

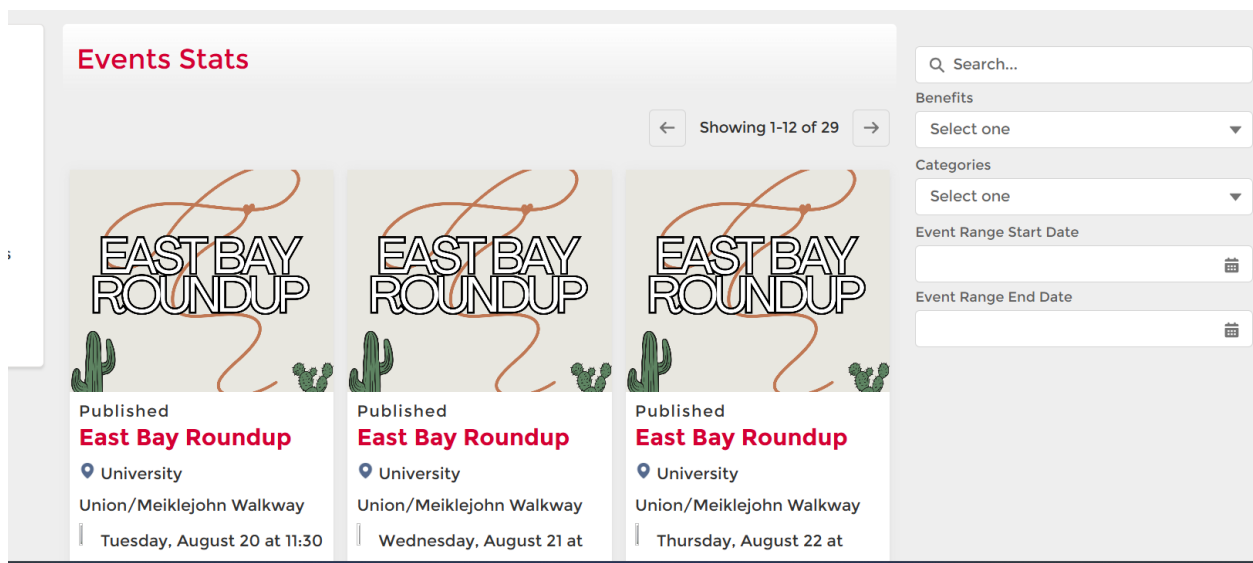
Steps to download the Event Stats from BaySync

NOTE: Only page admins have access to Download Events Stats

Step1: Navigate to the club -> click on the drop down on the right -> Click on Download Event Stats



Step2: On the Event Stats Page. All the published events for a particular club are displayed.



Step3: Search for a specific event. Ex: al Fresco

Events Stats



Published
al Fresco - Fall Festival 2024
 📍 Music Building Lawn and Walkway
 Thursday, August 29 at 11:00 AM PT



Published
RSO Workshop Series: President
 📍 North University Union 311
 Thursday, September 5 at 12:20 PM PT
 Student Leadership &



Published
RSO Workshop Series: Treasurer
 📍 North University Union 311
 Tuesday, September 10 at 12:20 PM PT
 Student Leadership &

Benefits

Select one

Categories

Select one

Event Range Start Date

Event Range End Date

Step4: Click on the al Fresco Event. You will have the ability to download the Event Stats in XLS format, as well as view all the details of the event.

al Fresco - Fall Festival 2024

[Download Event Stats XLS](#)

Hosted By	Event Start Date	Event End Date	# of Registered Attendees
Student Leadership & Involvement Center	08/29/2024 11:00 AM PDT	08/29/2024 2:00 PM PDT	153
Attendee Name	Invitation Status	Attended?	
Apoorva Mohite	Registered	Did not Attend	
Aastha Sharma	Registered	Did not Attend	
ABHI RAM SAI LAKKAVARAPU	Registered	Did not Attend	
Achyuth Reddy Sankaramadhi	Registered	Did not Attend	
Aditi Naik	Registered	Did not Attend	
Aditi Yogesh Vaidya	Registered	Did not Attend	
ADITYA RAVINDRA CHACHE	Registered	Did not Attend	
Adriana Montano Juarez	Registered	Did not Attend	
Adriana Avina	Registered	Did not Attend	

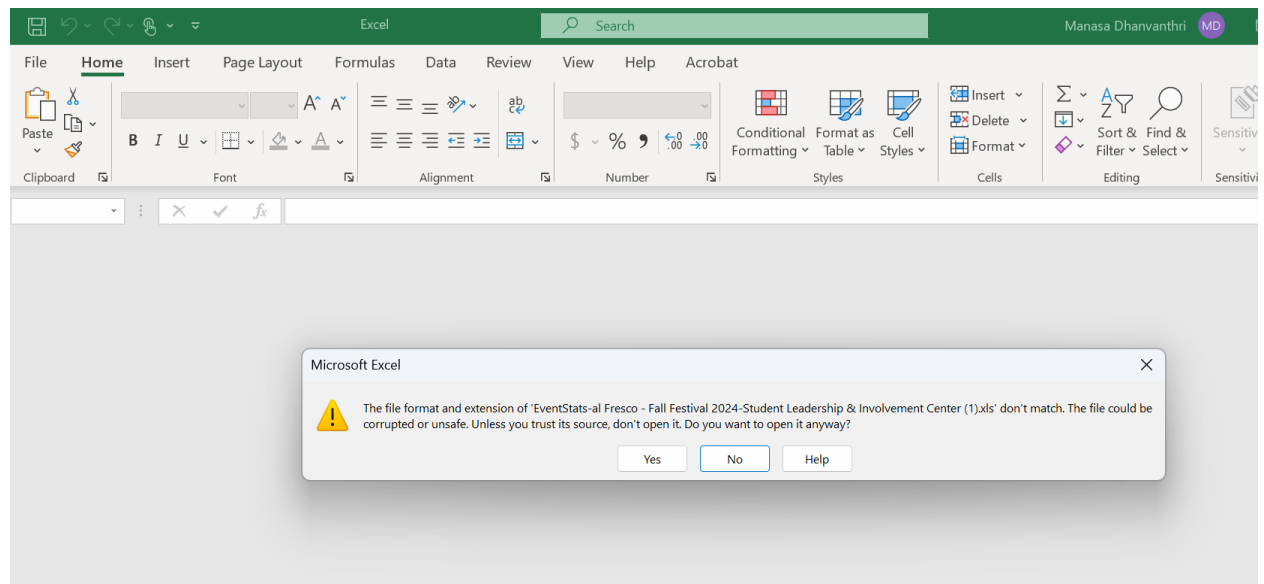
al Fresco - Fall Festival 2024

 EventStats-al Fresco - Fall Festival 2024-
Student Leadership & Involvement
Center (1).xls
18.5 KB • Done

LS

Hosted By	Event Start Date	Event End Date	# of Registered Attendees
Student Leadership & Involvement Center	08/29/2024 11:00 AM PDT	08/29/2024 2:00 PM PDT	153

NOTE: When the XLS is opened, a pop-up appears. Click on Yes to continue.



EventStats-al Fresco - Fall Festival 2024-Student Leadership & Involvement Center (1).xls [Protected View] - Excel

File Home Insert Draw Page Layout Formulas Data Review View Help Acrobat

PROTECTED VIEW Be careful—files from the Internet can contain viruses. Unless you need to edit, it's safer to stay in Protected View. [Enable Editing](#)

A	B	C	D	E	F
Event Name	Hosted By	Event Start	Event End	# of Registered Attendees	
al Fresco - Fall Festival 2024	Student Leadership & Involvement Center	08/29/2024 11:00 AM PDT	08/29/2024 2:00 PM PDT	153	
First Name	Last Name	Email	Net Id	Invitation Status	Attended?
Apoorva	Mohite	undefined	ta8068	Registered	Did not Attend
Aastha	Sharma	undefined	undefined	Registered	Did not Attend
ABHI RAM SAI	LAKKAVARAPU	undefined	undefined	Registered	Did not Attend
Achyuth Reddy	Sankaramadhi	undefined	undefined	Registered	Did not Attend
Aditi	Naik	undefined	undefined	Registered	Did not Attend
Aditi Yogesh	Vaidya	undefined	undefined	Registered	Did not Attend
ADITYA RAVINDRA	CHACHE	undefined	undefined	Registered	Did not Attend
Adriana	Montano Juarez	undefined	undefined	Registered	Did not Attend
Adriana	Avina	undefined	undefined	Registered	Did not Attend
Akhil	Aitha	undefined	undefined	Registered	Did not Attend
Akhila	Vunyala	undefined	undefined	Registered	Did not Attend
Alberto	Rosas	undefined	undefined	Registered	Did not Attend
Alecea	Lopez	undefined	undefined	Registered	Did not Attend
Alexis	Bejines-Magana	undefined	undefined	Registered	Did not Attend
Allen	Lam	undefined	undefined	Registered	Did not Attend
Amisha Farhana	Shaik	undefined	undefined	Registered	Did not Attend
Amrisha	Lal	undefined	undefined	Registered	Did not Attend
Andrea	Gonzalez Lucatero	undefined	undefined	Registered	Did not Attend
Angela	Howell	undefined	undefined	Registered	Did not Attend
Anish	Sarker	undefined	undefined	Registered	Did not Attend