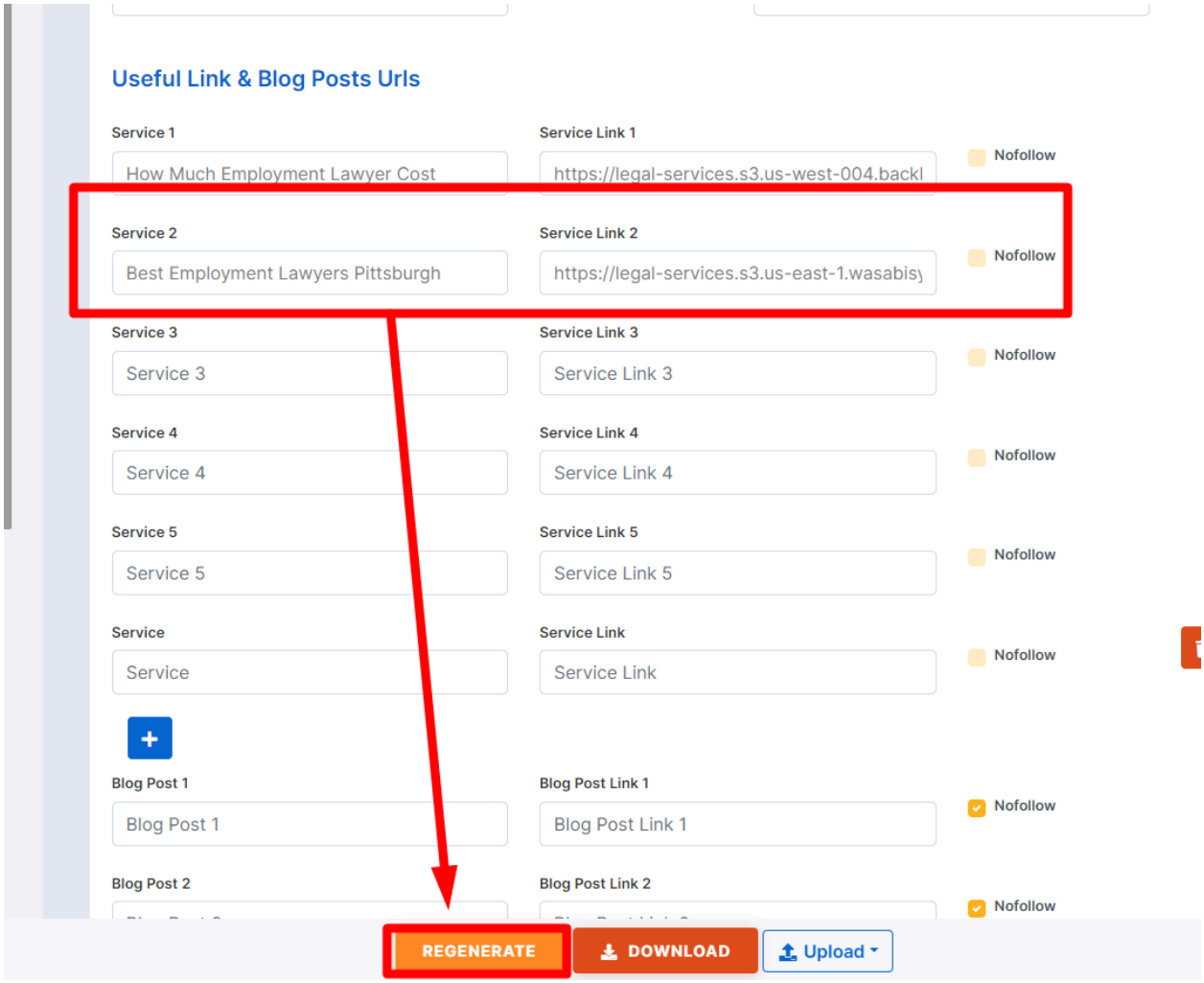
Note: For amazon, select lawyer-services for the bucket because legal-services is already taken

22. The same process with Backblaze, update the sheet, download the CSV file, copy and paste to the sheet, but the tab will be different

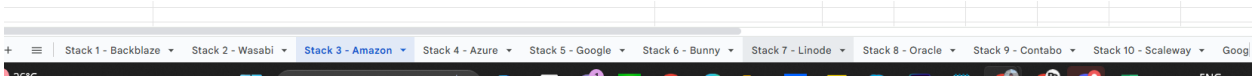


	A	B	C
1	Go to "My Websites"		
2	Regenerate Previous Stack Website		
3	Click Footer Tab		
4			
5	Anchor Url	https://legal-services.s3.us-west-004.backblazeb2.com/lacy-pittsburgh-employment-lawyer-01/index.html	(This is the link to the homepage of Stack 1)
6	Anchor Text	Employment Lawyers Pittsburgh Free Consultation	
7			
8	Regenerate		
9	Upload	Wasabi	
10			
11	Client	Ary Azez	
12	Account	Wasabi	
13	Bucket Region	us-east-1	
14	Bucket Name	legal-services	
15	Directory	lacy-pittsburgh-employment-lawyer-01	
16	Sub-Directory:	Blank	
17			
18	Upload	Wait 30 seconds to finish processing	
19			
20	Final Link	https://legal-services.s3.us-east-1.wasabisys.com/lacy-pittsburgh-employment-lawyer-01/index.html	
21	Sitemap Link	https://legal-services.s3.us-east-1.wasabisys.com/lacy-pittsburgh-employment-lawyer-01/sitemap.xml	
22	Download CSV	Yes	
23			
24			
25			

23. Go back to YACSS site, do the same process, add the wasabi URL now and choose another keyword from the keyword file. Also document the keywords used in the sheet. When you reach Scaleway, you should have 9 links on the Useful links Section



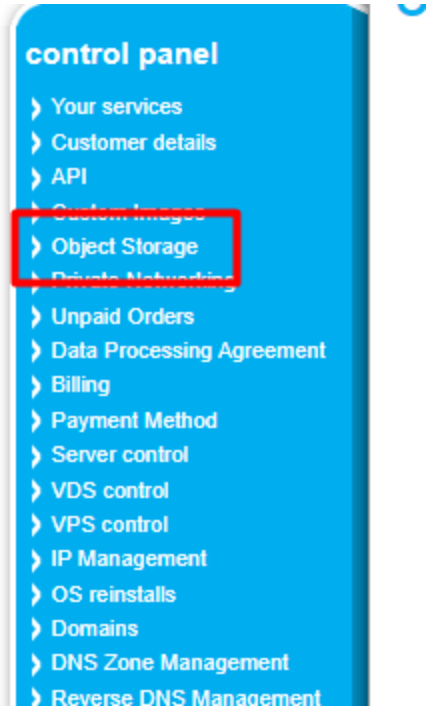
Complete this to the end.



Contabo Bucket Activation

Log in to my.contabo.com using support@partopia.ca account. Ask manager for login details

Once in, select the Object Storage option from the Control Panel Sidebar Navigator



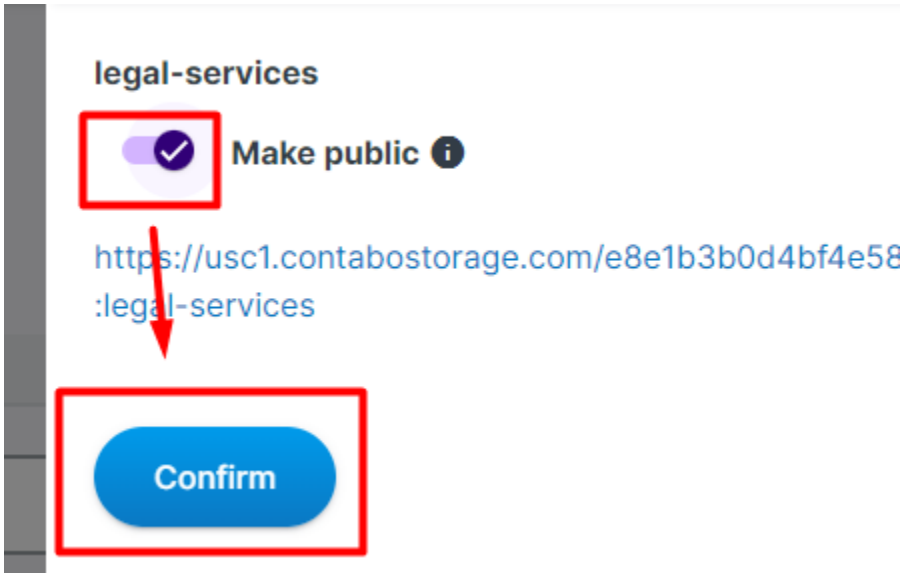
Select ‘Go To Object Storage Panel’ and you will be redirected



On the redirect page, find the bucket that recently created and click on the Share icon



Turn on ‘Make Public’ option and then confirm



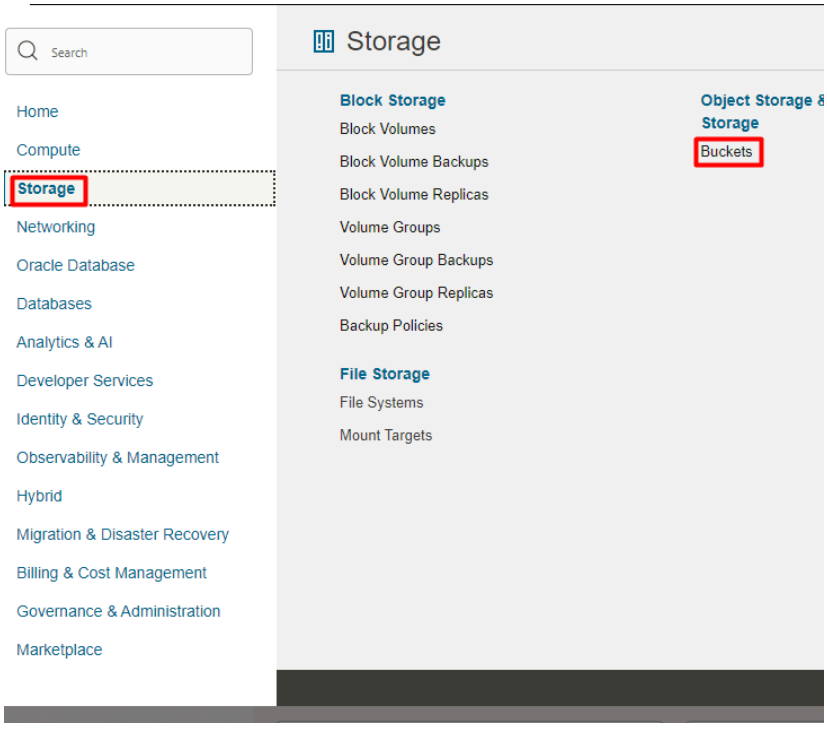
Oracle Bucket Activation

Contact Ary if you need to log in to Oracle because it needs mobile verification
https://www.oracle.com/cloud/sign-in.html

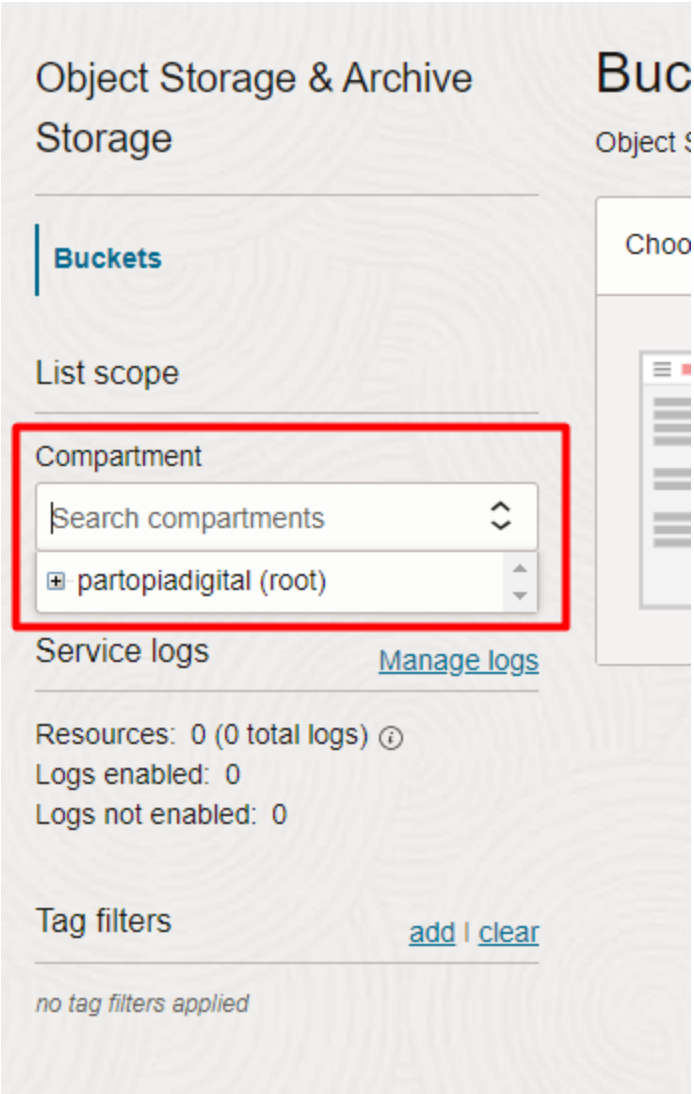
Once you are in the Oracle dashboard, click on the hamburger icon found on the topmost left of the page



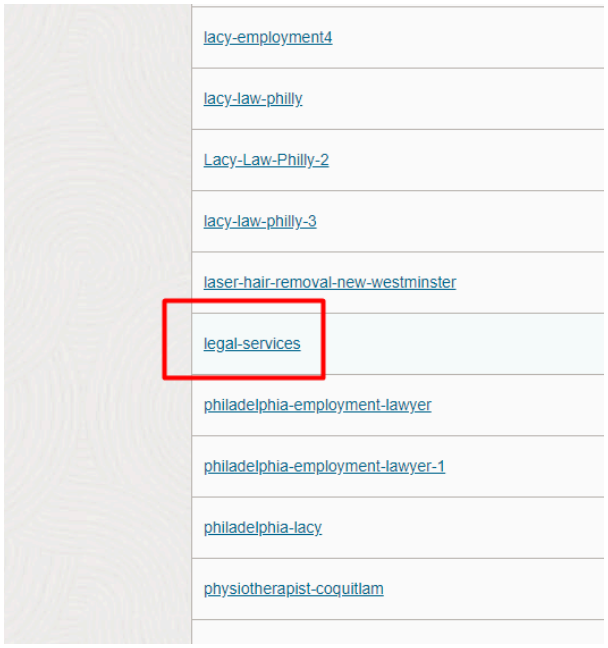
Select Storage and then Buckets

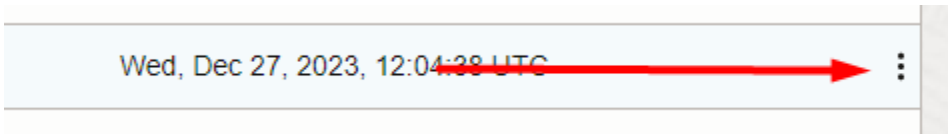


Select partopiadigital (root) as Compartment

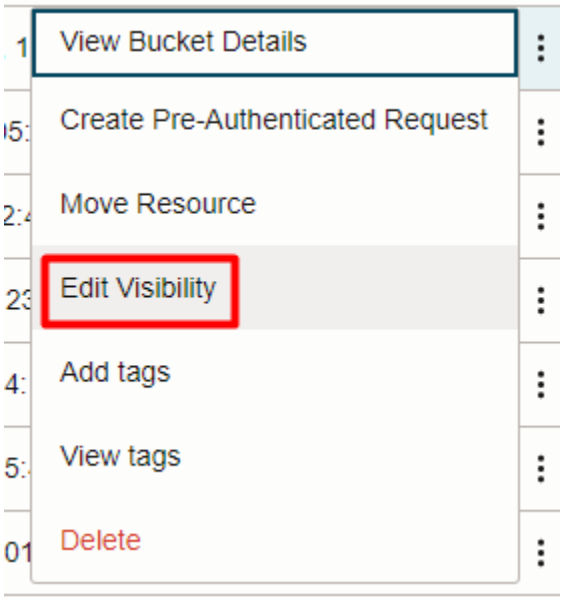


Find the Bucket that you need to change and click on its corresponding 3 dots icon on the right

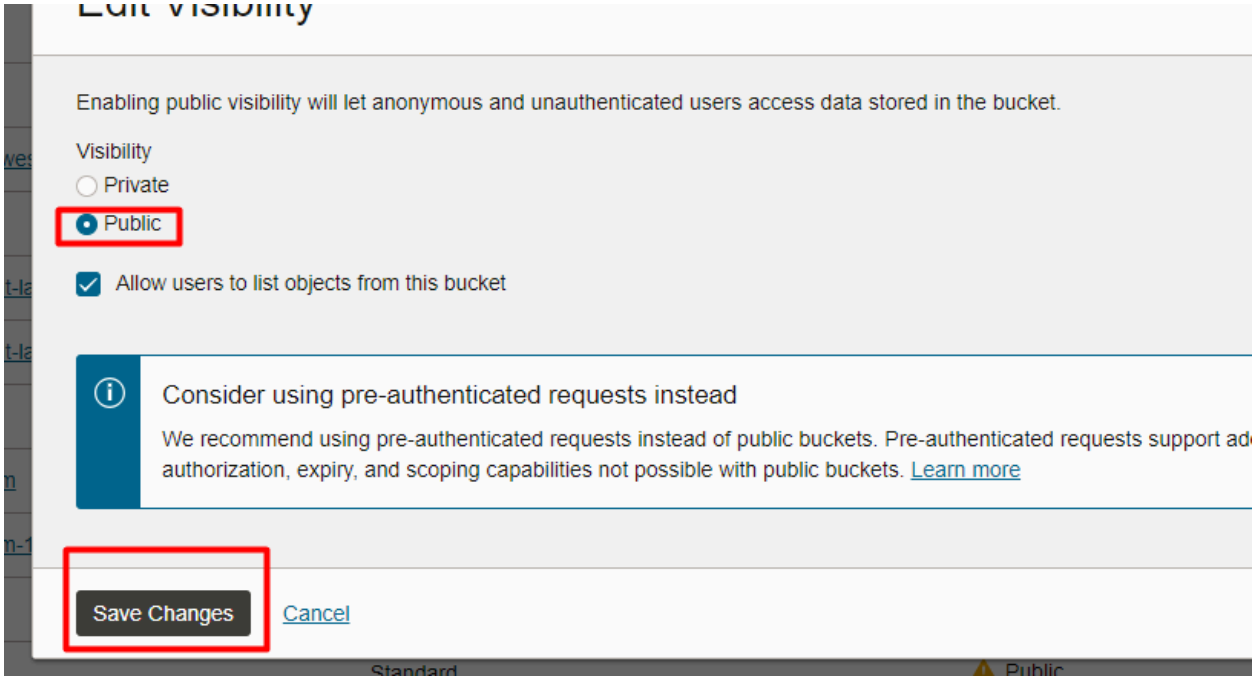




Select Edit Visibility



Choose Public and then Save Changes


Edit Visibility
Enabling public visibility will let anonymous and unauthenticated users access data stored in the bucket.
Visibility
Private
Public
Allow users to list objects from this bucket
Consider using pre-authenticated requests instead
We recommend using pre-authenticated requests instead of public buckets. Pre-authenticated requests support ad
authorization, expiry, and scoping capabilities not possible with public buckets. Learn more
Save Changes
Cancel