

Bay of Islands College

Record of Professional Growth Cycle & Summary Report

Year: 2022 [LINK TO MY SITE](#)

This documents the progress & interactions between the Mentor and Mentee and a summary report of the Professional Growth Cycle

Name/Ingoa: (Mentee)	Mina Voigt (HVT)
Fully Certified Teacher: (Mentor)	KPH/AWY

Objective:

1. **What was your goal** OR annotate what was your focus area for improvement for this year and why?

Teacher's goal:

To manage all these different topics (1MAT, 1MFC, 2 ALGEBRA, 2 STATISTICS, 2MFC, 3 MAT, 3 CALCULUS AND 3 MFC) in one class, effectively and to get each student to achieve at least 14 credits successfully by taking on the responsibility of their OWN learning. (focus group: Tuesdays in Mat with Mina)

HOF's goal:

Upskilling every Math teacher on how to use assessment data efficiently, in order to lift the level and to help develop individual learning programs by using specifically the PAT tool. (FOCUS GROUP: [Year 9 and Year 10 MAT teachers](#)) (PD with [Sue mike Holmes](#)) [slideshow](#)

Dean's goal:

By the end of term3, I will effectively be leading Co-construction hui (FOCUS GROUP: core teachers for 9K) (PD with [Nyree King](#)) (PD with [Susan Arrowsmith](#))

ACTIONS- mahi

Observation and Professional Conversations (2)- *record of class observations and learning conversations - feedback and next steps*

	Date		
Professional Conversation 1 Korero ngaio tuatahi		Summary Points: PD with Nyree King PD with Nyree King - student voice	Agreed Actions for Improvement Read up how to support one of my team using the : Culturally Responsive and Relational Pedagogy TOOL to support teacher H
Lesson Observation Nga akoranga i puta		Strengths Good support system in place for teacher H Mina in class support every Monday Running Circles without and with teacher A and class K.	Feedback and next steps (from the Learning conversation) Recognise needed support earlier in the year before problem is too big Regular class visits (10 min walk throughs)
Professional Conversation 2 Korero ngaio tuarua		Summary Points: - In class support for all the junior Math teachers - Meetings with Year 9's last term to "debrief" the year - Meeting with teachers to debrief Y9 EOY activity week - To do the overall plan for improvements for 2023 EOY activity week	Improvements discussed - Putting together a new plan for Numeracy school-wide to be looking at implementing 2023 - Numeracy wall in the staff room with a numeracy cross curricular focus for a few weeks - Each dept need to share at least one lesson in which this was the focus - Tick list shared across departments with Numeracy focus on

Professional Learning & Development undertaken this year:

Kua uru atu ki te akonga ngaio whakawhanake a mahi hoke

1. PD with Nyree King - how to effectively lead co-construction meeting
2. PD with Susan Arrowsmith - how to effectively use RJ-circles
3. PD with Sue Holmes - how to effectively use PAT tools in next steps for junior MAT

Development of Te Reo and Tikanga Maori

Explanation what you've completed, for this year:
Doing my own learning bought a book for Junior Te Reo Maori students (Maori made easy for everyday learners of the Maori Language)
Doing taumata at year 9 Wednesday hui time
Te Ruakorotangi Support Programme - Kaikohe Level 2 - enrolled for Term 2 (TupuOra) - got my level 2 at end of term 2.
Enrolled : Mana ōrite mō te mātauranga Māori- Equal status for mātauranga Māori info@manaorite.ac.nz via mailchimpapp.net

Summary of achievement of professional responsibilities - *mentor/mentee discuss and complete together - Related to teacher responsibilities, **Standards for the Teaching Profession** and **Tataiako***

✓ Evidence Sources	Te Tiriti o Waitangi partnership Demonstrate commitment to tangata whenuatanga and Tiriti o Waitangi partnership in Aotearoa New Zealand. Tangata Whenuatanga	Professional learning Use inquiry, collaborative problem-solving and professional learning to improve professional capability to impact on the learning and achievement of all learners. Ako Wānanga	Professional relationships Establish and maintain professional relationships and behaviours focused on the learning and wellbeing of each learner. Whanaungatanga	Learning-focused culture Develop a culture that is focused on learning, and is characterised by respect, inclusion, empathy, collaboration and safety. Manaakitanga	Design for learning Design learning based on curriculum and pedagogical knowledge, assessment info and an understanding of each learner's strengths, interests, needs, identity, culture and languages. Ako Wānanga	Teaching Teach and respond to learners in a knowledgeable and adaptive way to progress their learning at an appropriate depth and pace. Ako Wānanga
1. Hapara workspace Math faculty school site	✓	✓	✓	✓	✓	✓
2. Slideshows Y9 assembly Math faculty meetings	✓	✓	✓	✓	✓	✓
3. Math PD plan Own learning Y9 Dean's site	✓	✓	✓	✓	✓	✓
	Math Faculty self- review					

Closing Remarks -

Mentee Reflections on value of improvements made and impact on future practice

- Next year: more Y9 form teachers wrap around support
- Next year: More Circles

- Next year: Using the Peer Support and Peer mediators more effectively alongside SRS
- Next year: First days for Year 9 better improved plan
- Next year: Camp in the middle of Term 1 for year 9's
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Mentor reflections- on value of improvements and impact on future practice

KPH- Mina, you have an excellent attitude when it comes to your professional growth. Always learning and this is an asset to this kura. Thank you for all you have done to support students' achievement and as well as teachers.

AWY Dean's Role - Thank you very much Mina for your endless energy and love for your Year 9 students this year. You have the ability to establish such strong bonds and relationships with all of the students that is always safe and also a lot of fun for them. This year's cohort has been difficult. The large class sizes compounded issues for them and for that reason we brought Abby on board to support you. This probably did not work as well as we had hoped, but we have learnt from it. It is also unfortunate that they did not get to go on camp, and that the activities week's weather was not great, but you made it work. Thank you for agreeing to return in 2023 as the Year 9 Dean and I look forward to working with you again. Nga mihi.

Standards for the Teaching Profession	<i>Mentor to indicate appropriate box below</i>
With reference to the discussions between mentee and mentor, all standards for the teaching profession have been met	
With reference to the discussions between mentee and mentor, the following standards for the teaching profession have not yet been sufficiently met	
Standards unmet - explanation and proposed action plan toward meeting these;	
Professional Development agreed for next year:	

Any Further Comments

Signatures

Mentor:Kamlesh Prakash	Date;13/12/22
Mentee:Mina Voigt	Date: 13/12/2022
Principal:	Date;