



COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

APPROVED MINUTES from Wednesday, September 13, 2022, 2-4pm via Zoom

Members Present: Surendra Sarnikar, Paul Carpenter, Ayona Chatterjee, Missy Wright, Monique Cornelius, Jing-Wen Yang, Rafael Hernandez, Sarah Nielsen, Lee Adams

Guests: Mark Robinson, Christina Chin-Newman, Maureen Scharberg

Members Absent: none

1. [Land Acknowledgment](#) – Read by Missy
2. **Introductions**
3. **Elect/Appoint Secretary** – rotate through all members for each meeting starting with Ayona, next time Missy
4. **Approval of the agenda** – Motioned – Sara/Second - Ayona
Agenda approved
5. **2023-2024 Calendar** – please check the calendar dates and save for future COBRA meetings

COBRA chair Paul Carpenter asked Senate Chair Christina Chin-Newman if as academic Senate chair she has any items that COBRA should consider for this year.

Some ideas that were mentioned including better understanding of the Reserve funds that CSU has. Christina also mentioned the reduction in lecturer headcount on campus. And the need to understand Layoffs versus when lecturer have no work

Other items included the possibility of separating out the lecturer budget as mentioned by the Provost and following up on the college of health once, the President's report is out.

COBRA Chair Paul Carpenter will invite CFO Myeshia Armstrong to get more information about reserves and the long-term effects of using reserves. This could be an important item on the agenda.

Monique Cornelius provided more background about the use of reserves. She notes that reserves are one time and cannot sustain us for on-going costs such as salaries. At the end of every fiscal year the university will have to assign what the reserves will be assigned to. We are currently diminishing our reserves to address the deficit on the campus.

6. Reports:

a. Report of the Chair

. 22-23 Chair's [Report](#)

Paul asked if anyone has comments on the chairs report – no one had any comments

a. **Report of the Presidential Appointees-** Monique Cornelius and Rafael Hernandez

Monique mentioned that Board of Trustees are addressing the budget for the upcoming year. CSU was approved for 227 base ongoing from the state and an additional 3 Million one time. For East Bay we got additional 4.7 but most goes towards mandatory cost such as health, retiring.

Campus working on decreasing the deficit – this year the campus was able to reduce the deficit by 7 million dollars but we still have a deficit of 8 million. We will use some of the reserves to get us through this fiscal year.

Rafael mentioned that even though this is a bad budget we had no layoffs as of now.

Missy asked Rafael what are the top things from the budget that are of concern and Rafael mentioned that given the flat enrollment this year the goal would be to ensure that the university is able to keep its commitments for all allocated funds.

Paul asked given that we have a 8 million deficit – any idea how much that is likely to be a function of instructional cost. And also the need to balance service courses and major courses.

Rafael answered saying that since instruction is a large part what we do and where the reduction is – part time instruction will see a reduction. There have been changes in advising and leadership in the university. Attention has to be paid about what classes have to be offered. The focus is to really figure out this year so we are prepared next year.

Sarah asked that assuming that the cut from chancellor's office does take place next year – what will the cut look like for the campus and at what level – will there be additional cuts to the faculty?

Rafael mentioned that whatever the level of cut is then Academic Affairs (AA) will have to face a big part. We are at a point now where the cuts are affecting our lecturers.

Paul mentioned that this year it will be important for this committee to craft the budget priorities. There is current legislation affecting community colleges that require them to use 50% of their funds for direct instructions.

Christina asked about Winter intersession – how will it be assigned?

Rafael replied that winter intersession will be implemented through extensions and Balvinder will be in charge and it will be self – support as it is too short. As of now next summer will be state side.

Paul reminded the committee that one of our big purpose is to keep the campus informed. And provide recommendation to the Provost.

b. ITAC report - No report as Jeffra is on sabbatical

2. Business Items:

a. COBRA Policies and Procedures

a) Changes or additions for 23-24

The senate chair Christina asked if COBRA would consider expanding its membership to include tenure track and lecturer faculty like the other Senate committees have done?

This idea was met with positive reaction with Ayona adding that this will be an extra opportunity for junior faculty to get involved at university-level service as such opportunities are harder for them to come by. Surendra was concerned about workload for lecturers when joining such a committee but currently lecturers get 1 unit of assigned time as compensation for being part of a senate committee and that would continue.

Motion (Missy/ Sarah)– to change membership to include one tenure track and one lecturer (3 year contract) on the committee

Motion passes unopposed.

b) COBRA member on ITAC

We need to elect someone on ITAC from COBRA. ITAC meetings on Mondays 12 – 1:30pm
Christina mentioned that the committee has not met yet but will do some focus groups such as for co-synch classes.

Sarah provided some background on the work the ITAC has been doing the past year. ITAC members often received demonstration of technology for campus to adopt, advised CIC and there is a lot of flexibility in ITACs work. Last year the group wanted to do some research to help make decisions about use of technology.

Surendra Sarnikar will be the COBRA representative on ITAC.

1. Discussion:

a. Setting the agenda for COBRA in 2023/2024

i. Carryover from 22-23

ii. New initiatives

Paul Carpenter as the statewide academic senator mentioned about the planned Multiyear tuition plan increase and the dissatisfaction associated with it. He also mentioned the budget challenges such as Title IX implementation and cost of implementation of NAGPRA

Important to also get feedback/updates from the Task forces for working professionals and career services
Maybe also think about the On-going issues such as cost recovery model.

Ayona brought about the lack of funding for professional development due to the disappearance of the PL funds that was from extensions.

Rafeal provided more information on this problem. Extensions is broken and has been losing money over the years and so right now no one has any money in the PL funds.

Extension has only 900K reserves – it should have 7-8 millions. So the reserve will come from the PL funds. Also programs in extension is losing students.

However there will be something for faculty to use – most likely from equity from ORSP. It will be only be a reimbursement and not an allocation. Its not a long term solution as we cannot sustain this model.

Would be good to have Balvinder Kumar to come and talk to the committee. This way we can get more information about extensions and the state of the programs in extensions.

Paul urged everyone to sign up for Rafael's monthly enrollment reports.

Rollover from last year – another topic of conversation is A2E2.

Lee Adams provided us with an update about the library resource relocation. The task force gave recommendation about moving books – there is some cost calculations required. Provost was happy with the report – they have identified items that will be moved to the core building. However someone has to physically go through 50,000 books to decide if they should be kept or now. Only 2 librarians and lots to be done. Maybe we can get an update from the provost on this

Ayona asked Surendra to ask ITAC if google suite is going away.

Paul mentioned a few other topics for COBRA to consider such as inviting Facilities to give us a report, stadium renovation and Climate change and sustainability
Paul will start reaching out to individuals to set up meetings and update the membership policy.

i. Adjournment – Ayona/ Missy 3:20 pm