

**BROOKFIELD ELEMENTARY SCHOOL COMMITTEE**  
Meeting of Tuesday, February 23, 2026  
VIRTUAL MEETING  
6:00 P.M.

**MEMBERS PRESENT:**

Nicole Chaffee, Chair and Tantasqua Representative; Jeffrey Morin, Vice Chair; Christa LeBrun, Secretary

**ALSO PRESENT:**

Deborah Boyd, Superintendent; Kristen Leo, Business and Finance Director; Dr. Kathleen Hosterman, Principal; and Members of the Audience

At 6:00 p.m., the meeting opened

**MINUTES**

**Motion 26-17**

Mr. Morin motioned, seconded by Mrs. Chaffee, to approve the January 1, 2026, Regular and Executive Session Minutes.

Discussion:

VOTE: Unanimous

**FINANCIAL REPORT:**

- 300.170 - Teacher Salaries may have up to \$150,000 covered by School Choice;

**COMMUNICATIONS:** *None*

**PRINCIPAL'S REPORT:** *Dr. Hosterman provided highlights from her report:*

Awards/Honors to Students/Staff, Enrollment Data, Report on Implementation of School and District Improvement Plans, Report on Activities in Support of School Committee/Superintendent Goals/Principal's Goals, Building/Maintenance Issues, and Upcoming Events.

**SUPERINTENDENT'S REPORT** *(Deborah Boyd Reviewed the Report)*

- FY27 Budget Hearing - Vote
- FY27 Capital Plan - Vote
- Budget Process and Timeline
- Review 360 Updates

**Motion 26-18**

Mr. Morin motioned, seconded by Mrs. Chaffee, to recommend bringing forward the amount of \$4,067,272.00 to the March Public Hearing.

Discussion:

VOTE: Unanimous

The March Public Hearing will start at 6:30 p.m.

**Motion 26-19**

Mr. Morin motioned, seconded by Mrs. LeBrun, to move \$156,000 from School Choice toward the FY27 Capital Plan as presented.

Discussion:

VOTE: Unanimous

**FY27 Budget Process and Timeline:**

Deborah Boyd, Dr. Kathleen Hosterman, and Kristen Leo presented a page-by-page review of the proposed FY27 Budget, Capital, and Technology Plan. The administration addressed the Committee's questions as they arose during the walkthrough.

**Budget Approval Schedule:**

- February Meeting: Vote on the preliminary budget figure for the Public Hearing.
- March Public Hearing: Formal presentation of the budget to the public.
- March Meeting: Official Committee vote to recommend the final budget to the Town

Review 360 Update: Brief overview of a tool used to help identify students in need based on periodic screenings completed by students and staff.

**TANTASQUA REPORT** – *Highlights provided below for Student Council, Junior High, Tech Division, and High School:*

Summary of Student Activities and Events, Performing Arts and Athletics, Academic and Extracurricular Achievements, Technical Division and Exploratory Programs, Curriculum and Department Highlights, and Special Recognitions and Events.

**UNFINISHED BUSINESS:** *None*

**NEW BUSINESS:** *None*

**PUBLIC ACCESS:** *None*

**ADJOURN**

**Motion 26-20**

At 6:45 p.m., Mr. Morin moved, seconded by Mrs. Chaffee, to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,  
Crista LeBrun  
Secretary

CL/km