PTO Stipend Description

The PTO stipend is a program for Hillcrest positions listed below to apply and use designated funds for tangible, classroom use items only. The PTO stipend is offered annually and stipend dollar amounts will be reviewed by the PTO yearly and may be adjusted at the PTO's discretion.



Examples of items the PTO stipend has covered recently include: classroom rewards, inclusive seating options, Teacher Pay Teachers student activities, STEM and project supplies, book case, headphones, digital clock and more.

A few additional details are listed below.

- Fill out the online request form: <u>Annual Hillcrest PTO Stipend Request</u>
 Form
- Upload pictures of your receipts in the online form.
- Funds may be distributed for tangible, classroom use items only. Note: requests for travel and continuing education expenses will not be accepted).
- A receipt for items to be reimbursed must be submitted with the request form; a maximum reimbursement of \$50 (for the school year) for non-itemized/non-receipt items (ie: garage sale purchases) will be allowed.
- PTO Executive Committee has the final decision on whether or not funds will be distributed.
- NOTE: Requests for PTO donations above and beyond established teacher stipend amounts will be considered by the PTO if the following criteria are met:
- PTO will cover the cost of bussing for field trips. This will <u>not</u> come out of your stipend amount.