

## **Access and/or Admission Policy - Centaurus High School**

Centaurus High School is a public school. Please see our school district guidelines, below, as to who is able to enrol in our school.

In terms of access and/or admissions to our IB Diploma Programme, any student in our school, of the appropriate IBO Diploma Programme sanctioned ages, are allowed to enrol in the programme.

### **Boulder Valley School District**

#### **Board Policy: JEC<sup>1</sup>**

##### **SCHOOL ADMISSIONS**

All persons between the ages of 5 and the attaining of 21 years who have not graduated from high school and who reside (as "residence" is defined by Regulation JEC-R [JF-R]) within the boundaries of this School District may attend public schools without payment of tuition. Students will be enrolled at whatever time of the school year they become residents of the District. The School District shall also admit preschool children ages 3 and 4 years of age who qualify for special programs provided by the District.

In addition, persons who do not reside in the District may be admitted under District policies relating to nonresident students, or by specific action of the Board.

##### **Registration and Opening of School**

Each year, after the adoption of the official school calendar by the Board of Education, principals and teachers shall be notified of the registration schedule and opening dates for their schools. Well in advance of the beginning of each school year, public notice shall be given of the registration schedule and location, by grade level, for students previously attending the District, as well as students new to the District.

Building principals, with the assistance of teachers and secretaries under their supervision, are in charge of the registration of students in their schools.

##### **Documentation for Admission**

**Proof of Age:** Parents, guardians, or legal custodians should provide a birth certificate or other proof of age for all children not previously enrolled in the Boulder Valley Schools.

When these documents for admission are not available, parents, custodians, legal guardians, or students over 18 years of age and school administrators will work together with existing information to determine the student's age for school purposes.

**School Records:** Students transferring from other schools should present records of attendance, grade placement, and academic achievement, as well as any other pertinent documents which have been given them by the school they last attended.

When these school records are not available, parents, custodians, legal guardians, or students over 18 years of age and school administrators will work together with existing information to determine the student's grade placement and assignment of credit when appropriate.

In providing the information necessary for admission, students and their parents, guardians, or legal custodians shall not be required to reveal their immigration status as documented or undocumented.

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<sup>1</sup> *Boulder Valley School District File: JEC SCHOOL ADMISSIONS.* Policy. Boulder: Boulder Valley School District, 1993.

## Immunizations

Under law, no child shall be admitted to any school in the State of Colorado for the first time unless the child can present certification from a licensed physician or authorized representative of the State Department of Health or local health department stating that the child has received immunizations against communicable diseases as specified by the Department of Health. The certificate must be presented to the appropriate school official at the time of admission. If the child's immunizations are incomplete, the child may be provisionally admitted under the circumstances set forth in Policy JHCB [JLCB], Immunization of Students. A student who is provisionally admitted under Policy JHCB [JLCB] must submit a signed certificate of completed immunizations within 60 days from the date of provisional enrollment or the student shall be excluded from school, in accordance with state law and Board policy.

Exemptions to this requirement may be granted for health, religious, personal, or other reasons specified by law.

## Physical Examinations

All students entering Boulder Valley Schools for the first time, including kindergarten students and first graders, are asked to have a physical examination and to submit a report from the examining physician. The purposes are:

To identify any deviation from normal growth and development which would hinder the child in school.  
To serve as a guide for adapting the school program to the child's needs.

## Denial of Admission

In addition to the requirements for admission set forth in this policy, the following may be grounds for denial of admission:

Having been expelled from any school district during the preceding 12 months.  
Behavior in another school district during the preceding 12 months that is detrimental to the welfare or safety of other pupils or of school personnel.  
The principal, after consultation with the Superintendent's designee, may recommend that a student be denied admission on the grounds stated above.

The Board of Education has the authority to deny admission of a resident student or may delegate that authority to the Superintendent. A resident student who is denied admission shall be entitled to a hearing regarding the denial of admission. The procedures for such denial of admission shall be the same as those for expulsion set forth in Board Policy JGD/JGE, Student Suspension/Expulsion.

## **Boulder Valley School District**

### **Board Policy: JEC-R<sup>2</sup>**

#### **SCHOOL ADMISSIONS**

A child is deemed to reside in the Boulder Valley School District, for purposes of this policy, if the child meets one or more of the following criteria:

One or both parents (or the survivor of them) reside in the School District.  
The parent to whom custody, either sole or joint, has been awarded by a court, lives in the School District.  
The legally appointed guardian resides in the School District.  
The child lives within the School District after emancipation.

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<sup>2</sup> *Boulder Valley School District File: JEC-R SCHOOL ADMISSIONS.* Policy. Boulder: Boulder Valley School District, 2009.

The Board of Education determines that the child has been abandoned by his parents.

The child is permanently dependent for his or her maintenance and support on a person or organization within the School District.

The child lives with a parent or guardian who is a public officer or employee living temporarily in the School District for the performance of his or her duties.

The child is living within the School District with a responsible adult who agrees to supervise the student's attendance and education.

The child is homeless as defined by state law and, with or without his or her parent or guardian, seeks shelter or is located in the School District. [Optional: A child is homeless if the child lacks a regular, adequate, nighttime residence, or the child's nighttime residence is a public or private shelter designed to provide temporary living accommodations, an institution for temporary residents, or a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, all as defined by state law.]

The principal shall determine whether a student resides within the District, and in doing so shall consult with the Superintendent's designee, if necessary. If a violation of this regulation occurs and a student is not a resident as defined by this regulation, the student will be transferred to his or her district of residence.

To be admitted to kindergarten in the Boulder Valley Schools, a child must reach his or her fifth birthday on or before September 30 or be admitted through early access. For admission to first grade, the child must reach his or her sixth birthday on or before September 30 or be admitted through early access.

Any appeals to the first grade entrance age requirement must be submitted to the Assistant Superintendents for School Leadership at the elementary level following Policy JECD-R. Appeals must include written verification from the former school principal that the child has completed at least three quarters of the school year at an accredited public school Kindergarten or has completed a full school year at an accredited parochial or private Kindergarten. Written verification shall include complete records of attendance, grade placement, academic achievement, and any other pertinent documents which have been provided by the school last attended. Written verification shall include evidence that the school is accredited by a recognized accrediting agency or organization. Entrance age is not subject to appeal from students from nonpublic home-based educational programs and non-accredited schools.