

HUDHAYFAH BACCHUS

| m: 9295695796 | huddybacchus@gmail.com

LinkedIn: <https://www.linkedin.com/in/hudhayfahbacchus/> | Personal Blog: www.codeviewz.com |

GitHub: <https://github.com/Hudster0>

Self-taught aspiring web developer with a strong passion to learn coding and programming languages, and recently acquired certificates in front-end development, programming with JavaScript, version control, React basics, and HTML/CSS. Committed to leveraging my self-starting nature, teaching background, and newly acquired technical skills to contribute to innovative data-driven solutions at a growing organization. Seeking a new and challenging role as an entry-level web developer to apply my expertise in problem-solving, research, and creativity in a dynamic and collaborative environment.

CORE COMPETENCIES

- | | | |
|----------------------------------|---------------------------------|------------------------|
| • React and Bootstrap Frameworks | • Web Development Methodologies | • Database Management |
| • Front-End Development | • Debugging/Troubleshooting | • Process Optimization |
| • Version Control | • Team Collaboration | • Problem Solving |

PROFESSIONAL EXPERIENCE

Self-Directed Project Work - Front-End Web Development, November 2023 – Present

- Created a personal portfolio website showcasing my skills and knowledge, optimized for both desktop and mobile devices.
- Maintained a dedicated developer blog, documenting my learning journey and sharing insights on best practices for front-end development.

KING SAUD UNIVERSITY, RIYADH, SAUDI ARABIA, AUGUST 2022 TO NOVEMBER 2023

ADMINISTRATIVE COORDINATOR, August 2022 to November 2023

- Boosted calendar management efficiency by 92%: Collaborated with a colleague to implement an App Script solution automating university calendar scheduling, slashing daily manual workload from 2-3 hours to mere 10-20 minutes. Proactively reviewed the code, solidifying my understanding of App Script and its potential for streamlining Google Workspace processes.
- Elevated administrative efficiency through automation: Initiated the transformation of a manual Excel task into a streamlined process using TypeScript programming. Captured essential steps with Excel's macro recording feature, facilitating code conversion and implementation. Demonstrated resourcefulness and problem-solving abilities by effectively debugging the TypeScript code, ensuring a smooth and efficient automated solution.
- Enhanced administrative efficiency with class handover system: Authored detailed specifications for a new class handover feature on the department website, empowering effective instructor replacements with centralized notification and approval processes across university departments.
- Gather data from academic departments, administrative offices, and student services and generate comprehensive insights on topics such as student attendance and underachieving areas.
- Administer reports on student enrollment, retention, and student success processes, using databases, software, and other reporting tools.
- Resolve staff members' inquiries regarding the university's administrative and technical operations.

Transferable skills: Process optimization, database management, reporting, data automation, leadership, schedule management, ticket resolution, relationship management, communication, collaboration, adaptability, initiative.

ENGLISH AS A FOREIGN LANGUAGE (EFL) INSTRUCTOR, September 2019 to August 2022

- Prepared interactive in-person and online lessons for university students, utilizing web-based applications such as Zoom, Oxford Bookshelf, Smart Learning Suite, Google Docs, and Google Forms to facilitate learning.
- Orchestrated development and execution of the "student-centered learning approach," employing speaking, writing, listening, and reading assignments tailored to each students' needs.
- Advised students about their English-learning progress, as well as administered constructive feedback on their test results and assignment scores.

Transferable skills: Technology tools (multimedia, online platforms, learning software), communication, research, problem-solving, adaptability, attention to detail, creativity, relationship management.

KEY ACHIEVEMENTS

- Spearheaded creation of comprehensive worksheets and insights that improved students' scores.

EDUCATION AND CREDENTIALS

CERTIFICATIONS AND TRAINING: Meta Front-End Developer by Meta on Coursera 2023-2024

MASTER'S IN BUSINESS ADMINISTRATION (MBA), 2021; Islamic University of Minnesota, MN, USA

BACHELOR'S IN ISLAMIC STUDIES, 2019; Al-Haram Institution, Makkah, Saudi Arabia

ADDITIONAL INFORMATION

Technical Proficiencies: JavaScript, HTML, CSS, Bootstrap, React, MS Office