



Announcement:

Meeting of the Willow Bend Environmental Education Center Board of Directors and Guests

November 18th, 2024

Willow Bend Center (703 E Sawmill Road, Flagstaff, AZ 86001)

4:30-6:30 pm

All supporting documents:

https://drive.google.com/drive/folders/1_J7ewLUn7I7JPCyC79R08hUgqMVPkxIM?usp=drive_link

- 4:30-4:45** Welcomes, check in's
Present-, Board - Jana Sterling, Jillian Worssam, Grant Mohn, Mary Mckell, Ariel Leonard, Andi Rogers, Michelle James,
Staff - Alex Babinski, Ash Shields, Melissa Eckstrom
- 4:50 PM:** **Call Meeting to Order**
• Agenda review and refine (if needed)
- 4:50 PM:** **Public Comments**
No public present
- 4:50 PM:** **Review and approve October minutes**
[10_07 Willow Bend Board Meeting Agenda.docx](#)
Mary moved to accept; Michelle seconded - Passed
- 4:55 PM:** **Director Report/Financials**
Directors Report
[October Directors report](#)
Great donation from another center that closed in partnership with NRCD
Kidwind world competition is in Phoenix so opening up more options for funding.
Grant update- waiting to update when grants open again. AG west grant, we received. Yay for new tech
Approaching NAU museum study internships as possible hours at Willow Bend
Building inspection process moving forward
- Monthly Financial Reports
[StatementofActivity \(12\).pdf](#)
[StatementofFinancialPosition \(12\).pdf](#)
*See attachments
- 5:00 PM:** **Program Report/Updates**
[October 2024 Program Report/Numbers](#)
*See attachments
- 5:05PM** **Upcoming Board Needs**
Currently working on spring adult workshop schedule

5:10 PM: ED hiring update process

- **ED offer/salary discussion**
-Discussion on salary range 56-60
Starting point \$58,500 as suggestion. With discussion will go to 60,000
What is the benefits package? (question the board has)
This was administrative discussion
- **Additional requests/program direction**
[WBEEC Bylaws_final_signed.PDF](#)
Continuing dialog on bylaws
What is CNRCD role
Addressing possible existing conflict
Frustration on part of CNRCD on curriculum
Benny great partner and already working with Willow Bend Board

6:15 PM Additional agenda items

6:30 PM Next steps, Vote to Adjourn

Additional notes:

Andi and Jana to attend CNRCD meeting with emphasis on discussing bylaws