FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

WINONA FAMILY YMCA – JOB DESCRIPTION

Job Title: Camp Wenonah Intern
FLSA Status: Non-Exempt
Job Type: Part-Time, Unpaid
Reports to: Camps Director
Revision Date: 11/5/25
Y Job Grade: N/A
Benefits: YMCA membership, including 24/7 access

Summary/Objective

This position supports the work of the Y, a leading nonprofit committed to strengthening community through youth development, healthy living, and social responsibility. The Camp Wenonah Intern supports the Camp Wenonah and Winona Family YMCA team in delivering high-quality outdoor and youth development programs. This role provides hands-on experience in camp management, environmental education, operations, and community engagement. The intern will assist with programming, marketing, property maintenance, staff development, and special events that strengthen youth development and stewardship.

Our Culture

Our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day.
We are welcoming: we are open to all. We are a place where you can belong and become.
We are nurturing: we support you in your journey to develop your full potential.
We are determined: we are on a relentless quest to make our community stronger.

Qualifications

- Must be able to pass a background check
- Must be 18 years or older.
- Pursuing a degree in outdoor recreation, education, environmental science, or a related field.
- Excellent written and verbal communication skills required
- Ability to work independently
- Strong desire to work outdoors
- Strong skills in the ability to interact, work with and motivate people in a positive manner
- Analytical thinking skills to analyze programs, policies and operational needs
- Ability to work independently and collaboratively in a team environment
- Passion for community-building and a commitment to the YMCA's mission
- Comfortable working in varied outdoor conditions

General Essential Functions

1. Adhere to job safety practices and risk management protocols per the Employee Handbook and Emergency Response Plan, including child abuse prevention standards and mandated abuse reporting requirements, to create and maintain a safe and secure environment for all.
2. Perform excellent service to all program participants, members, staff, volunteers and guests.
3. Perform other related duties as assigned by YMCA staff

Role Specific Functions

1. Assist the Camps Director in creating and implementing camp programming
2. Serve as a "site supervisor" to help maintain camp property and hiking trails.
3. Support the operational growth of camp programs through program expansion and development based on community needs
4. Connect with community organizations to create new partnerships
5. Assist in the creation of marketing materials
6. Observe the recruitment, hiring, training, supervision, and development of staff
7. Assist with various administrative tasks, projects, and events
8. Assist in developing nature education and stewardship programs tied to the Woodland Stewardship Plan.
9. Support the development of CIT (Counselor-in-Training) program
10. Participate in trail signage and environmental education projects.

Physical Demands

Ability to perform all physical aspects of the position including: walk, stand, bend, reach, lift, use hands to manipulate objects, talk, hear and see. The use of maintenance tools and landscaping tools will be necessary—the ability to lift up to 40 pounds. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Comfortable working in varied outdoor conditions

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required for this job. Duties, responsibilities, and activities may change at any time with or without notice.

Signature

My signature below constitutes my understanding of the requirements, essential functions, and duties of the position.

Employee_____ Date_____