

Timpanogos Academy School Board Meeting
Thursday June 10th, 2021 7:00pm
Timpanogos Academy Elementary
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PRESENT:

Board members Phil Cardon, Rachel Thacker, Jennie Bruce, Paul Johnson, and Minta Valentine were in attendance at 7:00pm, which constitutes a full quorum. Principal Errol Porter is also in attendance. (Board member Kim Seager was excused).

Board member Amy Tressler arrived after the meeting began.

1 - Agenda Approval

Jennie Bruce made a motion to approve the agenda. The motion was seconded by Paul Johnson and passed unanimously.

2 – Review of Last Meeting’s Business/Approval of Minutes/Next Board Meeting

There are no minutes to approve. The Board confirmed that the next Board meeting will be on Thursday July 8th, 2021.

3 – Public Input

None at this time.

4 – Budget Update – Lynn Smith

* **Revised Fiscal Year 2021 Budget:** The Board reviewed the revised FY 2021 Budget, and after discussion, Phil Cardon made a motion to approve the Revised FY 2021 Budget. The motion was seconded by Jennie Bruce and passed unanimously.

* **Fiscal Year 2022 Budget:** The Board reviewed the proposed FY 2022 Budget, and after discussion, Jennie Bruce made a motion to approve the FY 2022 Budget as amended. The motion was seconded by Minta Valentine and passed unanimously.

5 – PTO Report – Alli Fields

PTO president Alli Fields reported that the PTO had recently held their 1st Presidency/PTO meeting for the new school year. At the meeting, the PTO members in attendance discussed the PTO’s budget from last year and compared it to the budget for this year, as well as the annual carnival and other events that the PTO is excited to sponsor this year. The PTO has also noticed that a lot of parents do not understand what PTO dues are for and how they are used, including the fact that all of the dues are used here at the school and that none of the dues are sent to a national organization.

6 – Timpanogos Staff and Teacher Code of Conduct – Errol Porter

Karyl Montgomery presented the latest version of the “Staff and Teacher Code of Conduct” which will be presented to the school’s teachers for them to sign and acknowledge; and which will be posted on the school’s website as required by the state. Jennie Bruce made a motion to approve the Timpanogos Academy Staff and Teacher Code of Conduct as amended. The motion was seconded by Paul Johnson and passed unanimously.

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7 – Title IX Policies and Incidents Report – Karyl Montgomery

Karyl Montgomery presented the latest version of the Title IX Discrimination and Harassment Policy to the Board. After discussion, Rachel Thacker made a motion to approve the Title IX Discrimination and Harassment Policy for Students and Staff Members of Timpanogos Academy, as amended. The motion was seconded by Jennie Bruce and passed unanimously.

8 – Principal’s Report – Errol Porter

Mr. Porter reported on various items, as follows:

* A) 2021-22 Staffing: Mr. Porter notified the Board of the new staff hires: 1st Grade Teacher Kambri Clark, 2nd Grade Teacher Anna Vargason (a former student and former intern at the school); 3rd Grade teacher Madison Noorda, and 5th grade teacher Chere Hutchings. All of the new hires came with high recommendations from their former employers. The school has also created a new position of Assistant AIS, which will be filled by Kristin Bishop who has worked with our AIS students for several years. In addition to working with AIS students, Mrs. Bishop’s responsibilities will include oversight of ELL testing and vision screening,

* B) State Board/Charter Board Assurances: Mr. Porter discussed the Assurances that our school has to provide annually to the Utah State Board as well as the state’s Charter Board. These assurances are declarations that the school is meeting the rules and other mandated requirements; and that we are following our Charter.

* C) DIBELS/ACADIENCE Results: Mr. Porter reminded the Board that the state had identified our school as low performing in Language Arts based on this year’s “Middle of the Year” assessments. This is not a valid data point, but it is the only data point the state had to use, and Mr. Porter successfully appealed that designation with the state.

*D) End of Year School Language Assessments: By the end of the year, the school had achieved an 80% growth measurement, which is the highest level that we have achieved, and validated that the school did not deserve the low performance designation.

*E) As a heads up, Mr. Porter reminded the Board that, by the next Board Meeting, they will need to be able to publish the school’s scheduled Board Meetings for the balance of this upcoming school year.

*F) The school has received the “Best of Lindon School Award” this year, and this achievement would be noted in a plaque in each building, and on the school’s website.

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9 – Board Member Reports:

a) **Publicity, Minta Valentine:**

1. Publicity Budget: Mrs. Valentine brought up the desire to establish a budget for publicity, which would make it much easier to make a comprehensive plan for publicity. Having an established budget would help with the decision making of how and where to advertise for the school.

2. Advertising Signage: Mrs. Valentine led a Board discussion of a variety of advertising options that the school could pursue.

b) **CFO, Rachel Thacker:** None at this time.

c) **Uniforms, Amy Tressler:**

1. Teacher Shirts Update: Mrs. Tressler went over price quotes from our vendors for Teacher's school shirts with the Board. The prices received were \$25-30 for Polo Shirts and \$30-40 for Oxfords & Blouses, with a caveat that any order would depend on what products are available at the time the order is placed. The Board discussed the various clothing options, including an expressed desire to have something "different" for Board members as well.

2. Uniform Policy Review: Mrs. Tressler highlighted parts of the school's Uniform Policy relating to hair color and jewelry that probably need to be clarified to avoid problems of interpretation, and asked if the Board wanted to revisit those sections of the policy. A lengthy discussion ensued. (No action was taken at this time)

d) **CAO, Kim Seager:** None at this time.

e) **PTO/Curriculum, Jennie Bruce:**

1. RAD Kids: Mrs. Bruce presented information on the "RAD Kids" program that is generally used in 1st and 4th grades; and that could be brought into our school at a reduced rate. The program teaches kids about personal safety and provides techniques students can use to break away from anyone who touches them inappropriately or otherwise makes them feel uncomfortable. It has been reported that at least two students in Utah were able to avoid abduction because of this training. Total cost to the school is estimated to be \$1,450.00 for 4 to 8 hours of instruction over an 8 week period, most of which time is covered during the student's PE class time. The only time stipulation given by the instructor is that she would need to come to the school in 2 hour increments.

Board discussion ensued, with several expressions of approval for the program, and also some of the hurdles involved, which mostly centered on how to effectively schedule the PE classes to fit into the 2 hour increments requested.

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e) PTO/Curriculum, Jennie Bruce:

2. 1-3 Grade Language Arts: Mrs. Bruce reported that the staff has pro-actively been working on re-incorporating some elements of the Spalding program into the CKLA Language Arts Program.

f) Human Resources & Website, Phil Cardon:

Nothing at this time that has not already been discussed earlier in the meeting.

g) Facilities & Risk Control, Paul Johnson:

1. Summer Projects Timing: Mr. Porter updated the Board on the status and timing of the summer school renovation projects, including school wide Security Cameras, new doors with the new electronic fobs which will replace traditional keys; additional parking spots, Electronic sign, carpeting, handicapped access, and classroom relocations.

13 – Board Training – Board Wiser

Rachel Thacker led a discussion of how the Board uses Roberts Rules of Order to conduct Board business.

14 - Adjournment:

Rachel Thacker moved to adjourn without objection.