

## **Board Meeting Minutes of The Market Street Singers**

**Date: Sunday, September 19, 4:00-6:00 p.m.**

**Location: Online via Zoom**

**Present at the meeting:**

**Officers**—Vice President Sara Ditzel as Acting President, Treasurer Kim Howard-Lloyd, President Birdie Bagwell as Acting Secretary

**Board members**— Elaine Mathies, Gary Woods, Russell Rhodes

**Artistic Director**—Chris Vincent

**Absent**—Gordon Kennedy

The meeting convened at 4:09pm.

### **1. Review & Approve Minutes**--Sara

Elaine moved to approve, with a second by Birdie, to accept the minutes of August Board Meeting Minutes. The motion passed by board vote.

### **2. Finance and Fundraising**—Kim reporting

- Kim reviewed Ken's summary for August. Unusual income for August included two large donations of \$250 each. Also received Amazon Smile donation of \$90 and \$60 of Brown Bear car wash tickets. There were no unusual expenses for the month.
- August's income was at below budget. We had a net outflow of \$200 for August due to lack of a grant expected for the month.
- For the year to date, income is 28% less than 2020 due to reduced participant donations, sheet-music rental fees, grant not received. Expenses were 7% below last year's. The net change to the same time last year is a decrease of \$3,990. Shows
- Our cash on hand totals \$30,780, which is 8% less than last year at this time.
- Chris shared that we've received over \$510 in donations from a current and a former member.
- Discussion on the matching pledge drive based on board donations. Board members thought this might be appropriate for later, as we don't have the dire need for it now. We'll save our one shot for a time when we really need it.
- May not receive the city grant since we don't have concerts or any programs that meet the requirements.

### **3. Tech Committee**—Gordon reporting

No news this month. Gordon absent.

### **4. New Business**

- a. The Arts Are Open campaign - It wouldn't hurt to apply for it. Birdie offered to investigate it to see if there may be tools that we can use for our Facebook page. We don't know if there are any costs to the program.

- b. Directors & Officers insurance policy – renew? (exp. 9/17/21) – Ken advised that we not renew due to cost and that we have insurance. Birdie has a dissenting opinion saying that the prior board had wanted it to protect board members from liability. Elaine said that since other community choirs don't carry it, perhaps we shouldn't. Birdie suggested that we not renew while we're out and then pick it up again when we're back to in-person rehearsals if we choose to. Chris said it may be more expensive if we do it that way.

The choir has \$2M policy coverage.

Gary and Birdie are the only current board members that voted to approve it two years ago, Elaine opposed it and all other board members are new since that time and have no knowledge of those discussions and need to understand why the board approved it originally.

Find out if we can suspend the policy until we're back in operation and what the consequences are. Also find out if we would be covered if someone got sick with COVID. Birdie offered to contact insurance company with these questions.

- c. Pledge Fundraising - Ken sent email about the Pledge program using eVite geared toward opening. Ken raised \$60 this way. We already have an account set up. They keep 4%. Can be used in a Virtual Silent Auction. Will need to put info about it in the Gazette under Fundraising. Kim will look into it so she can explain how it works in the Gazette. Gary/Birdie asked if the eVite system charges 4% and you use PayPal, does PayPal charge their % fee on top of that. Ken joined the meeting to answer that you can use either PayPal or eVite.

## 5. **Return to In-Person Operations**—Chris presenting

Discussion of email sent my Chris regarding in-person rehearsals and Zoom rehearsals every other week. Everyone liked the email. Elaine suggested a change to 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays vs. every other week. Chris to send out a fact-finding poll to the members to determine what they would like to do and how many members are wanting to stay with the choir. Thinking of deleting people from the roster if they don't respond.

Date set for Annual Meeting is November 16<sup>th</sup> at 7-8pm.

Needed for Annual Meeting:

- Need to discuss awards: President's award, Director's award, Board award, & Spirit award. Randy prepared them last year, done through Zoom, and then sent out to winner.

### Possible Nominees

Board Award:

Spirit Award: Logan Fenske

President Award and Director's Award to be discussed between Chris and Birdie.

- Will also need last year's meeting minutes for approval at the annual meeting.
- Need 2022 budget prepared to share with members for approval at the annual meeting. (Kim, Birdie and Ken) We will have to have it ready before the next meeting.
- We will need to have nominations for new board members. Notice to go into Gazette. Sara and Elaine to prepare info for Gazette.

- Sara to ask Gordon if he wants to stay with board as Secretary or maybe in an At-Large Board member position.
- Marilyn may have some ideas for new board members. Elaine will contact her.

**6. Pending Items**

- a. We can remove the vests item from the Pending List. Vests are located at Birdie and Gary's house.
- b. Cookbook fundraiser – Kim and Andrea to work on it after next week. Birdie volunteered to assist.

Next meeting is planned for **October 17, 2021, 4-6pm via Zoom**

The meeting adjourned at 5:31 PM.