



Governor's Office of Information Technology 601 E. 18th Avenue  
Suite 130  
Denver, CO 80203

Invoice Period  
October 2022

Due Date  
December 29, 2022

Greetings!

There are a few items we would like to direct your attention to related to your October 2022 Common Policy Invoice:

\* If there is a FY21 True-up balance impacting your agency, 1/12th of the true-up balance will be included in the ITI (line 2). The exception being the ITI for August, which included a true-up adjustment for both July and August.

\*Service Code 3154- OIT has included the [totals for service code 3154 adjustments](#) that were made on the September 2022 Common Policy invoice for your reference. This information can also be found within the Service Detail Reports dashboard and Data Repository reports on the RtB Website, however, further review on how this service code is being reported and billed is ongoing. For detail on the specific identities now reported through 3154, please work directly with your IT Director.

\*IT Capital and Specialist Resource services will be broken out in a separate section of the period 4 invoices, if applicable in this current period. (please contact [OIT\\_Interagency@state.co.us](mailto:OIT_Interagency@state.co.us) for more information)

Please note:

Billing Disputes - As a best practice, are encouraged. All period 4 disputes should be submitted within 90 days of receiving your invoice or by COB 3/1/23. Please work with your IT Director if you identify a discrepancy prior to submitting a dispute.

Please let us know if you have any questions.

Thank you!

OIT CFO Team