

PROJECT RAMRO 2024 - JOB SCOPE FOR DEPARTMENTS

programmes

- plan the teaching programme for students.
- arrange visits with local organisations.
- **programmes head would be part of the exco, managing the department and working directly with the project pd/vpd.*

marketing

- source for corporate sponsorships.
- assist with fundraising process.
- facilitate team bonding before and during the trip.

finance & logistics

- liaise with transport and accommodation providers.
- manage financial matters before, during and after the trip.
- account for logistics needed before and during the trip.

risk management

- draft risk management proposals during proposal-writing phase.
- ensure team's safety during project trip.