



Support Team Leader

Oxfordshire Scouts

'An opportunity to make a difference'

Key Tasks for Support Team Leader

Role summary:	Manage the Support Team to ensure it fulfils its purpose and objectives, is managed effectively, that it is open to all and supports its members
Purpose of the Support Team:	<p>We are looking for one or more people to lead the County Support Team. This team makes sure County volunteers have the tools and resources to help Scouts run smoothly.</p> <p>The team leader will ensure that the County Support Team and its sub-teams meet with counterparts in District Support Teams across the County to share ideas and improve their work.</p>
Term:	3 years
Responsible to:	County Lead Volunteer
Responsible for:	Support Team members & Support Sub Team Leaders including Fundraising Sub Team Leader, Community Engagement Sub Team Leader, Stores Sub Team Leader, Growth Sub Team Leader and Resolutions Sub Team Leader.
Main contacts:	Group Lead Volunteers, District Lead Volunteers & volunteers across the County
Appointment requirements:	Understand and accept The Scout Association's policies. Complete the appointment process, getting started modules within 5 months in this role and keep mandatory ongoing learning current (and any new requirements under transformation changes).
Key Tasks for Support Team:	<ul style="list-style-type: none">• Ensure that the Support Team is meeting the needs of the County and fulfils its purpose• Appoint, manage and support the sub-teams, each with one or more sub-team leaders.• Recruit and manage members of the Support Team as required and allocating tasks• Ensure that the sub-teams achieve their purpose and carry out their tasks.• Ensure that all sub-teams organise and take an active part in meetings of the sub-teams in the Districts to co-ordinate work, share resources and learn from one another• Make sure all in the team follow and reflect on Our Volunteering Culture (the way in which we volunteer together and support one another).• Ensure that Support Team Members have up to date DBS checks and have completed mandatory training requirements & training requirements for the role• Maintain effective communication between the Support Team and wider County Team• Any other tasks outlined by line Manager

