



Appendix A - Code of Conduct

The Burlington Township School District believes that students learn best in a safe, respectful environment that promotes both academic and personal growth. Building strong, healthy relationships is the foundation of a positive school climate. Much of the learning that takes place in schools involves social-emotional development and real-life experiences. Our disciplinary approach is grounded in teaching—helping students understand and adopt behaviors that will support their success throughout their educational journey. A consistent and structured discipline system ensures the safety of students and staff while creating an environment that supports learning.

We understand that students may sometimes make poor choices, but these moments do not define their character. Instead, they offer opportunities for reflection and growth. Effective discipline encourages respectful, responsible behavior and helps prevent misconduct, contributing to a safe and supportive school experience for all. Through clear communication, consistency, and collaboration with families and the wider community, the Burlington Township School District remains committed to fostering a learning environment where every student can thrive and reach their full potential.

PBSIS Supports

Tier I Supports - Prevention

- Educate students about expectations for behavior.
- Promote community building supported by engaging activities throughout the school year. Such activities will include involving students in expressing the kind of school community in which they wish to participate
- Reinforce expectations for behavior throughout the school year and provide incentives for maintaining good behavior.

Tier II Supports - Intervention

- Provide counseling to students who demonstrate early signs of behaviors that could lead to escalated unwanted behaviors.
- Utilize mediation when situations have impacted other students, e.g., inappropriate comments, physical contact..
- Utilize PBSIS practices, including Tiered Interventions as described in the Student/Family Handbook.
- Utilize Intervention and Referral Services support as outlined in the Student/Family Handbook.

Tier III Support - Reintegration - Dependent of severity of infractions, may include:

- A mutually agreed upon contract between school, student, and family that outlines expectations for behavior and subsequent consequences.
- Counseling
- Working with a peer or staff mentor
- Provide opportunities to learn and practice acceptable behaviors



Code of Conduct

BURLINGTON TWP BOARD OF EDUCATION [Policy 5131](#)

The grid below provides guidelines to help administrators assign consistent and fair disciplinary actions in accordance with the Code of Conduct. While the primary goal of this policy is to support positive behavior change that promotes student success and appropriate social interactions, administrators may use their professional judgment when determining consequences for infractions. The listed consequences serve as a general framework, but administrators may adjust them based on the severity of the incident.

Consequences for violating Code of Conduct:

Detention: The student is required to remain after scheduled classes for violating the discipline code.

- Teacher detention - The student may be required to remain with the respective teacher after scheduled classes (2:30-2:55 pm) or at another time arranged by the teacher.
- Lunch detention - The student is removed from the general lunch setting after purchasing lunch. (2 demerits /day)
- Administrative detention - Student reports to a designated location after scheduled classes from 2:30–3:30pm (Tue/Thu). (3 demerits/day)
- Administrative late detention - Student reports to a designated location after scheduled classes from 2:30 – 4:30 pm. The family is responsible for transportation at 4:30 PM. (5 demerits/day)

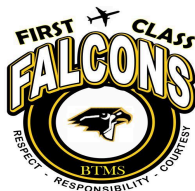
IN-SCHOOL SUSPENSION: The student is required to report to a designated location and complete provided assignments/work. (6 demerits /day)

OUT-OF-SCHOOL SUSPENSION: Students remain home during the suspension. A re-entry meeting with parent/guardian may be required. (7 demerits /day)

Ineligibility Criteria

If a student accumulates 10 or more demerits during the school year, they will be considered ineligible for 30 calendar days. During this period, the student may not participate in any school activities, including clubs, field day, dances (such as the advancement dance), field trips, and similar events. To regain eligibility, the student must remain free of any new demerits for the entire 30-day period. Eligibility is restored immediately after completing the demerit-free period. However, any additional infractions will add to the total number of demerits accumulated throughout the school year and may result in further restrictions.

If a student accumulates 40 or more demerits, they will be ineligible to participate in any extracurricular activities—including clubs, dances (such as the advancement dance), field day, and similar events—for the rest of the school year.




Per policy #6153: "Field trips are not part of the thorough and efficient system of education provided by the board of education. Participating in field trips is a privilege and not a right. Participation in field trips may be denied to any pupil due to behavioral or other justifiable reasons. Parents/guardians may appeal such determination to the school principal. The decision of the principal is final and may not be appealed beyond the building level."

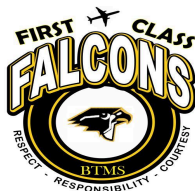
MS DISCIPLINE CODE ABBREVIATIONS

Please read this code in conjunction with the entire Student Handbook giving attention to the discipline, behavior and attendance sections.

NOTE: THE NUMBER AFTER ANY DASH (-) INDICATES THE TYPICAL MAXIMUM NUMBER OF IDENTIFIED CONSEQUENCE

AD	ADMINISTRATIVE DETENTION 2:30-3:30 TUE & THU (3 DEMERITS)	OSS	OUT-OF-SCHOOL SUSPENSION (7 DEMERITS/DAY)
APC	ADMINISTRATOR - PARENT/GUARDIAN CONFERENCE	P	POSSIBLE POLICE INVOLVEMENT/SRO NOTIFIED (CHARGES POSSIBLE)
ANP	ADMINISTRATOR NOTIFIES PARENT/GUARDIAN	R	RESTITUTION (PAY FOR LOSSES)
AW	ADMINISTRATOR WARNING (1 DEMERIT)	RC	RESTORATIVE CONFERENCE
BH	BoE HEARING/POSSIBLE EXPULSION	RP	RESTORATIVE PRACTICE (DISCUSSION AND/OR ASSIGNMENT)
C	CONFISCATED ITEM RETURNED ONLY TO FAMILY	RS	REFERRAL TO SUPERINTENDENT
CSTR	CHILD STUDY TEAM REFERRAL	RSI	STUDENT REFERRAL INTERVENTION (SAC, COUNSELING, ECT) 
LAD	LATE ADMINISTRATIVE DETENTION 2:30 - 4:30 PM (5 DEMERITS)	TCP	TEACHER CALL TO PARENT/GUARDIAN
LUD	LUNCH DETENTION (ALTERNATIVE SETTING) (2 DEMERITS)	TD	TEACHER DETENTION ISSUED 2:30-2:50 TUE & THU
ISS	IN-SCHOOL SUSPENSION (6 DEMERITS /DAY)	TW	TEACHER WARNING

	1st Offense	2nd Offense	3rd Offense	4th Offense
I. Personal Conduct				
A1. Use of Electronic Devices/Cell Phones/wearable such as smart watches/wearing AirPods inside the school building (excluding restrooms and locker rooms).	LUD, TCP/ANP, C, RC (Device returned to student at dismissal) LUD-1 2 demerits	ANP, RC, RPA, C (Device returned to student at dismissal) AD-1 3 demerits	RC, RPA, C, ANP, APC, (Device returned to student at dismissal) LAD-1 5 demerits	C, ANP, APC (Device returned to the family) ISS-1 6 demerits
A2. Use of Electronic Devices/Cell Phones/wearing AirPods inside a restroom or locker room.	ANP, RC, RPA, C (Device returned to student at dismissal) AD-1 3 demerits	RC, RPA, C, ANP, APC, (Device returned to student at dismissal) LAD-1 5 demerits	C, ANP, APC (Device returned to the family) Up to ISS-1 Max 6 demerits	C, ANP, APC (Device returned to the family) Up to ISS-2 Max 12 demerits
B. Violation of dress code *The student may correct	TW/AW, TCP/ANP, RC w/dress code policy review, LUD-1	ANP, RC AD-1 3 demerits	ANP, APC, RC LAD-1 5 demerits	ANP, APC, RC ISS-1 6 demerits



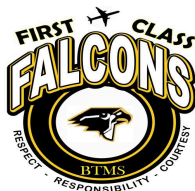
apparel/footwear, call home, use provided attire, or be placed in an alternative setting. Dress code Policy 5132 .	2 demerits			
C. Violation of School Gang Policy #5131.1	Review Consequences in BOE Policy #5131.1			
D1. Taking the property of the school or an individual without permission; possession of stolen property of <i>major</i> value (> \$10) <i>Restitution as warranted</i>	ANP, APC, RSI, R, RS and/or P as warranted, RC, Apology Up to OSS-3, Max 21 demerits	ANP, APC, R, RS, P RSI, RC, Apology Up to OSS-5 Max 35 demerits	ANP, APC, R, RS, RSI, P, R, RS, Apology Up to OSS-7, Max 49 demerits	ANP, APC, R, RS and/or P, BH RC, Apology Up to OSS-10, Max 70 demerits
D2. Taking the property of the school or an individual without permission; possession of stolen property of <i>minor</i> value (< \$10). <i>Restitution as warranted</i>	ANP, APC, R, RC, Apology Up to LAD-1 Max 5 demerits	ANP, APC, R, RSI, RC, Apology Up to ISS-1 Max 6 demerits	ANP, APC, R, RSI, RS, P, RC Apology Up to ISS-2 Max 12 demerits	ANP, APC, R, RSI, P, RC Up to OSS-2 Max 14 demerits
E. Vandalism – intent and/or actual defacing, abusing, or destroying district and/or personal property (including technology). <i>Family will incur cost of restoration or replacement of property</i>	ANP, APC, P, R, RC/presentation, Apology Up to OSS-3, Max 21 demerits	ANP, APC, RSI, P, R, RC, ISS-2; OSS-4 Max 28 demerits	ANP, P, R, RS, RSI OSS-5 Max 35 demerits	ANP, RS, BH, R, P ANP, RSI OSS-10, Max 70 demerits
F. Gambling or unauthorized selling of goods (candy, gum, food, etc) on school grounds and/or on buses or at school sponsored activities	C, APC, RSI, ANP, RC/assignment LAD-1, 5 demerits	C, APC, ANP, RSI, P, RC, RA Up to ISS-1 Max 6 demerits	C, APC, ANP, RSI, P Up to OSS-3 Max 21 demerits	ANP, APC, C, RSI, P OSS-5 Max 35 demerits
G1. Possession and/or use of tobacco products (<i>including Vapes or Juuls after a negative drug test</i>) in the school or on school grounds and/or on buses or at school sponsored activities	ANP, APC, C, RSI, P ISS-1, OSS-1 Max 7 demerits	ANP, APC, C, RSI, P ISS-2, OSS-3 Max 21 demerits	ANP, APC, C, RSI, P, RS OSS-5 Max 35 demerits	ANP, APC, C, RSI, P, RS OSS-7, Max 49 demerits
G2. Use of alcohol, and/or controlled substances; possession of drug paraphernalia, in the school or on school grounds and/or on buses or at school sponsored activities	ANP, APC, RSI, P OSS-5 35 demerits	ANP, APC, RSI, P, RS OSS-10 70 demerits	ANP, APC, RSI, P, RS, BH OSS-10 70 demerits	Consultation with the Superintendent
G3. Possession or distribution of alcohol, and/or controlled substances in school or on school grounds and/or on buses or at school sponsored activities	ANP, APC, RSI, P OSS—10 70 demerits	ANP, APC, RSI, P, RS OSS—10 70 demerits	ANP, APC, RSI, P, RS OSS—10 70 demerits	Consultation with the Superintendent
H. Possession of dangerous implements and/or devices. (excluding firearms)	ANP, APC, RSI, P Up to OSS 10 70 demerits	ANP, APC, RSI, P, RS Up to OSS 10 70 demerits	ANP, APC, RSI, P, RS Up to OSS 10 70 demerits	Consultation with the Superintendent
I. Possession of an item that resembles but does not function as a weapon. (toy knife, toy gun, or any other paraphernalia)	<p><i>Items will be treated as if they are <u>not</u> toys.</i></p> <p><i>Consultation with the Superintendent to determine consequence.</i></p>			



J. Use of and/or possession of fireworks and/or chemical or nuisance devices.	RSI, ANP, APC, RS, C, P Up to OSS-7 Max 49 demerits	RSI, ANP, APC, C, P, RS, BH OSS-10 Max 70 demerits	RS	RS
K. Bus Misconduct (not wearing a seatbelt, loud distracting behaviors, eating on the bus, hanging out a window, throwing objects, exiting via the emergency exit, distracting the driver, etc)	Buses and bus stops are considered a part of school grounds. For the purpose of safety, consequences will be assigned based on the type of misconduct. Consequences may include suspension of bus privileges.			
L. Use of inappropriate language, profane gestures, and/or aggressive/profane speech.	ANP, RC, Apology Up to LAD-1 Max 5 demerits	ANP, AW, RCI Up to ISS-1 Max 6 demerits	ANP, RSI Up to OSS-2 Max 14 demerits	ANP, APC Up to OSS-5, Max 35 demerits
M. Parking car on school property without authorization	<i>Not applicable</i>			
N. Videotaping any students, staff, or activities and/or posting any students or activities without proper authorization, including founded HIB and Cyberbullying	ANP, APC, RC Up to OSS - 5 Max 35 demerits	ANP, APC, RSI Up to OSS - 6 Max 42 demerits	ANP, APC, RS, P, RSI Up to OSS - 8 Max 56 demerits	ANP, APC, P, RSI, RS, BH Up to OSS - 10 Max 70 demerits
O1. Present and/or inciting an altercation or fight <u>on</u> campus during the school day (not participating in the altercation/fight).	ANP, APC, RC Up to OSS - 5 Max 35 demerits	ANP, APC, RC Up to OSS - 6 Max 42 demerits	ANP, APC, RC Up to OSS - 8 Max 56 demerits	ANP, APC, RSI Up to OSS - 10 Max 70 demerits
O2. Present and/or inciting an altercation or fight <u>off</u> campus with impact to the school environment (not participating in the altercation/ fight).	ANP, APC, RC Up to OSS - 3 Max 21 demerits	ANP, APC, RC Up to OSS - 4 Max 28 demerits	ANP, APC, RC Up to OSS - 6 Max 42 demerits	ANP, APC, RSI Up to OSS - 10 Max 70 demerits
P. Inappropriate Physical Contact Behavior does not meet the standard of a fight and/or an assault (Ex. Horseplay, rough behavior, pushing, tripping, kicking)	ANP, RC, ANP Up To LAD-1 Max 5 demerits	RC, ANP, Attend Up to ISS-1 Max 6 demerits	ANP, APC Up to OSS - 1 Max 7 demerits	ANP, APC Up to OSS 3 Max 21 demerits
Q. Dangerous Misconduct: Any behavior intentional or not intentional that poses a danger to the student or others.	ANP, APC, RC ISS-1 Max 6 demerits	ANP, APC, RC OSS-1 Max 7 demerits	ANP, APC, RC OSS-3 Max 21 demerits	ANP, APC, RSI OSS-5 Max 35 demerits
R. Violation of Technology Policy	ANP, RC, Contract (Lose Computer Rights: P, RS if warranted) AD-1, 3 demerits	ANP, APC, RC (Lose Computer Rights: P, RS if warranted) LAD-1 Max 5 demerits	ANP, APC, (Lose Computer Rights: P, RS if warranted) ISS-1 Max 6 demerits	ANP, APC, (Lose Computer Rights: P, RS if warranted) OSS-1 Max 7 demerits

II. Classroom and Building Guidelines

A. Refusing to provide or display identification when requested (\$2 replacement cost for lost lanyard)	Not applicable
---	----------------



B. General misconduct including: Disruptive behaviors; littering, food/drink in building except cafe, running in hallway, loitering, etc.	ANP, RC, LUD-1 2 demerits	ANP, RC, LUD-2 4 demerits	ANP, RC AD-1 3 demerits	ANP, APC, RC LAD-1, 5 demerits
C. Insubordination and/or Disregard for school authority. Not following a directive from authority.	ANP, APC, RC, Apology LAD-1 Max 5 demerits	ANP, APC, RC, Apology ISS-1 6 demerits	ANP, APC, RSI, RC OSS-1 7 demerits	ANP, APC, RSI, RC OSS-3 21 demerits
D1. Misrepresentation. Providing false information, dishonesty.	ANP, APC, RC, Apology LAD-1 Max 5 demerits	ANP, APC, RC, Apology ISS-1 6 demerits	ANP, APC, RSI, RC OSS-1 7 demerits	ANP, APC, RSI, RC OSS-3 21 demerits
D2. Misrepresentation of authority via forged signatures, altered passes, altered notes, etc.	ANP, RC, Apology LAD-1 Max 5 demerits	ANP, APC, RC, RPA, Apology, ANP ISS-1 6 demerits	ANP, APC, RSI, RC OSS-1 7 demerits	ANP, APC, RSI, RC OSS-3 21 demerits
E. Late to Class (Subsequent lates to class will be addressed administratively)	Late #1,2,3 TW, TCP, TD 0 demerits	Late #4 ANP, RC, LUD-1 2 demerits	Late #5 ANP, RSI AD-1 3 demerits	Late #6, 7, 8, etc ANP, APC, RSI LAD-1 5 demerits
F. Late to School (Tardy) Students are to be in the homeroom before 8 AM. Tardies reset at the beginning of each marking period.	Late #1,2,3,4 Student receives late pass upon arrival	Late #5,6,7,8,9 ANP, RC, LUD-1 2 demerits	Late #10,11,12 ANP, RSI AD-1, 3 demerits	Late #13+ LAD-1 5 demerits
G. Not Signing In When Arriving Late to School/Not signing out when leaving early	Not applicable			
H1. Cutting Class	ANP, RC AD-1 3 demerits	ANP, RC, RPA LAD-1 5 demerits	ANP, APC, RC-SRI AD-2 6 demerits	ANP, APC, SRI ISS-1, 6 demerits
H2. Cutting Teacher Detention	Reassign TD, TCP, RC	ANP, RC AD-1 3 demerits	ANP, APC LAD-1 5 demerits	ANP, APC ISS-1, 6 demerits
H3. Cutting Administrative Detention	ANP, RC Reassign AD-1 3 demerits	ANP, APC, RC LAD-1 5 demerits	ANP, APC, RC-SRI Reassign LAD-1 5 demerits	ANP, APC ISS-1 6 demerits
H4. Cutting Late Administrative Detention	ANP, APC, RC Reassign LAD-1 5 demerits	ANP, APC, RC Assign (2) LAD-2 10 demerits	ANP, APC, RC-SRI ISS-2 12 demerits	
I. Leaving Class Without Permission	TNP, RC TD-1	ANP, RC, RPA AD-1 3 demerits	ANP, APC, RC-SRI LAD-1 5 demerits	ANP, APC, SRI ISS-1, 6 demerits



J. Leaving school grounds without authorization; in parking lot without permission	ANP, APC, RC, RCA ISS-1 6 demerits	ANP, APC, RC, RCA ISS-2 12 demerits	ANP, APC, RC, RCA OSS-1 7 demerits	ANP, APC, RSI OSS-2 14 demerits
K. Being in an unauthorized area and/or being after school without permission: Loitering/Extended time unsupervised.	ANP, RC AD-1, 3 demerits	ANP, APC, RC LAD-1 5 demerits	ANP, APC, RC-SRI ISS-1 6 demerits	ANP, APC, SRI ISS-2 12 demerits
L. Truancy Absences without a doctor's note or as recognized via district policy.	ANP, APC, RC-SRI, P, RS LAD-1 5 demerits	ANP, APC, RC-SRI, P, RS ISS-1 6 demerits	ANP, APC, RC-SRI, P, RS ISS-2 12 demerits	ANP, APC, RC-SRI, P, RS ISS-3 18 demerits

III. Cafeteria Misconduct *(Student may lose lunch-room privileges and/or be given an assigned seat)*

A. Throwing food or objects Disrupting the Environment	ANP, APC, RC Up to LAD-1 5 demerits	ANP, APC, RC, RCA Up to ISS-1 6 demerits	ANP, APC, RC, RCA-SRI Up to ISS-2 12 demerits	RS, APC, ANP, RSI, Up to OSS-2 14 demerits
B. Refusal to cooperate when asked to put tray/debris in proper place, littering (Insubordination)	ANP, APC, RC Up to LAD-1 5 demerits	ANP, APC, RC, RCA Up to LAD-1 Max 5 demerits	ANP, APC, RC, RCA-SRI Up to ISS-1 6 demerits	RS, APC, ANP, RSI, Up to ISS-2 12 demerits
C. Cutting in line	TW/AW, RC Go to back of line	ANP, RC LUD-1 2 demerits	APC, RC AD-1 3 demerits	APC, RC AD-2 4 demerits
D. Lateness to cafeteria	Late #1 TW, TCP, RC	Late #2 ANP, RC, LUD-1, 2 demerits	Late #3 ANP, RSI AD-1, 3 demerits	Late #4, 5, 6, etc ANP, APC, RSI LAD-1, 5 demerits
E. Excessive noise	TW/AW, RC	ACP, AW, RC LUD-1, 2 demerit	ACP, AW, RC LUD-2, 4 demerits	ANP, RC, RPA AD-1, 3 demerits

IV. Behaviors that Endanger or Threaten Others

A. Possession of Firearm	Per Board Policy - Suspension pending BoE hearing, file charges with police (70 demerits)			
B1. Fighting/Assaults against students	ANP, APC, RS, P, RSI, RC Up to OSS - 5 Max 35 demerits	ANP, APC, RS, P, RSI, RC, RA Up to OSS - 6 Max 42 demerits	ANP, APC, P, RSI, RS, BH Up to OSS - 8 Max 56 demerits	ANP, APC, P, RSI, RS, BH Up to OSS - 10 Max 70 demerits
B2. Assaults against staff	Suspension at administration's discretion, consultation with the superintendent, possible BoE hearing and charges with police. (70 demerits)			
B3. Dating Violence Policy 6142.4R	Dating Violence can present in many forms. Consequences are based on the severity of the violation. All incidents of violence associated with dating will be reported to the SAC and Superintendent for further review with regard to education, support and consequences. Policy 6142.4R			
C1. Verbal Assault, obscene or vulgar language, threats directed to a staff member	ANP, APC, RS, P, RSI, RC OSS-5 35 demerits	ANP, APC, RS, P, RSI, RC, RA OSS-7 49 demerits	ANP, APC, P, RSI, RS, BH OSS-10 70 demerits	



C2. Verbal Confrontation/Altercation towards another student, including founded HiB and Cyberbullying	ANP, APC, RS, P, RSI, RC Up to ISS - 1 Max 6 demerits	ANP, APC, RS, P, RSI, RC Up to OSS - 1 Max 7 demerits	ANP, APC, RS, P, RSI-RC Up to OSS - 3 Max 21 demerits	ANP, APC, RS, P, RSI-RC Up to OSS - 5 Max 35 demerits
C3. Verbal confrontation involving any threat of violence, remarks that are sexual in nature, or harassing remarks that are racially, ethnically, or <i>gender/sexual identity</i> motivated.	ANP, APC, RS, P, RSI, RC ISS-1, 6 demerits	ANP, APC, RS, P, RSI-RC ISS-2 12 demerits	ANP, APC, RS, P, RSI-RC OSS-2 14 demerits	ANP, APC, RS, P, RSI-RC OSS-3 21 demerits
D. Behavior that endangers the welfare of others or interrupts/disrupts the learning environment	ANP, APC, RS, P, RSI, RC Up to LAD-1 Max 5 demerits	ANP, APC, RS, P, RSI, RC Up to ISS-1 Max 6 demerits	ANP, APC, RSI-RC ISS-2 12 demerits	ANP, APC, RS, P, RSI-RC OSS-2 14 demerits
E. Using Inappropriate Language or gesture towards another student or staff member	ANP, APC, RS, RSI, RC LAD-1 5 demerits	ANP, APC, RSI, RC ISS-1 6 demerits	ANP, APC, RS, P, RSI-RC OSS-1 7 demerits	ANP, APC, RS, P, RSI-RC Up to OSS-3 21 demerits
F. False fire alarm, making a bomb threat, making false emergency services call, setting a fire	Suspension at Administration's discretion, after consulting with the Superintendent. Possible charges with police.			
G. Harassment, Intimidation, and Bullying of Pupils Policy 5131.1	Harassment, Intimidation and Bullying can present in many forms. Consequences are based on the severity of the violation. All incidents of HiB will be reported to the District HiB Coordinator and Superintendent for further review with regard to education, support, and consequences. Policy 5131.1			

*** A progressive set of consequences for students who interrupt the teaching-learning process includes: Teacher detention, administrative detention, Late Administrative Detention, In-School Suspension, and Out-of-School suspension. Families will be notified in writing of all consequences resulting from behavioral infractions, excluding administrative warnings. Classroom and school rules, regulations and consequences are not intended to be applied in a lock-step approach. This model does not remove teacher/administrator judgment and discretion from the process.

Teacher Lunch/After School Detention (2:30 - 2:50 PM)

The teacher is the authority in the classroom. When requested to report to the classroom for lunch detention and/or remain after school for disciplinary reasons, students are expected to report as scheduled. Students assigned to school or teacher detention are given written notice at least one day in advance of the assignment. The slip is to be taken home and shared with the family/parent. If a student misses a detention, the teacher will reschedule the detention once. If the student misses a second time, the teacher will notify the respective administrator. Teachers are required to log student warnings and detentions, and will provide the dates of such actions on the discipline referral form. Misconduct in detention or excessive detentions will result in additional consequences. Teacher detention takes priority over administrative detention. It is the responsibility of the student to communicate conflicts between a teacher and administrative detention in advance to avoid penalty. The administrative detention will be rescheduled.

Administrative Detentions

An administrative detention is assigned by an administrator. Students are to bring meaningful work to the detention location. Failure to report promptly may result in additional consequences. *Administrative detention is held after school on Tuesdays and Thursdays from 2:30-3:30 pm.* Students may take the 4 PM bus. *Late administrative detention (LAD) is from 2:30-5PM.* Families will receive at least one day advance notice of administrative detention assignments. ***The family must provide transportation at the conclusion of the late detention (4:30 - 4:45 PM).***

Suspension

At BTMS, there are two types of suspensions: exclusion from class (in-school suspension) and exclusion from school (out-of-school suspension). Students assigned to in-school suspension will report to the suspension room,



where they will be supervised by an adult while completing assigned work. Students given an out-of-school suspension are not allowed on school grounds before, during, or after school hours.

Duration of Suspension

Length of suspension will depend upon the nature of the offense. The Principal may suspend legally until the second Board meeting following the offense. The Board may continue the suspension, expel, or reinstate (18A: 37-5). Burlington Township Board of Education Policy requires a hearing before the Superintendent and/or Board of Education for suspensions invoked for ten (10) days in length.

Re-Admittance After Suspension

A student on “out-of-school” suspension may return to school after the period of suspension and will be returned to classes after consultation with a Principal/Vice Principal. In most cases, the student will be required to bring his/her parents or guardians to school prior to his/her return to confer with the Principal.

Suspension or Revocation of Privileges

The right to participate in school-sponsored events and activities such as dances, trips, intramurals, clubs, presentations and other celebrations and privileges may be suspended or revoked at the discretion of the building administrator upon accumulation of disciplinary actions. Refer to “Ineligibility Criteria” below for more information.

Ineligibility Criteria

Each time a student **accumulates 10 or more demerits** at any time during the school year, the student becomes ineligible for activities such as clubs, field day, dances (including the advancement dance), field trips, etc for 30 calendar days. The student must remain demerit free for a full 30-day period to be reinstated. Immediately following this 30-day demerit free time the student will regain eligibility. Upon any additional infractions, all demerits accrued throughout the year will count towards restrictions.

Should a student **accumulate 40 or more demerits**, that student will be ineligible for extracurricular activities such as clubs, dances (including the advancement dance), field day, etc, for the remainder of the school year. Per policy #6153: "Field trips are not part of the thorough and efficient system of education provided by the board of education. Participating in field trips is a privilege and not a right. Participation in field trips may be denied to any pupil due to behavioral or other justifiable reasons. Parents/guardians may appeal such determination to the school principal. The decision of the principal is final and may not be appealed beyond the building level."

WE WISH OUR FIRST CLASS FALCONS & FAMILIES AN ENJOYABLE, HEALTHY, AND PRODUCTIVE SCHOOL YEAR!

