

Minutes of Meeting

Meeting Date and Time	06-Mar-2022, 11:30 AM	Meeting Location	Saudi Arabia , Riyadh , Building 5
Meeting Organizer	Mohammed Bin Huwayshil	Meeting Chair	Noura
Minutes Drafted Date	06-Mar-2022	Meeting Title	Mobile App new version

1. Attendees

Name	Department/Division	E-mail	Phone
Mohammed	IT		
Abdullah	Support		
Sara	HR		

2. Meeting Objective

3. Meeting Agenda

Topic	Owner	Time

4. Summary of the discussion

No	Items Discussed
1	
2	
3	

5.Meeting Conclusion			
6.Action Items			
No	Action Item	Owner	Due Date
1			
2			
3			
7. Next Meeting (if applicable)			
Date: (MM/DD/YYYY)	14 October 2022	Time:	
		Location:	
Objective:			