

PROTECTION FROM ABUSE/HARASSMENT CASE FILINGS
Filing Codes/Lead Documents

PLEASE NOTE:

- ★ Documents marked below with an asterisk (*) are required at the time of initial submission. Filings that do not include all requirements will be rejected pursuant to [M.R. Civ. P. 5\(f\)](#) and [MRECS 35\(D\)](#).
- ★ The Protection Order Service Information form ([PA-005](#)) is not required in any of the below filings. However, service on the defendant of the complaint, motion, and any resulting protection order(s) issued may be delayed if it is not received.

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A. [Protection from Abuse Action - Case Initiation](#)

a. **Case Information**

Case category - Family

Case type - Protection from Abuse

b. **Filings/Lead Documents**

i. The Complaint ([PA-001](#))*

1. Filing Document - Complaint - Filed

PLEASE NOTE: The following forms are completed and uploaded as separate attachments to the Complaint lead document:

- Certification for Electronic Filing of Complaint or Motion to Extend Protection ([PA-027](#))*
- Protection Order Service Information ([PA-005](#)) (see note above)

ii. Affidavit of Confidential Address ([PA-015](#)) (*if applicable*)

1. Other Filing - Affidavit for Confidential Address - Filed

- iii. Social Security Number Confidential Disclosure Form ([CR-CV-FM-PC-200](#)) (*if applicable*)
 1. Social Security Number Confidential Disclosure Form - Filed
- iv. Child Support Affidavit ([FM-050](#)) (*if applicable*)
 1. Financial Documents - Child Support Affidavit - Filed

PLEASE NOTE: All supporting financial documents (W2s, paystubs, tax returns, etc.) must be uploaded as a single PDF attachment to the CSA lead document.

- v. Child Child Support Worksheet ([FM-040](#)) (*if applicable*)
 1. Financial Documents - Child Support Worksheet - Filed

Note: If a Supplemental Child Support Worksheet (FM-040-A) is included, it must be uploaded as an attachment to the Worksheet lead document.

B. Protection from Harassment Action - Case Initiation

a. Case Information

Case category - Civil

Case type - Protection from Harassment

b. Filings/Lead Documents

- i. The Complaint ([PA-006](#))*

1. Filing Document - Complaint - Filed

PLEASE NOTE: The following forms are completed and uploaded as separate attachments to the Complaint lead document:

- Certification for Electronic Filing of Complaint or Motion to Extend Protection ([PA-027](#))*
- Protection Order Service Information ([PA-005](#)) (*see note on the top of page 1*)

- ii. Affidavit of Confidential Address ([PA-015](#)) (*if applicable*)

1. Other Filing - Affidavit for Confidential Address - Filed

C. Defendant's Motion to Dissolve/Modify/Amend Temporary Order for Protection

a. Filings/Lead Documents

- i. The Motion to Dissolve/Modify/Amend ([PA-010](#))*

1. Motion - Def Motion Dissolve/Mod/Amend Temp Order - Filed

- ii. Affidavit of Confidential Address ([PA-015](#)) (*if applicable*)

1. Other Filing - Affidavit for Confidential Address - Filed

D. Plaintiff's Motion to Dismiss Complaint

a. **Filings/Lead Documents**

- i. The Motion to Dismiss Complaint ([PA-012](#))*
 1. Motion - Motion to Dismiss - Filed (no fee)

E. Plaintiff's Motion to Extend Order for Protection - Post-Judgment Filing

a. **Filings/Lead Documents**

- i. The Motion to Extend Order for Protection ([PA-013](#))*
 1. Motion - Motion to Extend Order - Filed

PLEASE NOTE: The following two forms are completed and uploaded as separate attachments to the Complaint lead document:

- Certification for Electronic Filing of Complaint or Motion to Extend Protection ([PA-027](#))*
- The Protection Order Service Information ([PA-005](#)) (see note on the top of page 1)+

2. Affidavit of Confidential Address ([PA-015](#)) (*if applicable*)
 - Other Filing - Affidavit for Confidential Address - Filed

F. Motion to Modify/Extinguish Final Protection Order

a. **Filings/Lead Documents**

- i. The Motion to Modify/Extinguish ([PA-022](#))*
 1. Motion - Motion to Modify - Filed