

# NORWOOD VILLAGE BOARD MEETING

## MINUTES

MEETING	8.28.25 Board Meeting
DATE & LOCATION	Erin Lavin's House
BOARD MEMBERS VOTING	Lisa Kang, Erin Lavin, Mckenna Krueger, Erik Axter, Sonia Sarao
BOARD MEMBERS NOT IN ATTENDANCE	
OTHERS IN ATTENDANCE	Mike Lavin, Han-Shin Lin
SCRIBE	Mckenna Krueger

AGENDA:
<ul style="list-style-type: none"> <li>• Review prior minutes and action items</li> <li>• Summer Social</li> <li>• Board Recruitment</li> <li>• New Homeowner Welcome Role</li> <li>• Pool Update</li> <li>• ACC Update</li> <li>• Path</li> <li>• Dues</li> </ul>
<ul style="list-style-type: none"> <li>• Mckenna read minutes - Erik and Erin approval</li> </ul>
ACTION ITEM UPDATE:
<ul style="list-style-type: none"> <li>• 7.29.2025 Meeting Action Item Updates <ul style="list-style-type: none"> <li>○ <b>Action:</b> Summer Social - Erik will send out email on the event, date, and payment to pool</li> <li>○ <b>Action:</b> Recruit 2 new Board Members potentially from the New Homeowner Welcoming Committee</li> </ul> </li> </ul>
BUDGET UPDATE:
<ul style="list-style-type: none"> <li>• <b>Action:</b> Confirm strategy for CD investments</li> <li>• Dues - 80 houses have paid, 10 outstanding <ul style="list-style-type: none"> <li>○ One homeowner - paid before dues change, need additional amount</li> <li>○ One homeowner - received additional amount from escrow, will return to homeowner</li> <li>○ <b>Action:</b> Is an ACH payment process available or other recurring payment processors.</li> </ul> </li> <li>• USPS PO Box paid - reminder for every 12 months</li> <li>• Pool payment paid</li> <li>• Previous Proser House lien paid</li> </ul>

- Budget
  - On track for utilities, insurance
  - Slightly over on social
  - Under landscaping maintenance
  - Over capital Improvement
- CD investments were renewed
  - **Action:** Sonia to check if an automatic rollover is possible

#### AGENDA NOTES:

- ACC Update
  - Approvals provided for new fence, new metal roof with solar panels, and new house remodel
  - New House Remodel approved
    - Discussed the 1.5 height restriction based on the street side of the home address
  - Discussion on view protections and the role the ACC has in this process in addition to other protections/restrictions based on property aesthetics
    - ACC Board will compile list to modify existing declarations and provide it to the Norwood Board for alignment and approval
- Pool Update
  - Primary feedback is that the pool needs to be heated
  - Still awaiting financials from Norwood Swim Club - will send another reminder
- Discussed action items
- Community Email List
  - **Action:** Erin and Sonia to reconcile Community Email List
    - Quickbooks emails versus separate List - need to create new Master List to link to Quickbooks
  - **Action:** Erin to set up link on website on how to update email, phone number or contact information
- Summer Social Planning
  - Date is set for 9/11
  - Need Drinks (alcohol, non-alcoholic), dessert, ice, name tags, cups, plates (plan for ~50+ people)
  - Erik will bring drinks
  - Lisa will doing ice, cups/plates/napkins/utensils
  - Erin and Mckenna to bring desserts
  - Budget \$250
  - **Action:** Erik will send out email on the event, date, payment to pool, and reminder on contact information updates
  - **Action:** Erin to add event to Norwood Village calendar
- Planning for New Board Members
  - Looking at add 2 new Board Members
    - Recruit via the New Homeowner Welcoming Committee
- New Homeowner Welcoming Committee
  - 5 new homeowner records

- **Action:** Sonia will share list of new homeowners
- Community Maintenance
  - **Action:** In the fall walk the community park areas

- **8:58** pm conclusion