



# EUGENE FIELD ELEMENTARY SCHOOL

*Success is Expected*

## School Site Council AGENDA

Tuesday, October 27, 2020, 3:30-5:00 p.m., ZOOM

[Zoom Link](#) (Passcode: Field)

[SSC Google Site](https://sites.google.com/view/fieldssc) (sites.google.com/view/fieldssc)

[SSC Google Folder](#)

[School Plan for Student Achievement \(SPSA\)](#)

*This meeting will be recorded and the recording will be made available to the public.  
For information on giving public comment, please visit  
[sites.google.com/view/fieldssc/public-comment](https://sites.google.com/view/fieldssc/public-comment). Submitted comments can be viewed [here](#).*

Representative	Present	Absent w/ Prior Notice	Absent w/o Prior Notice	Time of Arrival (if after 3:30)
Daniel Bagby (principal)				
Anqi Deng (teacher)				
Wenyan Li (teacher)				
Zhongqiang Sun (teacher)				
Xin Yao (teacher)				
<b>vacant</b> (staff, non-teacher)				
Heather Knutson (parent)				
Esther Lee (parent)				
Judy Liang (parent, vice chair)				
Bryant Mathews (parent, chair)				
May Shung (parent)				
Mark Whitworth (parent, secretary)				

Preparation For Meeting (items carried over from the last meeting)	Person Responsible
Identify nominee(s) to serve the remainder of Ms. Kang's term (required to be a staff member who is not a regular classroom teacher).	Daniel Bagby
Move forward with a plan to establish an ELAC.	Daniel Bagby
On the <a href="#">Budget Tracking</a> sheet, update the amounts on the "Available Funds" tab. Also, on the "Allocated and Spent Funds" tab, complete columns B & C.	Daniel Bagby

Preparation For Meeting (new items)	Person Responsible
Compile data from Fall 2020 Mandarin, English, and math assessments to present during the meeting (or delegate the presentation to someone else). Our bylaws require that the data to be shared during the meeting be available to all community members at least 72 hour prior to the meeting. The easiest way to accomplish this will be for us to save it in the SSC Google Drive and to link to it from the agenda.	Daniel Bagby (may delegate presentation)
<p>Prepare Principal's Report:</p> <ul style="list-style-type: none"> <li>• Update on Field staff's ratification of the new SSC bylaws.</li> <li>• Update on hiring and training of fourth and fifth Mandarin instructional aides.</li> <li>• Report on how the new 2020-21 SPSA language passed at the last meeting has been implemented: "Bilingual instructional aide time will be distributed to the grades in proportion with the number of <b>students</b> in each grade." Share the current instructional aide schedule for the school as well as the total number of instructional aide minutes devoted to each grade per week.</li> <li>• Update on relaunch of after-school Mandarin intervention program staffed by Field teachers (funded at the last SSC meeting with \$5,000).</li> <li>• Update on purchasing of teacher editions and student workbooks needed by teachers (funded at the last SSC meeting with \$1,000).</li> <li>• Update on how and when we will update the official Field Elementary website SSC page (<a href="https://www.pusd.us/Page/1448">https://www.pusd.us/Page/1448</a>) so that it points to the new SSC Google Site (<a href="sites.google.com/view/fieldssc">sites.google.com/view/fieldssc</a>).</li> <li>• Update on use of librarian during remote learning.</li> </ul>	Daniel Bagby

Agenda Topic	Presenter (mins)	Explanation/Actions Taken/Work Assigned
1. Call to Order	(1)	Time:
2. Approval of <a href="#">Minutes from 9/29/20 Meeting</a>	(3)	
3. Public Comment on Agendized Items	(maximum 15)	For information on presenting public comment either live during the meeting or via our online form, visit <a href="https://sites.google.com/view/fieldssc/public-comment">sites.google.com/view/fieldssc/public-comment</a> . Comments submitted via the form can be viewed <a href="#">here</a> .
4. Appoint Replacement Member	(3)	Ms. Kang resigned from the council in September to focus her attention on remote learning. According to the bylaws, the council is to appoint a member to serve the remainder of the second year of her term. To maintain the required balance (see p. 30 of the <a href="#">PUSD SSC Handbook</a> ), Ms. Kang must be replaced by a staff member who is not a classroom teacher. A two-thirds vote is required to appoint.
5. Reports from Parent Groups	(8)	<ul style="list-style-type: none"> <li>• PUSD District Advisory Council (DAC)</li> <li>• <a href="#">Dual Language Parent Advisory Committee</a></li> <li>• <a href="#">English Language Advisory Council (ELAC)</a></li> <li>• Annual Fund (AF)</li> <li>• African-American Parent Council (AAPC)</li> <li>• <a href="#">PTA</a></li> </ul>
6. Presentation and Discussion of Fall 2020 Assessment Data (Mandarin, English, and Math)	Presenter TBD (30)	Data to be presented will be <a href="#">linked here</a> at least 72 hour prior to meeting (as required by bylaws). Data should be disaggregated by grade.
7. Principal's Update and Discussion	Daniel Bagby (30)	<ul style="list-style-type: none"> <li>• Update on Field staff's ratification of the new SSC bylaws.</li> <li>• Update on hiring and training of fourth and fifth Mandarin instructional aides.</li> <li>• Report on how the new 2020-21 SPSA</li> </ul>

		<p>language passed at the last meeting has been implemented: “Bilingual instructional aide time will be distributed to the grades in proportion with the number of <b>students</b> in each grade.” Share the current instructional aide schedule for the school as well as the total number of instructional aide minutes devoted to each grade per week.</p> <ul style="list-style-type: none"> <li>• Update on relaunch of after-school Mandarin intervention program staffed by Field teachers (funded at the last SSC meeting with \$5,000).</li> <li>• Update on purchasing of teacher editions and student workbooks needed by teachers (funded at the last SSC meeting with \$1,000).</li> <li>• Update on how and when we will update the official Field Elementary website SSC page (<a href="https://www.pusd.us/Page/1448">https://www.pusd.us/Page/1448</a>) so that it points to the new SSC Google Site (<a href="sites.google.com/view/fieldssc">sites.google.com/view/fieldssc</a>).</li> <li>• Update on use of librarian during remote learning.</li> <li>• ...</li> </ul>
8. Public Comment on Non-Agendized Items	(as time allows)	
9. Adjournment		Time:

**Upcoming meeting dates:** (all meetings are from 3:30-5:00 p.m.)

November 17, 2020  
 December 15, 2020  
 January 26, 2021  
 February 23, 2021  
 March 23, 2021  
 April 6, 2021  
 April 20, 2021  
 May 18, 2021