

## 2nd INTERNATIONAL SELÇUK HEALTH SCIENCES CONGRESS

### ABSTRACT AND FULL TEXT PAPER WRITING RULES

The following rules must be followed in the papers accepted as a paper to the congress and sent for abstract and full text publication.

**Research articles** should be submitted in addition to the English Abstract prepared in accordance with the abstract template provided. It should consist of Introduction, Method, Results and Discussion, Conclusion, References.

**Case presentations** should be written as Introduction, Case Presentation, Discussion and Conclusion, References in addition to the English Abstract. Case presentation can be supported with photographs and flow charts. Necessary permissions should be obtained for photographs and flow charts.

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#### **Page Structure and Format:**

All articles should not exceed 15 pages. Abstracts and bibliography are included in the 15 page limit. The article should be written in Microsoft Word program, on A4 paper size, with 2.5 cm margins from all sides of the page, 1.5 line spacing, Times New Roman font, 12 point font. The first sentences of the paragraphs should be indented 1cm.

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#### **Paper Title (Research Name);**

The title of the paper should clearly state the subject, field and boundaries of the problem, provided that it is limited to 12 words. The title should be bold, centered, capitalized and written in 14 point (Times New Roman) font.

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**Author Information;** Under the title of the paper, only names should be included in a centered format (Times New Roman 10 Point size), without title information. (For example; First Author Name SURNAME1, Second Author Name SURNAME2). Information about the authors (Title 1, department 1, University name 1, Faculty / Vocational School name, city, country, ORCID, e-mail) should be given as a footnote, taking into account the author's order. The corresponding author should be stated in the author information section. The name of the author who will make the presentation should be underlined.

**Note:** If part or all of the article, thesis or project work is presented as a paper, provided that it has not been published, it should be placed in the footnote as the first explanation.

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**Abstracts:** Must be prepared in accordance with the full text rules, with a minimum of 300 and a maximum of 400 words, reflecting the purpose and scope, and including the methods and findings. It should be written in Turkish and English. Turkish and English abstracts

should be on separate pages and written in 12-point font. References should not be cited in the abstract. There should not be any figures, tables or pictures.

**ABSTRACTS MUST BE PREPARED ON THE TEMPLATES PROVIDED AND SENT.**

**Keywords:** There should be at least 3 and at most 5 keywords at the bottom of the abstract to describe the content of the paper. Key words written in alphabetical order should be written in lowercase letters and separated by a comma (,)

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**Main Headings; (1. INTRODUCTION, 2. METHOD, 3. FINDINGS, etc.)** should be written with all letters capitalized, bold and in the middle. Main headings should be numbered starting from 1.

**Subheadings; Second Level Headings:** The first letters should be capitalized, bold and aligned to the left. Numbering should be done as 1.1, 1.2, 2.1, 2.2, starting from the main heading it belongs to.

**Third level headings:** The first letters should be capital, bold and indented 1 cm. Numbering should be done as 1.1.1, 1.2.1, starting from the main heading it belongs to. **Fourth level headings:** The first letters should be capitalized, italicized and indented 1 cm. Numbering should be done as 1.1.1.1, 1.2.1.1 starting from the main heading it belongs to.

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**Full Text Stream;**

**Introduction Section:** The approach and purpose in the literature on the subject under study should be included. This section should include the purpose or research question/hypothesis.

**Method Section:** Type of research, place where the research is conducted, population/sample of the research, data collection tools, procedure/intervention (must be if the research is experimental or quasi-experimental), evaluation of the data and ethical aspect of the research (ethics committee permission/institutional permission, written/oral consent from individuals). obtaining consent) should be written as subheadings.

**Findings Section:** In this section, descriptive statistics of the data obtained (number, percentage, mean, standard deviation, etc.), statistical tests used, test and probability (p) values should be written clearly.

**Tables and Figures:** The table number and table title should be above the table and in the middle, bold, 12 points, with the first letters of the words in capital. A period should be used after the table number. Each table must be referenced in the text. Line spacing in the table should be 1 line spacing and 10 point font. Descriptions of the table should be written in 10-point font with one line spacing, using signs such as “\*” and “\*\*” below the table.

**Figures/graphs and pictures:** They must have a sequence number and title, and the title must be located below the figures/graphs. The name of the figure/graph and the picture should be written centered, 12 point font, the first letters of the words should be capitalized and bold.

**NOTE:** The source should be stated as a footnote under tables, figures and pictures taken from another source. Tables, figures and graphics should be placed where they should be in the text. The total number of tables, figures, graphs or pictures should not exceed 8.

**Discussion Section:** The findings of the research should be discussed and interpreted in the light of the literature and the results of other studies.

**Resources Section:** All references made in the text should be included in the bibliography, and all references in the bibliography should be included in the text. References should be prepared in alphabetical order. APA 6 style should be used in in-text references and bibliography writing.

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### **Citing References in the Text**

When citing sources in the text, the bibliography conjunction should be used. In the bibliography context, the author's surname, the publication date of the work, and the page number in direct citations should be given.

#### *Single-Author Bibliography Conjunction:*

(Akıllı, 2013), According to Akıllı (2013)

#### *Bibliography Conjunction with Two Authors*

(Akıllı & Çalışkan 2013), According to Akıllı and Çalışkan (2013),

#### *Three-Author Bibliography Conjunction:*

(Akıllı, Çalışkan & Uslu, 2013), According to Akıllı, Çalışkan and Uslu (2013),

#### *Bibliography Conjunction with Four or More Authors:*

In citations with four or more authors, they should be abbreviated (Akıllı et al., 2013).

#### *Other important issues regarding Bibliography*

1.If more than one work of an author is cited in the same year, the works should be listed as shown in the figure: (Akıllı 2013a), (Akıllı, 2013b), (Akıllı, 2013a, 2013b)

2. If more than one work of the same author is cited, the studies should be listed as shown in the figure; (Akıllı, 2014; Akıllı, 2015)

3. In case of citing works of authors with the same surname, the works should be cited as shown. (Akıllı, 2013), (B. Smart,2014), According to Smart (2013), According to B. Smart (2014)

4. In case of multiple citations on the same subject, the bibliographical conjunctions used should be listed in chronological order and the citations on the same date should be listed alphabetically by name: (Arıcı ve Ungan, 2008; Aytan, 2010; Göçer, 2010; Kurudayıoğlu ve Karadağ, 2010; Karatay, 2011; Dağtaş, 2012; Karadağ ve Kayabaşı, 2013)

5. Abbreviations related to institutions should be given where they are first mentioned and used as abbreviations in the following sections: Emniyet Genel Müdürlüğü(EGM) – (Emniyet Genel Müdürlüğü [EGM], 2012)

6. Legal texts must be displayed as follows: (Milli Eğitim Temel Kanunu, 1973)

7. In case the page range is cited (Akıllı, 2013, ss. 61-63).

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## References Display at the End of the Text

(Times New Roman, 10 point font, sentences after the first sentence are indented 1 cm)

### Single Author Book

Author's Surname, Author's Initials. (Year). The title of the book is in italics and in all lowercase after the first letter (except for proper names). Place of Printing: Publishing House.

İnalçık, H. (2015). Devlet-i aliyye: Osmanlı imparatorluğu araştırmaları-1. İstanbul: İş Bankası Kültür Yayınları.

Giddens, A. (2009). Sociology. Cambridge: Polity Press.

### Translated Book with a Single Author

Author's Surname, Author's Initials. (Year). The title of the book is in italics and in all lowercase after the first letter (except for proper names). (Initial Letters of Translator's Name. Translator's Surname, Trans.) Place of Printing: Publishing House.

Freire, P. (2014). Ezilenlerin pedagojisi. (D. Hattaoğlu ve E. Özbek, çev.). İstanbul: Ayrıntı.

Lewis, B. (2000). Modern Türkiye'nin doğuşu (M. Kırıtlı, çev.). Ankara: Türk Tarih Kurumu.

### Book with Two Authors

First Author's Surname, First Author's Initials. and Second Author's Surname, Second Author's Initials. (Year). The title of the book is in italics and in all lowercase after the first letter (except for proper names). Location: Publishing House.

Arıcı, A. F. & Urgan, S. (2012). Yazılı anlatım el kitabı. Ankara: Pegem Akademi.

Cook, T. D. & Campbell, D. T. (1979) Quasi experimentation: Design & analysis issues for field setting. Boston: Houghton Mifflin Company..

### Translated Book with Two Authors

Cooper, R. & Sawaf, A. (1997). Liderlikte duygusal zekâ. (Z. Ayman ve B. Sancar, Çev.). İstanbul: Sistem Yayınları.

### Book with Three Authors

Surname of the First Author, Initials of the Name of the First Author., Surname of the Second Author, Initials of the Name of the Second Author. and Third Author's Surname, Third

Author's Initials. (Year). The title of the book is in italics and in all lowercase after the first letter (except for proper names). Location: Publishing House.

Köklü, N., Büyüköztürk, Ş. & Çokluk-Bökeoğlu, Ö. (2006). Sosyal bilimler için istatistik. Ankara: Pegem Akademi.

Parris, S. R., Fisher, D. & Headley, K. (2009). Adolescent literacy: Field tested effective solutions for every classroom. Newark: International Reading Association.

#### Edited Book

Editor's Surname, Editor's Initials. (Ed.). (Year). The title of the book is in italics and in all lowercase after the first letter (except for proper names). Place of Printing: Publishing House.

Çetin, İ. (Ed.) (2010). Dil ve edebiyat öğretim yöntemleri. İstanbul: Nobel.

Coady, N. & Lehmann, P. (Eds.) (2008). Theoretical perspectives for direct social work practice. New York: Springer.

#### Chapter in an Edited Book

Uzun Tulgar, Y. (2010). Edebiyat öğretiminde kullanılan teori ve yaklaşımlar. İ. Çetin (Ed.). Dil ve edebiyat öğretim yöntemleri içinde (s. 45-80). İstanbul: Nobel.

#### Chapter in the Translated Book

Creswell, J. (2014). Nicel Yöntemler. S. B. Demir (Ed.), Araştırma Deseni: Nitel, nicel ve karma yöntem yaklaşımları (M. Bursal, Çev.) içinde (s. 155-182). Ankara: Eğiten Kitap.

Piaget, J. (1988). Extracts from Piaget's theory (G. Gellerier & J. Langer, Trans.). In K. Richardson & S. Sheldon (Eds.), Cognitive development to adolescence: A reader (pp. 3-18). Hillsdale, NJ: Erlbaum.

#### Turkish Article

Author's Surname, Author's Initials. (Year). Only the first letter of the first word in the name of the article is capitalized, the rest are lowercase unless they are proper nouns. Name of the Journal in Italic and the First Letter of Each Word in Capital Form, Volume in Italic Form (Issue), Page Number Range. doi: xxxxxx

Aydın, A. (2004). Psikolojide yeni arayışlar ve insan doğası tartışmaları. Akdeniz Üniversitesi Eğitim Fakültesi Dergisi, 1(1), 23–29. doi:xxxxxxx

Winstead Fry, S. & Griffin, S. (2010). Fourth graders as models for teachers: teaching and learning 6+1 trait writing as a collaborative experience. Literacy Research and Instruction, 49(4), 283-298. doi:xxxxxxx

#### Paper Printed in the Proceedings Book

Yılmaz, K. (2009). Okul yöneticilerinin örgüt ve yönetime ilişkin abartılar hakkındaki görüşleri. IV. Eğitim Yönetimi Kongresi. Pamukkale Üniversitesi Eğitim Fakültesi & EYEDDER. 14– 15 Mayıs 2009. Denizli. ss. 496–501.

#### Papers Not Printed in the Proceedings Book or Printed as Abstract Text

Turan, S. (2006). Eğitim yönetiminde paradigmatik dönüşümler (dönüşen bir şey yok). Türkiye’de Eğitim Yönetimi ve Denetimi Sorunları ve Çözüm Önerileri Toplantısı. 27–28 Nisan 2006. EYEDDER-Ankara Üniversitesi Eğitim Bilimleri Fakültesi. Ankara.

Turan, S. (2001). School climate, supportive leadership behavior and faculty trust in Turkish public schools. American Educational Research Association (AERA). April 10–14, 2001. Seattle Washington, USA.

#### Unpublished Graduate Theses

Author's Surname, Author's Initials. (Year). The name of the thesis is in italics, only the first letter of the first word is capitalized, the rest are in lowercase unless they are proper names (Unpublished Master's/PhD Thesis). Name of the Institution, Location of the Institution.

Arı, G. S. (2003). İşletmelerde güven ve personel güçlendirme ilişkisi: Bankacılık sektöründe bir araştırma. Yayınlanmamış Doktora Tezi. Hacettepe Üniversitesi Sosyal Bilimler Enstitüsü, Ankara.

Evans, T. J. (1996). Elementary teachers’ and principals’ perceptions of principals leadership style and school social organization. Unpublished Doctoral Dissertation. Western Michigan University, Kalamazoo, Michigan.

#### Dictionary

Türk Dil Kurumu (2005). Türkçe sözlük. Ankara: Türk Dil Kurumu Yayını.

#### Encyclopedia

Meydan Larousse (1990). Meydan Larousse ansiklopedisi. İstanbul: Meydan Yayınevi.

#### Report or Other Corporate Texts

MoNE (1977). Report by the ministry of national education supervision council. Ankara: MoNE Publications.

#### Legal Texts Such as Law, Regulation, Statute

Milli Eğitim Temel Kanunu (1973). Resmi Gazete. Yayın Tarihi: 24.06.1973. Sayısı: 14574. Numarası: 1739.

#### Web address

Works by author:

Author's Surname, Author's Initials. (Date of publication of the article). The name of the article is in italics, only the first letter of the first word is capitalized, the rest are in lowercase unless they are proper names. Access date: Day Month Year, link to the article.

Works without an author;

İnternette 1 saniyede neler oluyor?. (2017, 4 Ocak). Erişim adresi: <http://www.ntv.com.tr/galeri/teknoloji/internette-1saniyedeneleroluyorjkkjhbkb>

**“THE ETHICAL, SCIENTIFIC, LEGAL, ETC. IT IS THE  
AUTHORS' RESPONSIBILITY TO COMPLY WITH THE  
RULES.”**