

WTPR Rec Soccer Referee Meeting Agenda

- First and foremost – Thank you for attending!
- Introductions
 - Tim Schiavoni – Rec Referee Assignor; Dan Shmukler – WT Soccer Rec Director
- This is a job. You must treat it like one.
- Proper Communication is essential
 - ALL referees (or their parents) – If you haven't already done so, please take out your phone and TEXT your First and Last Name to me at 856-885-3715 (Ref Assignor). **DO THIS NOW PLEASE.** Even if you were a referee last year, please text me again. This is the only way I'll know that you were here tonight. I will respond to you later tonight to confirm that I got your text ... add me to your contacts. **If you don't get a confirmation from me by noon tomorrow, then please text me your information again.**
 - All youth referees (or their parents) **MUST** be able to communicate by text message with the assignor.
 - All youth referees must know where / when you are supposed to be for your assigned games.
 - All referee information is posted online at **wtsoccer.net** under the referee section. **I will send you a link to the site.** Please familiarize yourself with everything on that web page. You will need it. So again, make sure you text me before leaving this meeting so that I can send you the link.
- Game Schedules
 - Games are played mostly on Saturday mornings at 9:00am, 10:15am, 11:30am, and some may even be at 12:45pm. There may also be weeknight games scheduled from time to time.
 - Games start on Saturday, September 6th, and end on November 15th. No games will be played on Oct 11th (Columbus Day Weekend)
 - All games will be played at either Hurffville (U5), Wedgwood (U6), or Birches (U7)
 - Mite Nite ... WT Soccer will host their annual "Mite Nite Under the Lights" event at the County House Soccer Complex. The target date is Saturday night, November 1st. Details for Mite Nite are still being worked out – stay tuned.
- Assignments
 - There are approximately 30 or more referee assignments available for each Saturday, but I most likely will have more available referees on my list, so I will do my best to offer everyone an equal number of games as the season goes on.
 - Accepting/Confirming Games & Declining
 - The assignment schedule will be online. Look for the "REC REFEREE ASSIGNMENTS" and "FIELD MAPS" links
 - No later than the Wednesday night before that week's upcoming games, the assignor will enter the referee's name on the online schedule.
 - Your names will be entered in red text. Go online and look for your assignment. If you want to accept the assignment, then text me that you're good to go.
 - When you confirm with me that you can make the game, I will change your name to green on the schedule. Green is a go!
 - Now inevitably, you will get an assignment that won't work for you. It's OK. Just let me know and I will replace you with the next available referee and I will put your name in that person's spot in the queue.
 - NO switching games amongst yourselves – go through me to switch games

- Rainouts
 - When it comes to Rainouts, canceled games, schedule changes, late openings, etc., the Rec Director will notify me, and I in turn will notify the referees.
 - The online schedule will be kept up to date.
 - Always assume the games are being played unless you hear from the assignor.
 - Our goal is to make the “Go / No Go” decision no later than 8:00-8:15AM on Saturday mornings. If you don’t hear from the assignor, then expect that the games will be played. Please do not text me the day of the game asking if the games are still on. Check the online schedule first.

- Game Day Procedures
 - It is expected that you know the basic rules of soccer. Refer to the “Referee Pocket Guide” for basic rules. **You are expected to know this info! The coaches, players, and parents are expecting you to know this information.**
 - Use a “Let them play” approach as much as possible. Your job is to ref the game so that the coaches can focus on the young players. You are not expected to call a super tight game.
 - Unlimited subs, and subs can enter the game on any stoppage
 - No goalies, no penalty kicks, no head balls
 - U5 and U6 (Hurffville and Wedgwood)
 - play 3v3, Four 10-minute quarters, no throw-ins (only kick-ins), and coaches are allowed on the field
 - U7 only (Birches)
 - play 4v4, Four 12-minute quarters, throw-ins are encouraged, and no coaches are allowed on the field
 - You must wear proper attire & sneakers/cleats – a WT Soccer referee shirt has been provided to you. You must wear this to every ref assignment!
 - You must be at your field at least 15 minutes prior to the start of your game.
 - You must have a whistle and a stop watch – you provide your own whistle and timer (your phone is acceptable).
 - You must have a positive attitude. These games are IMPORTANT to the kids and their families. Remember, this is a job.
 - Pregame with teams
 - Check for shin guards, socks that go over the shin guards, and proper cleats (no metal spikes)
 - No jewelry – no rings, bracelets, watches, fitbits, necklaces, or earrings
 - All players and coaches are to listen to your whistle – **make sure it is heard**
 - If a player gets injured, you stop the game immediately and call the coach onto the field to assess the situation. The clock continues to run. You do not tend to the injured player.
 - If anyone gives you a hard time – a coach, a spectator, or a player – then you are to call the assignor immediately.
 - **CALL THE ASSIGNOR** if there is a game day emergency! Do not text if there is an emergency!

- DO'S and DON'TS
 - DO: PAY ATTENTION to the game at all times! Do have a good attitude, have good body language, have confidence, dress appropriately and wear your WT Soccer provided referee shirt, be respectful and have fun!
 - DON'T BE LATE to your assignment! Don't use your cell phone (other than to keep time), tend to injured players, tie players' shoes, engage with the parents during the game, yell at players or coaches/parents
 - DON'T call/text me on Saturday morning asking what field you are on - you know where to find this information on your own.

- Payments
 - You will be paid \$15 per game. Washington Township Parks and Rec (WTPR) will pay you a single lump sum check after the season is over. You do not get paid by WT Soccer.

 - There are **TWO FORMS** that must be filled out in order for you to get paid.
 - 1) WTPR Soccer Referee Game Log
 - Self explanatory
 - I recommend you fill out the log **AFTER** each game you officiate

 - 2) WT Purchase Request Form
 - Self explanatory
 - You fill in the yellow highlighted sections with the appropriate information (leave the WTPR sections blank)
 - The info on the Purchase Request **must match** the info on the Game Log.

 - Submit **BOTH** signed forms to the Ref Assignor, and I will verify the info is correct and then turn your forms into the WTPR Office.

 - The Assignor must sign your forms in order for you to be paid.

 - WTPR takes a long time to issue payments, typically about three to four weeks after they are submitted, so get your forms to me quickly so that you can get paid quickly.

- That's all I got ... are there any questions?

Thank you for attending!