

Davis Square Neighborhood Council Elmway Action Group

Elm St. Quick-Build Safety Improvement Proposal

Open House Checklist

 [Short-Term Quick-Build Safety Improvements](#) →  [Open House Materials](#)

Outreach

- ☐ Printed flyers
 - ☒ Boston Tattoo Company
 - ☐ Brown School
 - ☒ Cafe Zing
 - ☒ Davis-Squared
 - ☒ Davis T Station (Holland entrance)
 - ☒ Diesel Cafe
 - ☒ Genki Ya
 - ☒ The Goods
 - ☒ Goodwill
 - ☒ Hodgkins-Curtin Park
 - ☒ J.P. Licks
 - ☒ Mr. Crêpe
 - ☐ Revival
 - ☒ Seven Hills Park
 - ☐ Somerville Homeless Coalition
 - ☒ Somerville Public Library – West Branch
 - ☐ TAB Building
 - ☒ Tags Hardware
 - ☐ Teele Square Laundromat
 - ☒ Waikiki Poke
 - ☒ Wheelworks
 - ☒ When Pigs Fly
- ☒ Deliver flyers to all businesses on block with retail counters — done Wed 15 Apr
- ☒ Mail flyers to inaccessible businesses on this block open to the public (did 8, Thu 16 Apr)
- ☒ DSNG website
- ☒ DSNG calendar
- ☒ Emails
 - ☒ DSNG mailing list
 - ☒ DSNG outreach mailing list
 - ☒ Greening Davis mailing list
- ☒ Social media
 - ☒ Facebook event

- ☒ Bluesky
- ☒ Facebook (post)
- ☒ Instagram
- ☒ Mastodon
- ☒ [Reddit](#)
- ☒ Twitter
- ☐ Local press?

Printed materials for event

- ☒ ~~2-piece spread of plan~~ (x2)
- ☒ ~~Signature sheets~~ (x4)
- ☒ Print out of ~~slide deck~~ (x15)
- ☒ ~~Elm Beacon Connector flyer/info. page~~
- ☒ DSNG flyer — ~~New Member Orientation~~ (x3)
- ☒ ~~DSNG donation QR code~~ — printed ~~new flyer~~
- ☒ ~~DSNG election flyer~~ — polling times are at <https://www.davissquarenc.org/elections> including 8:30pm on the night of the meeting
- ☒ ~~Greening Davis and/or Somerville Gardening Club flyer/info page~~
- ☐ Somerville PTAC flyer/info page (?)
- ☐ ~~4-piece spread of plan?~~

Event set-up

- ☒ ~~Make sure pizzas are ordered (5:30pm)~~
- ☒ ~~2-piece spreads of plans (Zachary Yaro has) on tables with space around them~~
 - ☒ ~~Masking/painter's tape~~
 - ☒ ~~Sticky notes~~
 - ☒ ~~Pens~~
- ☒ ~~Signature sheets (Zachary Yaro has)~~
 - ☒ ~~1 next to each spread + 1 with the flyers by the door + 1 wherever else makes sense or if one fills up?~~
- ☒ ~~Other flyers on a table by the door~~