

Academic Coursework

- This form has been retired, please enter your information at <https://gu.live/GIS-CMP-CEUs>

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To make a copy of this form, please select the Google Drive File Menu and choose Make a Copy. This gives you your own personal copy of the form that you may complete. Then you can share the document back to the sponsor after it is filled.

Basic Information

Academic Units are intended to serve as a standard unit for credit for educational experiences from accredited institutions of higher learning. This accreditation must be recognized by the Council for Higher Education Accreditation (CHEA). The acceptance of academic units recognizes individuals for their efforts to continue their learning in higher education and to pursue a degree. Academic units will be converted to CEUs. When calculating CEUs, interpreters will earn 1 CEU for each 1-quarter credit hour and 1.5 CEUs for 1-semester credit hour. So, for example, a 3 credit course over one semester would earn the interpreter 4.5 CEUs. A 3 credit course over one quarter would earn the interpreter 3.0 CEUs.

Academic Coursework activities may be submitted retroactively as long as the entire course is within the interpreter's current cycle.

How do I find these activities?

Academic Coursework can be a class at any accredited institution of higher learning.

What do I need to do BEFORE or DURING the activity?

There is no preparation needed before or during the class. If the interpreter wishes, they may contact GIS.ProfessionalDevelopment@Gallaudet.edu to confirm CEUs will be awarded for the class they plan to take.

What do I need to do AFTER the activity?

After the class is complete and you have received your grade, you will need to submit four items to GIS-PDC as soon as possible after the end date of the class, but within the same CMP cycle:

1. The Academic Coursework Activity Report. Please complete the top box and sign/date the bottom of the form. Please leave the middle box empty - the sponsor will complete this information.
2. A complete course description or syllabus.
3. Some form of documentation of the grade report or online grade report/transcript. The interpreter must receive a passing grade of C (2.0 GPA) or higher to receive CEUs for the course.
4. Proof of accreditation. (For Gallaudet, visit: <https://www.msche.org/institution/0124/> and click Print SAS. For other institutions, visit <https://www.chea.org> to find the correct accrediting body.)

5. Receipt from online payment of \$35. To pay visit:

https://quikpayasp.com/gallaudet/commerce_manager/payer.do?orderType=GISProfessionalDevelopment

After all paperwork and payment has been received, GIS-PDC will submit your information to RID and the appropriate number of CEUs will be credited toward your transcript.



GALLAUDET INTERPRETING SERVICE

Academic Coursework Activity Report for Courses at Accredited Colleges and Universities



Note to participant: This activity form must be submitted to the RID Approved Sponsor upon completion of the academic course. A copy of the course description, the Institution's transcript or grade report and proof of accreditation should be attached. The Sponsor will file the paperwork online at www.rid.org for CEU processing.

CMP Participant Completes this part:

Name (as it appears on your RID membership)		RID Member Number	
Current CMP Cycle Start Date (Certified members only)		Current CMP Cycle End Date	
Mailing Address			
City, State, Zip			
Email Address			
Phone #		Phone Type	
Course Title			
College / University Name			
# of Credits		Quarter or Semester	
Course Start Date		Course End Date	
Payment Confirmation # (Payment of \$35 due at paperwork submission, pay here)		Payment Date	

As a CMP participant, I certify that this academic coursework represents a valid and verifiable Continuing Education experience which exceeds routine employment responsibilities.

Signature of CMP Participant _____ Date _____

CMP Sponsor Completes this part:

Approved Sponsor Name	Gallaudet University (0255)		
Person Completing form		Date	
Activity Number (0255.MoYr.##)		Content Area (PS or GS)	
Specialty (Ed, Legal, Med)		Accred. Received	
Number of CEUs (1.5 CEU/cr Semester or 1.0 CEU/cr Quarter)		Course Grade	

As the CMP Approved Sponsor for this Academic Course activity, I have verified successful completion of the course and a grade of "C" (2.0 GPA) or better and the course was taken at a accredited institution recognized by the Council for Higher Education Accreditation (CHEA).

Signature of RID Approved Sponsor Administrator _____ Date _____

Professional or General Studies?

Where does my activity fall?

Introduction

All RID CEU activities are labeled as either Professional Studies or General Studies. RID requires participants earn a minimum of 8.0 CEUs during each 4-year certification cycle. A minimum of 6.0 CEUs must be completed in Professional Studies during each Certification Maintenance Cycle. For General Studies, there is no minimum requirement of CEUs in this category, however only 2.0 of the 8.0 CEUs required will be counted toward certification maintenance. All CEU categorizations are at the discretion of the Sponsor (GIS), who adheres to the RID guidelines.

Professional Studies

Professional Studies contain content that DIRECTLY affects the field of interpreting/transliterating. Examples of Professional Studies topics include, but are not limited to:

1. Linguistic and Cultural Studies: The study of any language or linguistic system, as well as general cultural studies, and the study of any specific culture. Examples include:
 - Advanced English vocabulary and grammar development
 - Linguistics of ASL
 - Linguistics of English
 - Language variation
 - Sociolinguistics
 - Deaf culture
 - American culture
 - Minority group dynamics
 - Cross-cultural/Multi-cultural studies
2. Theoretical and Experiential Studies: The process of interpreting/transliterating through the application of systems of principles, philosophy, ideas or concepts. Examples include:
 - History and issues in interpretation and transliteration
 - Theory of interpretation and transliteration
 - Skills development in interpretation and/or transliteration
 - Skills development in consecutive and simultaneous interpretation
 - Professional ethics
3. Specialization Studies: Building skills in more narrowly focused areas within the broader field of interpreting or transliterating. Documentation must be present detailing the way in which the activity relates to the development of interpreting skills in that particular field or setting. Examples include aspects of:
 - Educational settings
 - Rehabilitation settings
 - Legal settings
 - Medical or mental health settings
 - Substance abuse recovery programs
 - Technical areas
 - Ethics as applied in specialized settings

General Studies

General studies include topics that enhance the interpreter/transliterators' general knowledge base.